
CITY OF PILOT ROCK

Council Meeting
January 12, 2021 6:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order via phone conferencing by **Mayor Virginia Carnes** at 6:00 PM. Council members attended via phone conferencing and the following councilors called in: **Raymond Doherty, Robbie Young, Paula Evoniuk, and Jackie Carey. Kody Johnson was present.** Department Heads present were **William Caldera, Steve Draper and Teri Bacus. Jadon Herron from Anderson Perry also attended.**

B. INVOCATION

None

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS.

E. PRESENTATIONS

Newly elected officials, Councilor Carey, Councilor Doherty, and Councilor Johnson took the oath of office and were sworn in by the City Recorder.

F. ACTION ITEMS

F-1 Appoint Council President – Council was asked by the City Recorder to appoint by majority vote, a Council President and additional check signer for city expenditures. **Councilor Doherty made a motion to nominate Councilor Deno as Council President and Councilor Young seconded. Councilor Carey, Councilor Evoniuk and Councilor Johnson voted yes and Councilor Deno was voted in by majority as Council President for 2021.**

F-2 Loan Resolutions #668 and #669 – City Recorder presented loan resolutions #668 and #669 which are required to fund the new wastewater treatment facility. Resolution #668 is for loan amount of \$3,932,000 and resolution #669 is for loan amount \$426,000. Both loans are funded by the United States Department of Agriculture Rural Utilities Service for the purpose of providing a portion of the costs of capital improvements to the city's wastewater system. Jadon Herron provided a status update on the project and is currently collaborating with the contractor for a timeline. He is working on a substantial completion and has a meeting with the contractor next week. Councilor Doherty inquired about the access road that was in disrepair and Jadon will check on it and provide an update. **Councilor Doherty made a motion to approve resolution #668 and #669. Councilor Deno seconded. Councilor Johnson, Councilor Evoniuk, Councilor Young and Councilor Carey voted yes, and the resolutions were passed.**

CITY OF PILOT ROCK

F-3 Budget Officer – Oregon Department of Revenue Local Budgeting Manual requires the governing body to appoint or designate a budget officer yearly. City Recorder asked Council to appoint by motion a Budget Officer to manage and oversee the City's the FY22 annual budget. The City Recorder serves as Treasurer for the City and manages finances and current budget. **Councilor Carey made a motion to appoint the City Recorder as FY22 Budget Officer and Councilor Doherty seconded. Councilor Deno, Councilor Johnson, Councilor Evoniuk and Councilor Young voted yes.**

F-4 Approval of Minutes – City Council convened on November 17, 2020 for a regular City Council meeting, but a motion was not made to approve minutes. City Recorder requests approval of the minutes. **Councilor Evoniuk made a motion to approve the November 17, 2020 City Council meeting minutes and Councilor Doherty seconded. Councilor Johnson, Councilor Young, Councilor Carey and Councilor Deno voted yes, and the minutes were approved.**

G-1 Department Head Report – Chief Caldera provided an update on the police officer position. We have three applications so far. Steve Draper provided an update on Tim Britain's upcoming surgery.

City Hall:

1. Posted required posters for Natural Hazard Mitigation Plan Update for community info
2. Met with appraiser and tour of industrial land was completed
3. Assisted with documents for Bond Closing on Lagoon Project
4. Renewed System for Award Management (SAM) for Lagoon Project
5. Placed advertisement for Police Officer position on website, Worksource Oregon and EO
6. Earned Certified Municipal Clerk designation
7. Attended CIS workers compensation meeting on changes this year
8. Audit is complete and financial statements will be provided at the next Council meeting
9. Attended Natural Hazard Mitigation Plan steering committee meeting
10. Restructured process for online bill pay

Police Department:

1. A female was arrested on a misdemeanor warrant and lodged.
2. Escorted the Christmas Light Parade entries.
3. A male was arrested on a \$160,000 felony warrant and lodged.
4. OSP was assisted on Hwy. 395 on a traffic stop involving a wanted subject.
5. Report of an intoxicated driver coming into town from Pendleton. Subject was stopped, but not intoxicated.
6. Completed a records request for the OSP Firearms Unit.
7. Assisted a female who had taken an overdose of pills. She was transported to the hospital for an evaluation.
8. Chief attended the law enforcement administrator's meeting in Pendleton.
9. Assisted Pendleton PD in looking for a stolen car.
10. Investigated a disturbance between a male and female

Public Works

1. Continued monitoring of sewer project
2. Minor maintenance
3. Tim on vacation during holidays. Scheduled for foot surgery on January 27, 2021

CITY OF PILOT ROCK

4. Handrail on retainer wall is completed
5. Completed yearly nitrate samples

H. CONSENT CALENDAR

Councilor Carey made a motion to approve the consent calendar and Councilor Young seconded. All present voted yes, and the consent calendar was approved.

Bills \$37,046.59

I. COUNCIL COMMENTS

Councilor Carey thanked Officer Badal for his professional involvement and support at the time of her husbands passing. Councilor Young inquired about the pending appraisal. City Recorder provided an update that all the necessary documents such as environment reviews etc. have been provided to the appraiser. The appraiser has been to Pilot Rock for a tour and is currently putting the appraisal together.

K. EXECUTIVE SESSION – NONE

L. ADJOURNMENT

Councilor Doherty made motion to adjourn, and Councilor Johnson seconded. All present voted yes, and the meeting was adjourned.

The meeting was adjourned at 6:25pm

APPROVED _____
Virginia Carnes, Mayor

ATTEST _____
Teri Bacus, City Recorder