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# CITY OF PILOT ROCK

Council Meeting  
August 4, 2020 6:00 PM

## A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Virginia Carnes** at 6:00 PM. Council members attended via phone conferencing and the following councilors called in: **Raymond Doherty, Robbie Young, Bob Deno, Paula Evoniuk, Andy Sells and Jackie Carey**. Department Heads present were **William Caldera and Teri Bacus**.

## B. INVOCATION

Councilor Deno gave the invocation

## C. PLEDGE OF ALLEGIANCE

## D. APPEARANCE OF INTERESTED CITIZENS.

## E. PRESENTATIONS

## F. ACTION ITEMS

**F-1 Dispatch Agreement** – The Chief of Police presented the Intergovernmental Agreement for Dispatch of Emergency and Non-Emergency Communication Services between the City and Umatilla County for approval. The agreement has been approved by City Council each year since July 2016. The agreement is needed to assist the Pilot Rock Police Department in dispatch services. The cost was phased in over a period of 4 years and the full portion has been reached. The FY21 budget reflects the current amount. Councilor Carey asked where the 911 fees go to that on phone bills. Chief replied that the monies go to the County dispatch services. **Councilor Deno made a motion to approve the agreement and Councilor Carey seconded. Councilor Sells, Councilor Young, Councilor Evoniuk and Councilor Doherty voted yes, and the motion was passed to approve the agreement.**

**F-2 S Alder Paving Project Bid Award** – The City Recorder presented a bid from Central Washington Asphalt for the paving of S Alder in the amount of \$43,650.00. The Public works Director has strategically planned the paving of the city and has budgeted for the project to be competed in FY21. Request for bids were sent to several companies. **Councilor Carey made a motion to approve awarding the bid to Central Washington Asphalt and Councilor Sells seconded. Councilor Deno, Councilor Young and Councilor Evoniuk voted yes and the bid was awarded to Central Washington Asphalt.**

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**F-3 Douglas, SE 4th and Elm Streets Bid Award** – City Recorder presented a bid from American Rock for the paving of Douglas, SE 4th and Elm Streets in the amount of \$157,090. The city was approved for a \$100,000 grant from the Department of Transportation specifically for this project. The city has budgeted the remaining amount for FY21. **Councilor Doherty joins the meeting during City Recorder's presentation on this topic. Councilor Carey made a motion to approve awarding the bid to American Rock and Councilor Deno seconded. Councilor Sells, Councilor Doherty, Councilor Young and Councilor Evoniuk voted yes and the bid was awarded to American Rock.**

**F-4 Coronavirus Relief Fund (CRF)**– City Recorder presented the agreement from the State of Oregon for the CRF Grant. Pilot Rock is designated to receive \$50,000 from this fund to cover expenditures incurred by COVID-19 requirements during the period of March 1, 2020 through December 30, 2020. The City will not use the entire amount and the remaining amount is to be distributed to local businesses for economic development and recovery. The City Recorder explained that the City does not have a business license program and that makes it difficult to identify local businesses. Business licenses for the city was discussed and Councilor Sells will provide a list of businesses from the Chamber of Commerce. **Councilor Doherty made a motion to approve the State of Oregon Grant Agreement and Councilor Sells seconded. Councilor Carey, Councilor Evoniuk, Councilor Young and Councilor Deno all voted yes, and the agreement was passed.**

**F-5 Natural hazards Mitigation Plan (NHMP)** – City Recorder presented the NHMP from Umatilla County for the required 5-year review. This intergovernmental agreement formalizes a working relationship between the Department of Land Conservation and Development (DLCD) to result in an updated Umatilla County NHMP adopted and approved by the Federal Emergency Management Agency (FEMA). This agreement will be terminated on December 31, 2021. This agreement also identifies the responsibilities of the DLCD and the City of Pilot Rock. **Councilor Carey made a motion to approve the agreement and Councilor Evoniuk seconded. Councilor Doherty, Councilor Sells, Councilor Young and Councilor Deno all voted yes, and the agreement was approved.**

### **Department Head Report –**

Chief Caldera added that the Police Officer position was closed on July 31 and he received a total of 12 applications. He will be scheduling a physical test sometime in August. He also explained that one of the patrol cars needs repair on the transmission and the other car had to be towed.

#### **City Hall:**

1. Attended the Census steering committee meeting via computer conferencing
2. Processed disbursements #14 & #15 for lagoon project
3. Attended Lagoon Construction meeting
4. Processed Housing Rehabilitation Program disbursement
5. Completed documents & forwarded to DMV for title/registration transfer of Jetter Truck
6. Assisted auditors for two days in preliminary review for annual audit in August
7. Posted second ad in Eastern Oregonian for Police Officer position
8. Attended workgroup with city & county representatives for coronavirus relief fund

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9. Continued research for website with new service provider

10. Completed request for coverage with Citycounty Insurance for upcoming enrollment in Oct

### Police Department: July 21

1. Advertised the open police officer position on several different employment websites.
2. Officer worked a harassment case where one female threatened to slap another female over the dispute of property.
3. Assisted OSP on a search warrant regarding a crime out of Grant County.
4. Officer mediated a domestic violence.
5. Officer arrested a local resident on a probation violation warrant and lodged him in jail.
6. Officer responded to a call where an intoxicated woman was walking in the middle of Hwy. 395.
7. Officer assisted the fire department with a grass fire.
8. Over the 4<sup>th</sup> of July weekend the police department responded to six firework calls with one of them catching a field on fire.
9. Officers worked on code violations dealing with tall grass and weeds.
10. A disturbance consisting of screaming and yelling occurred at a local business.
11. Report of a male threatening to break into a business with a pipe. Subject was lodged in jail.
12. Received a report of a suicidal person that was missing from his home. Subject returned home 24-hours later.
13. Three juveniles were found walking downtown at 1:30 a.m. All three were cited for curfew and released to their parents/guardians.
14. Investigated the theft of some tools.
15. Chief attended the monthly Fire Board meeting.

### Aug 4

1. Chief attended a Use of Force training in Pendleton.
2. A stolen vehicle was recovered.
3. A firearm was seized from the Umatilla County Sheriff's Department from a case back in 1992.
4. Ofc. assisted UCSO with a dead body investigation.
5. Handled a custody dispute between two adults that involved a two-month child.
6. Investigated two motor vehicle crashes that occurred within 24 hours of each other.
7. Mediated a civil matter regarding two individuals about who owned some rocks.
8. New radios have been installed in the patrol cars at no cost to the city.
9. Investigated an attempted burglary where two locks were cut off a couple of storage units. Nothing was taken from either shed.
10. One of the patrol cars is in the shop for a new transmission.
11. Acceptance of job applications for the police officer position closes on July 31<sup>st</sup>. Thus far, less than ten applications have been received.
12. An individual was found to be in possession of methamphetamine. The case will be referred to the Umatilla County District Attorney's Office for disposition.
13. Chief reviewed the 2020 to 2021 dispatch agreement and clarified some of its terms.

### Public Works

1. Attended construction meeting for Lagoon project
2. Equipment maintenance and repair
3. Continued flood clean-up and debris removal
4. Mowing & weed eating

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5. City park and restrooms are fully functional

The shooting range was discussed regarding ordinances that will be needed to be changed if the shooting range is approved. Chief of Police will be given feedback from the Councilors to assist in drafting an ordinance. The Chief also explained that the city has a noise ordinance which identifies the number of decibels, but we do not have the measuring tool required to determine the level of noise. The Chief is also awaiting information regarding noise buffers from the owner requesting to construct the range. Hours of operation and insurance was discussed. The Chief requested that City Council make a decision on approving the range and if approved, he will draft a new ordinance.

### 1. CONSENT CALENDAR

Bills \$99,447.30

**On a motion by Councilor Deno and seconded by Councilor Doherty, the consent calendar was approved. All present voted yes, and the motion was passed.**

### J. COUNCIL COMMENTS

Councilor Carey asked why the bridge behind Main Street was closed and City Recorder explained that the bridge is dangerous. The area where the bridge meets the land near the building with the mural has a significant gap and is unusable.

### K. EXECUTIVE SESSION -NONE

### L. ADJOURNMENT

**Councilor Doherty made motion to adjourn and Councilor Carey seconded. All present voted yes, and the meeting was adjourned.**

The meeting was adjourned at 6:43 pm

APPROVED\_\_\_\_\_

Virginia Carnes, Mayor

ATTEST\_\_\_\_\_

Teri Bacus, City Recorder