
CITY OF PILOT ROCK

Council Meeting
February 18, 2020 7:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Virginia Carnes** at 7:00 PM. Council members present were **Raymond Doherty, Paula Evoniuk, Jackie Carey and Andy Sells.** Department Heads present were **Steve Draper, William Caldera and Teri Bacus.** Citizens present were **Mary Lu Slabik, Whisper Waite, Rylee Bray, Mckenna Bray, Anicka K., Malory Walborn, Madison Lunzman, Montana Hamilton & Dezi Putnam.**

B. INVOCATION

Chief Caldera gave the invocation

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS.

E. PRESENTATIONS

Anderson Perry's Jadon Herron addressed City Council with an update on the lagoon project. Silver Creek Contracting (SCC) received the required right-of-entry approval from Union Pacific Railroad (UPRR) and is scheduling the boring contractor. Birch Creek crossing has been revised from a jack and bore to a horizontal directional drill at the creek crossing. There is a savings of \$75,000 and this includes a system to flush the siphon and the change order is in process. SCC is preparing a cost proposal to complete the bedrock work. Drawings have already been completed and there is no new information at this time. Bedrock was encountered along the gravity sewer line between the new lift station and the UPRR crossing. Work is progressing under a work change directive and the total estimated cost to perform the rock excavation was \$38,700. This included the rental of the excavator and hammer, and the work to remove the bedrock. The total cost to complete the work will depend on the amount of bedrock encountered and quantities are being tracked daily. It is currently estimated to cost approximately \$50,000 to \$60,000. SCC is working on the gravity sewer line starting from the new lift station site. They anticipate work starting on the lift station in the next month.

F. ACTION ITEMS

F-1 Approval of January 7, 2020 Minutes – The January 7, 2020 minutes was missing an attendee and the name Rick Aster was added. **Councilor Carey made a motion to approve the minutes and Councilor Doherty seconded. All present voted yes, and the motion was passed approving the minutes.**

F-2 Water Fund Update – City Recorder explained that the water fund borrowed money from the Sewer Utility Reserve Fund (SUR) in 2016. The water fund has been making payments to the SUR and the negative balance showing in the fund reflects the remaining balance of the loan. The auditors have required journal entries reflecting this. This is a recommendation only and it is not required but they included the loan to show transparency. **Councilor Doherty made a motion to keep the auditors**

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recommended journal entries showing the loan and Councilor Young seconded. All present voted yes, and the motion was passed to show the debt in the water fund.

G-2 Annual Audit – A copy of the annual audit was given to each Councilor and City Recorder explained that the audit went very well with minimum adjustments. A presentation can be scheduled for further detailed information upon request. City Recorder asked each Councilor to review the audit and will provide answers to any questions or concerns.

G-3 Department Head Report –

Chief Caldera gave an update on the burned house and it has been cleaned up.

Public Works Director Steve Draper explained that the sewer jetter is not operational and it is old. He is currently researching to find a way to obtain a new one at the least amount of cost but still function for the city needs. City Recorder Teri Bacus informed City Council that there will be a Census job fair on Friday January 10 in Council Chambers beginning 10am to 2pm. They pay \$16 per hour and .58¢ per mile.

City Hall:

1. Attended the Census steering committee meeting in Pendleton
2. Continued providing reports to auditors
3. Completed medical/dental open enrollment for employees beginning Jan 2020
4. Processed disbursement request #7 for lagoon project
5. Attended Lagoon Construction meeting
6. Completed account review with Abadan
7. Created and submitted disbursement timeline report on all disbursements to date to DEQ

Police Department

1. Assisted the sheriff's office with a subject trying to commit suicide.
2. Assist for CTUIR with a background request.
3. Assisted a real estate company with an eviction.
4. Helped a citizen with a trespass complaint.
5. Cited a high school student for vaping in the boy's restroom.
6. Worked a hit and run case on NW Cedar St.
7. Contacted an eighth grader who had cut her wrist in a suicide attempt.
8. Handled a disturbance between a male and female.
9. An arrest was made on a female who had two felony warrants.
10. Assisted the fire department with traffic direction at a house fire.
11. Officer had a pursuit with a stolen car out of Gresham. The pursuit was terminated by the chief over safety concerns.
12. Assisted DHS by doing a welfare check on a two-day old infant.
13. An officer gave a talk to high school students about sexual harassment.
14. Officer assisted an elderly man in loading firewood into his pickup.
15. A domestic violence occurred wherein one of the parties left the house for the night.
16. Officers took part in the "Shop with a Cop" event at Wal-Mart. Two families in Pilot Rock were helped.
17. Officer made a cross-report with DHS about two juveniles who were living in deplorable conditions with their mother.
18. Officer assisted with the Christmas parade
19. Officer took a report of someone driving off from J&D without paying for fuel, the suspect was located and returned to the business to pay.

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20. The department is doing five different house checks for people who are out of town.
21. Officer Badal received a letter of commendation from DHS – Child Welfare for his exemplary work in a child custody investigation.
22. Chief updated the policy and procedure manual.
23. A domestic incident that occurred in October resulted in the suspect being found guilty of several sex crimes. He was sentenced to 100 months in prison.
24. Officers received DUII implied consent training on a new procedure that will take effect January 1st, 2020.
25. Officer contacted a 12-year old boy who was contemplating suicide.
26. During a verbal altercation, a Pit Bull attacked one of the parties and bit off a portion of her ear. The dog owner to be cited and advised of city ordinance as it relates to having a dangerous dog.
27. Ofc. assisted DHS with a home visit.
28. Officer intervened in a disturbance at a local business.
29. An officer assisted OSP with two different drunk driving incidents.
30. Officer responded to a domestic violence where one of the parties threatened to kill the other one.

Public Works

1. Continued routine maintenance
2. Attended construction meeting for lagoon project
3. Completed quarterly sewer samples
4. Completed water nitrate samples

1. CONSENT CALENDAR

Bills \$259,605.83

On a motion by Councilor Carey and seconded by Councilor Evoniuk, the consent calendar was approved. All present voted yes, and the motion was passed.

J. COUNCIL COMMENTS

Councilor Carey requested an update on citizen Tom Callahan and Chief Caldera provided the following information. Since no deadline was given by the Judge during the last court order, the process is starting over. The Police Department is taking pictures and will be citing him in the near future for property violations.

K. EXECUTIVE SESSION -NONE

L. ADJOURNMENT

Councilor Carey made motion to adjourn and Councilor Doherty seconded. All present voted yes, and the meeting was adjourned.

The meeting was adjourned at 7:42 pm

APPROVED_____

Virginia Carnes, Mayor

ATTEST_____

Teri Bacus, City Recorder