

CITY OF PILOT ROCK

Regular Council Meeting

JULY 7, 2009

A. ROLL

The meeting was called to order by Mayor Virginia Carnes at 7:00 PM. Council members present were Kacie Moss, John Standley, Nancy Lankford, and Shawna Kirk. Also present were City Manager Paul Koch, City Recorder Jackie I. Carey, Chief Richman, Jim Carey, Mary Lue Slabik, Harley Jeffers, Teri Porter, Ron Neeley, Anne Dirkes, Don Dirkes, Lorene Whittaker, Jim Whittaker, Mark Seder and John Taylor.

Manager Paul Koch advised that Michael Baleztena and Bob Montgomery have excused absences. On a motion by Kirk and seconded by Lankford the Council excused Baleztena and Montgomery from tonight's council meeting. All members present voted yes.

B. INVOCATION

Harley Jeffers gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

There were no comments from the citizens at this time.

F.1 FIRE DISTRICT

The Pilot Rock Fire District is requesting that the City pay 10% of the sidewalk costs in front of the fire station. This issue was reviewed with Council in May and rejected with direction from Council to get with the Fire District and come back with a cost sharing effort. In meeting with the Fire District, we discovered that a cost sharing effort was actually what the Fire District had in mind. The actual cost for the City's portion is \$3400.

Ron Neeley from the Fire District addressed the Council regarding their request. Neeley advised that Public Works Supervisor Steve Draper and the contractor had agreed that the City would pay a portion. They relied on the agreement with Draper and the design was done with the City paying their portion.

Councilor Lankford stated past practice the property owners have paid for the sidewalks, such as Mary Koch and the Senior Housing Project.

Councilor Standley would like to have the City crew build the sidewalk, since Draper got the City into this.

Neeley had no problem with the City crew build the sidewalk as long as the contractor agrees.

On a motion by Kirk and seconded by Moss the Council would like the staff to check into a joint partnership with the contractor Tim Pilch and come back to the Council with a plan using City staff and equipment. All members present voted yes.

Councilor Standley did not feel right about everyone else having to pay. Manager Koch felt this was different because the Fire District is non-profit as well as the City.

Mary Lue Slabik wanted to know if this will set precedence. Councilor Standley stated the Council is trying to implement a policy so that this is not done outside of a Council meeting. Councilor Lankford agreed with Standley's statement.

F.2 DOWNTOWN MASTER PLAN

Councilor Kirk declared a potential conflict of interest, because she is on the Downtown Board. The Council did not have a problem with Kirk voting on this issue because there was no money involved.

In the past few months, the newly formed Downtown Revitalization Association (DRA) has made presentations to the Council regarding ideas for enhancing the downtown area. The DRA has shared its vision for downtown and Council has agreed with the ideas of the DRA. That meeting was held on May 19, 2009. Since that time, the DRA has been working to complete the master plan so that Council can formally act on the plans.

In the process, the DRA has retained architect Mark Seder, who has developed pictures and diagrams for inclusion in the master plan for the DRA. The architect held a series of open community meetings at the Council Chambers and encouraged local to provide ideas and concepts for inclusion in the master plan. The strategy for the development and approval of the master plan is to facilitate grant opportunities and volunteer efforts to continually improve the downtown area and thus improve the business climate.

Teri Porter and Mark Seder gave a presentation including pictures on the future development of the downtown area.

Lorene Whittaker stated people live here because they like it just the way it is. She is against the landscaped medians and stated we need all the room we can get.

Anne Dirkes, owner of Anne's, stated where the cones are located are causing problems. She would like to see the landscaped median moved further down Main Street.

Councilor Standley asked if the Council proceeded, they could still make changes. It was stated the Master Plan was fluid and changes could be made.

On a motion by Standley and seconded by Lankford approved the fluid proposed Downtown Master Plan as presented by the DRA. All members present voted yes. Councilor Lankford stated everything in this Plan can be changed.

F.3 RFQ FOR BIKE PIT MASTER PLAN

The City has received a state grant for \$28,000 for the development of a master plan for the OHV Park. This amount is being matched by \$3500 from the OHV Park Board and \$3500 from the City. The City's adopted 2009-2010 Budget contains both the state grant amount as well as the City's match amount. Staff has prepared a Request for Qualifications to seek firms to review and select to do the work. The OHV Park is deemed to be a highly critical area for development by the Downtown Association.

On a motion by Lankford and seconded by Kirk the Council authorized staff to seek firms to develop the OHV Park Master Plan through the proposed RFQ process. All members present voted yes.

G.1 CITY MANAGER'S REPORT

We are in negotiations with Kinzua/Boise Cascade for a portion of the Masonite property to be leased by another company. We will need to extend the water and sewer. We will come back to the Council regarding the costs for the extensions.

There is a new group formed, the Friends of the Library. The library will now accept donations for a new library.

We are proposing a new Industrial water rate of \$.95 per 100 cubic feet. We will compare the proposed rate to what a current user is charged.

The Water Project Phase I and Main Street paving has be scheduled.

G.2 OHV AGREEMENT

Since receiving City Council direction regarding the concept of an agreement between the City and the OHV Park Association, the proposed agreement has been reviewed and modified since the first draft was produced.

Councilor Standley had a question on how much insurance regarding No. 7, indemnification and Hold Harmless. Councilor Lankford had a question if city employees are on the board is this a city claim or OHV Park claim.

Councilor Lankford would like a better idea on what all other maintenance for which the City is not responsible under 5b the OHV responsibilities mean.

Manager Koch stated this can all be worked out when we go through the Master Plan process.

John Taylor wanted to know if the OHV Park is incorporated and if there is identification of the property, such as a map.

Councilor Standley would like it to read the first 5 years the agreement will be reviewed annually. He also questions the 50 year term and the purchasing. The Council would like a letter from the insurance carrier that the property is insured under the City's coverage. Manager Koch will contact the insurance person.

H. CONSENT CALENDAR

John Taylor would like the minutes changed from Bike Pit to Park regarding his question on the land use process. On a motion by Kirk and seconded by Lankford the Consent Calendar was approved with the above change. All members present voted yes.

I. COUNCIL COMMENTS

Mayor Carnes handed out the new Pilot Rock brochures that were funded by the Port of Umatilla. They turned out really nice. Tommorrow night at 7PM will be a visionary meeting food related at the Council Chambers. Also there will be the Umatilla Co. Tourism meeting at the Council Chambers from 11-2pm on July 8, 2009.

Councilor Lankford would like clarification on the letter from Jim Whitney regarding his donation from the Kinzua lease. Manager Koch will be having a meeting with Whitney in a couple of weeks so he will get further information.

J. ADJOURNMENT

On a motion by Kirk and seconded by Lankford the meeting was adjourned at 8:50 PM. All members present voted yes.

APPROVED _____

ATTEST _____