

PR Harvest Festival

(541) 443-2811

Vendor Reservation Application Form Saturday, August 24, 2024

Name of Contact (Print Clearly)

First Name

Last Name

Business Name

Mailing Address

City

State

Zip

E-Mail Address

Confirmation will be sent to your email address

Phone

Do you need electrical power? ☐ Yes ☐ No

Brief Description of items/services/food being sold:

Cost of Space = 10' x 10' = \$15.00

Number of spaces reserved =

Total Cost:

\$

Set up is available Saturday August 24 at 9am. There are very limited electric hookups available, and you must supply your own tables/displays. There is RV or Trailer parking available at Pilot Rock Elementary School for overnight parking. Call City Hall for information. 541-443-2811

MAKE CHECKS PAYABLE TO:

Pilot Rock Downtown Association

Mail to:

The City of Pilot Rock

PO Box 130

Pilot Rock, Oregon 97868

Your cancelled check is your proof of reservation.

Note: Your application is not complete if we have not received payment with this application.

Please read and sign the Policy Statement on the back of this form.

Policy Statement

1. **Reservations-** All reservations must be paid in full in no later than 10am August 24, 2023. If a cancellation is received prior to August 24, 2022, a refund will be made. Since this festival is held in downtown Pilot Rock, we cannot be responsible for the weather. In case of inclement weather, there will be no refund. We reserve the right to place dealers as we determine to be in the best interests of the patrons. Reservations will be held only until 2pm on the day of the sale.
2. **Space:** We have no tables to be rented. We strongly urge you to bring everything you will need with you.
3. **Garbage:** We will provide garbage cans throughout Main Street, but we need your help by breaking down all boxes and placing your garbage in the containers provided. All used cooking oil must be taken out at the end of the day. All pets must be kept on a leash and cleaned up after. **THIS IS A MUST.**
4. **General:** Bring plenty of change. Remember to bring protection for your merchandise due to the possibility of adverse weather, and warm clothing for yourself. Food Service applicants must provide proof of food handler permit. All food vendors must have a temporary restaurant license. This can be obtained in advance or when the inspector is on site. The City of Pilot Rock will provide minimal security patrols but shall not be held liable or responsible in case of fire, theft, or breakage whether willful or accidental and is released for loss, injury or damage to property or exhibitor. Ice is available for purchase at Pilot Rock Market or J & D's Mini Mart.
5. **Product Limitations:** We do not allow vendors to sell animals, fowl, fireworks, or pornographic material. Vendors will not be allowed to sell or display items designated for personal defense or related to illegal activities (i.e. drug paraphernalia, blowguns, throwing stars, brass knuckles, etc.) Also, t-shirts other with pictures or sayings that are sexually oriented, alcohol or drug abuse related are considered inappropriate and are not permitted. The City of Pilot Rock has sole discretion to determine if an item proposed for sale or display is inappropriate. Items that are requested to be pulled off display will **NOT** be sold during the event. The City of Pilot Rock has the authority to ask a vendor to leave due to inappropriate behavior, language, product or problems with patrons, other vendors, or City personnel.

Responsibility Statement: User agrees to indemnify, defend, and save and hold the City of Pilot Rock, its affiliates and their respective directors, officers, and employees, and agents of the City of Pilot Rock harmless from and against any claims (including, without limitation, third party claims for personal injury or real or personal property damages), actions, administrative proceedings, judgments, damages, punitive damages, penalties, fines, cost, liabilities, (including, sums paid in settlement of claims), interest, or losses, including reasonable attorney's and paralegal's fees and expenses (including without limitation, any such fees and expenses incurred in enforcing this Agreement or collecting any sums due hereunder) costs, consultant's fees and experts' fees, together with all other costs and expenses of any kind or nature that arise directly or indirectly from the use of the Facilities by User.

I/We agree to abide by the terms shown in the Policy Statement if this reservation is accepted.

Signed _____ Date: _____