
CITY OF PILOT ROCK

Council Meeting
September 1, 2020 6:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Virginia Carnes** at 6:00 PM. Council members attended via phone conferencing and the following councilors called in: **Robbie Young, Bob Deno, Paula Evoniuk, Andy Sells and Jackie Carey**. Department Heads present were **William Caldera, Steve Draper and Teri Bacus**.

B. INVOCATION

None

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS.

E. PRESENTATIONS

Anderson Perry's Jadon Herron provided an update on the lagoon project. Currently in process of lengthening the horizontal directional drill and the first proposal was 200K and the price was reduced to 130K. The length was increased approximately 160 feet due to the May 2020 flooding. Bedrock was encountered between the railroad bore and the Birch Creek crossing and it was blasted to keep costs down. Contractor is currently in process of completing the insulation of the gravity sewer line. Union Pacific Railroad Crossing (UPRR) testing showed bedrock was about 5 feet below the elevation of the pipe which required a new plan to be developed. The contractor has submitted the approval request to UPRR, and Anderson Perry will follow up. There will be some additional costs for hand tunneling but it will depend on how much rock they will have to go through which is difficult to estimate at this time since it is unknown what is underneath the tracks. When installing the gravity sewer line behind Ziegler's and the City shop, bedrock was not found but soft soil with ground water was discovered. Some of the blasted rock will be placed below the pipe during installation and will be compacted. This will provide a solid foundation for the pipe. Items affecting the construction schedule are getting the UPRR approval and the new design for the drilling process. The contractor will be able to provide a new completion date when these items are received but is still on track to finish prior to winter. Councilor Carey asked if we will still be within budget due to the extra 70K from modifying the contract for extra engineering costs and Jadon replied yes. There were no further questions.

F. ACTION ITEMS

F-1 Tractor Purchase – Public Works Director Steve Draper explained that the City purchased a John Deere tractor in 1983 and recently the engine blew up. Public Works has already repaired the front end three months ago and had to make parts. This is due to parts being unavailable for the outdated tractor. He has been obtaining prices for a similar size tractor to replace the old one and has three bids. He will use the tractors for test runs to see how well they function. The tractor is used for a variety of purposes such as spraying, mowing and snow removal. He will make a recommendation at the next City Council meeting.

CITY OF PILOT ROCK

F-2 S Senior Center Flooring Purchase – The City Recorder requested approval to purchase flooring for the Senior Center. It was ruined by the flooding in May 2020. Three volunteers repainted the inside and the building is ready for flooring. The minimum amount of purchase that requires three bids was discussed and City Recorder will confirm the amount. **Councilor Carey made a motion to approve the purchase of flooring for the Senior Center up to \$5,000 and Councilor Deno seconded. Councilor Sells, Councilor Young and Councilor Evoniuk voted yes and the purchase was approved after verification of minimum amount which requires a bid.**

Department Head Report – Chief Caldera gave an update on the Police Officer position. Four of twelve candidates showed up for the physical test and two passed. The same two also passed the written test and appeared before an oral interview board and one was selected. A background investigation will begin when the Chief receives the completed paperwork. The Chief explained that the Police Academy has been cancelled until July 2021 and expects the class to be full.

City Hall:

1. Verified and submitted the final boundary validation program documents for Census
2. Completed and forwarded Coronavirus Relief Fund grant agreement
3. Completed Coronavirus risk assessment documents and forwarded to State
4. Audit preparations – annual audit is scheduled for week of Aug 31
5. Continued coordination on Senior Center project
6. Attended lagoon construction meeting
7. Submitted required documents for election in Nov
8. Attended virtual training with the International Institute of Municipal Clerks
9. Participated on the interview board for Police Officer position
10. Processed documents for Housing Rehabilitation disbursement
11. Processed lagoon disbursement #16
12. Scheduled demonstration for online utility payments
13. Working with Municode for new website
14. Began research for city community path/trail

Police Department: August 18

1. Chief is reviewing ordinances related to shooting ranges and their requirements from other agencies around Oregon.
2. Officer Badal attended a week-long school resource training in Pendleton.
3. An arrest was made on a domestic situation where the suspect was arrested for Assault, Strangulation and Menacing.
4. Assisted UCSO with an investigation.
5. Report of three shots being fired on the south side of town. Nothing out of the ordinary was discovered.

CITY OF PILOT ROCK

6. Report of two cars being egged in the same general area of town. The suspect was contacted and interviewed.
7. Assisted a citizen with a civil dispute regarding a fence encroaching on his property.
8. Still working on getting a date set up for the testing process for the police officer candidates.
9. Chief is working on a work evaluation.
10. Two scam reports were investigated. One of them originated out of Ghana, West Africa. One victim was swindled out of \$850.

September 1

1. Assisted Umatilla County Sheriff's Department with an assault arrest.
2. Assisted Pendleton PD with a fire investigation.
3. Took a report of two firearms stolen out of an unlocked vehicle.
4. Investigated a stolen car case. The victim left the vehicle unlocked and the keys in the car. Investigation has revealed two suspect(s) who have since left the area.
5. Chief met with the new school superintendent and discussed issues related to having a school resource officer assigned to the school.
6. Chief has been working on the hiring process for the new officer. A date for the testing and interviews has been set up. A total of five people will be on the interview panel.
7. The Oregon State Legislature cut funding to the police academy's budget, which required them to cancel all basic police classes until July 1st, 2021.
8. Received information of a harassment case involving a boy from Hawaii and a girl from Pilot Rock.
9. The new radio system is up and running.
10. The policy manual has been updated to meet the latest standards required of police departments.
11. An audit is scheduled to take place on the department's LEDS access to the state in September or October.

Public Works

1. Attended construction meeting for Lagoon project
2. Equipment maintenance and repair
3. Continued flood clean-up and debris removal
4. Mowing & weed eating
5. Re-seeded city park
6. Awaiting new well control panel relays due to malfunction
7. Walkbridge at city park scheduled to be removed for building new platform and staircase.

1. CONSENT CALENDAR

Bills \$276,149.38

On a motion by Councilor Deno and seconded by Councilor Carey, the consent calendar was approved. All present voted yes, and the motion was passed.

CITY OF PILOT ROCK

K. EXECUTIVE SESSION -NONE

L. ADJOURNMENT

Councilor Carey made motion to adjourn and Councilor Deno seconded. All present voted yes, and the meeting was adjourned.

The meeting was adjourned at 6:31 pm

APPROVED _____
Virginia Carnes, Mayor

ATTEST _____
Teri Bacus, City Recorder