
CITY OF PILOT ROCK

Council Meeting
May 16, 2023, 6:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Council President Raymond Doherty** at 6:00 PM. **Mayor Randy Gawith** was absent. Council members present were **Councilor Rhonda Lazinka, Councilor Tegan Kaneaster, Councilor Tiffany Schademan and Councilor Vern Sandy. Councilor Derek Turner was absent.** Department Heads present were **City Recorder Teri Bacus, Public Works Director Tim Britain and Chief of Police William Caldera. Corporal Daniel Badal from the Police Department also attended. Citizens that attended were Mike Lankford, Ray Bacus, Jackie Carey, Blaze Basye, Lyndie Basye, Karen Stanton, Katie Weinke, Randall Smith, Lillie Hoiman, Deborah White, Ashly Staggs and Michael Staggs.**

B. INVOCATION

Pastor Randal Smith gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

Mike Lankford addressed City Council as a representative from the Pilot Rock Parks and Recreation District. City Recorder explains that he brought to her attention a drainage issue above the community center. The inadequate draining is creating a large mud area in the parking lot. She provided pictures that show the two roads above needing repair. Public Works Director Tim Britain explains how the repairs would divert the water which would end up in the creek. Councilor Doherty states that it looks like to him, it's the way to fix it. The amount in the budget for street repair and the Cherry Street paving grant was discussed. City Recorder states that the Cherry Street grant cannot be used for these repairs. **Councilor Sandy made a motion to authorize Tim to start repairs to fix the drainage issue and Councilor Lazinka seconded. Councilor Doherty voted yes, Councilor Kaneaster voted yes, and Councilor Schademan voted yes. Motion carried: 5 Yes – 0 No**

E. PRESENTATIONS - NONE

F. ACTION ITEMS

F-1 Manufactured Home Variance – City Recorder presents a request from property owner Deborah White for a variance on the size of a new manufactured home. City code states that manufactured homes “be multi-sectional (double-wide or wider) and enclose a floor area of not less than 1,000 square feet”. The home she would like to place is a single wide with 746 square foot and meets all other requirements including setbacks with an attached carport. City Recorder provides pictures of a single wide manufactured home and explains that it is not a mobile home or recreational vehicle but a new home being manufactured. She also includes the R-2 Limited Residential Zone ordinance for reference and explains that the lot should be 7500 square feet and this older lot is 7334 square feet. Councilor Doherty asks if notification letters were sent to the surrounding neighbors and City Recorder states yes.

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She also states that public notices were placed, and an advertisement was in the Eastern Oregonian. There were no responses. Citizen Jackie Carey explains that she believes that it would look a lot better than it does now. She explains her concerns about city council following ordinances that are in place. She is also concerned about the setbacks and City Recorder explains that the appearance is different that the dimensions that are on the plot map and the plan meets all setbacks. She also asks about the planning commission being restarted. She feels that the planning commission is another review to assist in the planning of land use and the appeal process. She states that she is not against this request, but a planning commission would be beneficial to the city council. The lot size and timeframe to rebuild a home that was removed due to fire was discussed. Jackie states that her main concern was a planning commission so that there could be due process. Councilor Kaneaster explains that this topic has already been reviewed and no volunteers were present at the meeting to discuss. Councilor Schademan states that when the planning commission was previously discussed there were only a half a dozen reviews per year which are not that many. She also notes that there was no interest, and the planning commission would be difficult to maintain. **Councilor Doherty made a motion to approve the variance for the single-wide home and Councilor Sandy seconded. Councilor Schademan voted yes, Councilor Kaneaster voted yes, and Councilor Lazinka voted yes.**
Motion carried: 5 Yes – 0 No

F-2 Second Reading Ordinance #597 Dangerous Dog – City Recorder presents Ordinance #597 and reads the ordinance in title only. No public comments were made. Chief Caldera states that this ordinance will assist in the processing of dangerous dogs. **Councilor Lazinka made a motion to approve the second reading of Dangerous Dog Ordinance #597 and Councilor Sandy seconded. Councilor Doherty voted yes, Councilor Schademan voted yes, and Councilor Kaneaster voted yes. Motion carried: 5 Yes – 0 No**

F-3 Resolution #699 Surplus Property/Police Vehicle – City Recorder presents resolution #699 Surplus Property which identifies the two older 2009 and 2010 Ford police vehicles. The resolution authorizes the Chief of Police to advertise and sell the vehicles. **Councilor Doherty made a motion to approve resolution #699 and Councilor Lazinka seconded. Councilor Kaneaster voted yes, Councilor Sandy and Councilor Schademan voted yes. Motion Carried: 5 Yes – 0 No**

F-4 Resolution #700 – City Recorder presents resolution #700 which assigns an address to the newly partitioned industrial property. The property is owned by Hayden Construction and is currently being developed. The resolution assigns the address 800 Circle Road. Chief Caldera comments that the Bike Pit has the address of R A Koch Road. There was discussion on where R A Koch Road begins and ends. Also, where Circle Road and Mill Road begin and ends. **Councilor Kaneaster made a motion to table the address resolution and Councilor Lazinka seconded. Councilor Schademan voted yes, and Councilor Doherty voted yes and Councilor Sandy voted yes. Motion carried: 5 – Yes 0 – No**

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F-5 Employee Vacation Request – Chief Caldera presented a vacation request for May 2023. **Councilor Sandy made a motion to approve the vacation request and Councilor Doherty seconded. Councilor Schademan voted yes, Councilor Kaneaster voted yes, and Councilor Lazinka voted yes. Motion carried: 5 – Yes 0 – No**

G-1 Department Head Report – Chief Caldera mentions that the police department has been addressing code violations. City Recorder states that the budget committee meeting will be held on May 23 at 6pm.

City Hall:

1. Complete routine updates on reader board
2. Routine updates on city website
3. Completed May 2, 2023, City Council meeting minutes.
4. Assisted in Senior community cleanup day with school district
5. Continued research on FY24 budget
6. Contacted Allpaid to begin charging online bill pay fees to customer July 1
7. Completed processing for retired employee
8. Prepared hire packet for new employee – first day is May 15
9. Processed online grant portal for Police Department
10. Published and prepared variance request
11. Published new scheduled budget committee meeting
12. Provided information to two brokers seeking industrial land

Police Department:

1. Completed the work schedules for all of 2023.
2. Released a confiscated firearm back to its owner.
3. A pit bull was found running at large on SW Cedar St.
4. The Chief attended a law enforcement administrator meeting in Pendleton.
5. Shipped off several prescription medications to the Drug Enforcement Administration in Portland.
6. Sent Oregon Department of Justice documents to the municipal court clerk.
7. Received a report of a sixteen-year-old male that drives around town regularly without a driver's license. He was later located and cited.
8. Report of a verbal dispute between a husband and wife.
9. Ofc. Badal attended a child abuse training in Pendleton.
10. The Chief worked on letters for the new dangerous dog ordinance.
11. Received a report of a motor vehicle crash on Highway 395 and Main St.
12. Conducted a death investigation on a 47-year-old male.
13. Report of a loose dog on NW Alder Dr.
14. A citizen turned in a bag of pills for disposal.
15. Impounded a dog found running at large on SW Cedar St. The animal was lodged at the dog pound. The owner was cited for dog at large.
16. Received a report of a domestic on SW Cedar St.
17. Received a report of an unrestrained child leaving a downtown business.
18. Contacted an adult female threatening to commit suicide.
19. Assisted Pendleton PD on a criminal trespass.
20. Code violation on NE Cherry St.

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21. Two code violations on NE Fir St.
22. Contacted an eight-year-old child about threatening another student.
23. Cited a local resident for driving while suspended.
24. Officer assisted the fire department with lifting a lady onto her motorized wheelchair.
25. Report of a person receiving fraudulent food stamps.
26. Assisted the fire department with a female having a panic attack.
27. Contacted a couple who were having a verbal argument.
28. Performed a welfare check on an elderly man.
29. Located a men's wallet that had been dropped on the ground.
30. Assisted with a security detail at the high school.
31. Report of a pit bull running at large.
32. Report of an ex-boyfriend trespassing on his ex-female's property.
33. Completed a firearms background check for the Oregon State Police.
34. Did a record check for the Department of Corrections.
35. Advised of a parking issue at the elementary school.
36. Handled three code violations on SW Cedar St.
37. Code violation on SW 10th St.
38. Did a welfare check on an elderly gentleman who hadn't been heard from or seen for several days.
39. Code violation on SW 6th St.
40. Code violation on NW Delwood St.
41. Code violation on NW 3rd St.
42. Contacted a suspicious male in a car with Iowa plates parked in a residential area after midnight.
43. Report of a pop machine being broken into at a downtown business.
44. Report of a suspicious female going door to door on SW Cedar St.
45. Code violation on SW 3rd St.
46. Code violation on SE Cherry St.
47. Code violation on NE Cherry St.
48. Code violation on SE Douglas St.
49. Code violation on NE Douglas St.
50. Three code violations on NE Elm St.
51. Located a dog running at large that was almost hit by a vehicle. The owner was contacted and advised to keep his dog contained.
52. A hitchhiker from Washington was contacted by SW Birch Pl. who was trying to get to Eugene, OR.
53. Report of nine loose goats on SE Elm St.
54. Three code violations on NE Fir St.
55. Two code violations on NE Gumwood St.
56. Code violation on NE 6th St.
57. Assisted medics on a medical call.
58. Code violation on NE 4th St.
59. Security detail at several baseball games.
60. Investigated a 7th grade female who threw bleach onto a classmate.
61. Report of a scam involving the sale of a vehicle on Facebook Marketplace.
62. Report of a fraudulent ID theft that occurred on Google and Yahoo.
63. Assisted Pendleton PD with a stolen firearm case.

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Public Works

1. Mowing and weed eating at City Park
2. Mowing and weed trimming right of ways
3. Met with Anderson Perry and more samples were taken at Hatley field
4. Burned brush piles at old lagoon
5. Continued research on water master plan
6. New utility worker employee began on May 15, 2023

H. CONSENT CALENDAR

Councilor Doherty made a motion to approve the consent calendar and Councilor Lazinka seconded. Councilor Kaneaster voted yes, Councilor Sandy voted yes, and Councilor Schademan voted yes. Motion carried: 5 Yes – 0 No

Bills \$16,198.92

I. COUNCIL COMMENTS

Councilor Doherty asks about a drop box that was moved to 2nd Street. Public Works Director explained that the debris outside in the yard was removed. Councilor Lazinka asks if there is a limit on how many dogs are allowed on one property. Chief Caldera states that he will have to look at the ordinance and will circle back. Councilor Sandy thanked all those who helped with the community cleanup. City Recorder states that Councilor Lazinka, Ray Bacus, Teresa LaChapelle, Mayor Randy Gawith, Kim Gawith and herself all participated. Councilor Schademan asks how many of the containers were used and Councilor Doherty states that all six of the containers were used and filled. Councilor Doherty states that the new garden center on Main Street was a huge success.

K. EXECUTIVE SESSION - None

L. ADJOURNMENT

Councilor Schademan made a motion to adjourn, and Councilor Doherty seconded. Councilor Lazinka voted yes, Councilor Kaneaster voted yes, and Councilor Sandy voted yes. Motion carried: 5 Yes – 0 No

Mayor Randy Gawith adjourned the meeting at 6:47 pm.

APPROVED _____
Randy Gawith, Mayor

ATTEST _____
Teri Bacus, City Recorder