

CITY OF PILOT ROCK

Regular Council Meeting AUGUST 18, 2009

A. ROLL

The meeting was called to order by Mayor Virginia Carnes at 7:00 PM. Council members present were Kacie Moss, John Standley, Nancy Lankford, Michael Baleztana and Shawna Kirk. Also present were City Manager Paul Koch, City Recorder Jackie I. Carey, Chief Richman, Public Works Supervisor Steve Draper, Mary Lue Slabik, Glen Snively, Karen Thacker, Cory Deter, Samantha Bates, Jim Carey and John Taylor.

B. INVOCATION

Mayor Carnes gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

Mary Lue Slabik asked the City Manager if he had the cost figures on the Council Chambers. She also wanted to know how much was approved by the Council and how much was not approved. Manager Koch advised he will give a status report in his manager report later in the agenda.

F-1 THACKER'S VARIANCE

Alan and Karen Thacker are requesting a minor variance to construct an addition to their residence at 910 SW Cedar. They would like to build 6' from their property line on the south side and 9 ½' on the west side. However, the required side setback is 10' and the required front setback is 10'. Since the lot size is 8123 sq. ft., they would not be covering more than 30% of their lot with structures. Their elderly parent needs to move in with them due to health reasons.

On a motion by Baleztana and seconded by Lankford the Council approved the minor variance requested by the property owners at 910 SW Cedar. All members present voted yes.

F-2 WATER PROJECT

Manager Koch gave the Council 4 options for the water project. The handout listing those options will be attached to these minutes. Under column B there is a change for engineering to \$48,750 making the possible loan amount to \$119,220. Manager Koch recommends Option A as the best option.

Councilor Standley made a motion to go with option 4 and Councilor Lankford seconded the motion. Kirk asked what option 4 doesn't do. Standley advised option 4 does not do up by the High School and Alder Street. Standley and Lankford voted yes. Kirk, Moss and Baleztena voted no. The motion did not pass.

Public Works Supervisor Steve Draper stated since the City has been looking at doing this water project the costs have increased by \$300,000. He also stated the water main under the school could break causing serious damage to residents and the school.

Manager Koch stated getting a loan from Banner Bank would take 2-3 weeks compared to financing from the State or USDA which would take 60-90 days.

Cory Deter from Sterling Bank advised his bank could do about the same terms as Banner Bank. Deter told the Council it would be better to use your own money instead of borrowing money.

Jackie Carey stated that Alder Street has been a problem with water mains breaking and if the water main breaks under the school it will cost the City more than the \$84,200. The costs to do these projects piece meal will only go up. She recommends doing the whole project.

Councilor Standley made a motion to the water project and do as much as we can do with the City's money and Councilor Lankford seconded the motion. Standley withdrew his motion and Lankford withdrew her second.

On a motion by Standley and seconded by Lankford the Council approved Option 4 but include the deductible alternates with funding coming from the Economic Development Fund and Utility Reserve Fund to be split 50/50 for the total cost of the project of \$607,715. All members present voted yes.

On a motion by Lankford and seconded by Kirk the Council awarded the water project to Mocon for a total of \$585,490. All members present voted yes.

F-3 PAVING BIDS

The City has received a grant from the State of Oregon in the amount of \$94,000 to complete an overlay to the pavement on Main Street, Alder Place and one block section on Alder Street. The grant funds will be linked to the \$35,000 included in the water project for a total of \$129,000 for the paving project. Of that total amount, \$119,990 will be used for the paving work. Approximately \$10,000 will be spent for project management and engineering. The bids will be opened September 1, 2009, and the paving should be done by the third week in October.

On a motion by Standley and seconded by Lankford the Council authorizes the City Engineer to seek bids for this paving project and authorize the Mayor to sign the notice. All members present voted yes.

F-4 PIONEER HUMANE SOCIETY

The City Council received a formal report and request from representatives of the Pioneer Humane Society a few months back, and has since had this issue on the agenda for discussion. The Humane Society is seeking a letter from the City that supports the work of the Humane Society. They would also like some sort of financial commitment, but appear to take the position of that being less important right now.

On a motion by Baleztena and seconded by Moss the Council approved the letter of support for the Pioneer Humane Society and authorize the Mayor to sign the letter. All members present voted yes.

F-5 BIKE PIT

The Council had directed staff to prepare a proposed contract or agreement regarding the Bike Pit, between the City and the OHV Park Association. That contract has been prepared, has been reviewed by the City Attorney and is ready for Council review and action. At the August 4, 2009 City Council meeting, Council adopted, by a 6-0 vote, to look into deeding the property over to the OHV Association and removing the City from the park and activity.

Councilor Kirk asked if it was legal to deed the property to the OHV Association without going out to bids. Manager Koch answered yes.

Councilor Standley would like to put another stipulation to deeding the property, which the OHV Association holds a 501C3 status and if they lose that status the property reverts back to the City.

Manager Koch stated the State of Oregon allows a non profit status to receive property for a park. The OHV currently holds a non profit status with the State of Oregon.

On a motion by Lankford and seconded by Kirk the Council authorizes deeding the Bike Pit Park to the OHV Association and have the process completed by the end of 2009, with the stipulation that they have a 501C3 in place. All members present voted yes.

Councilor Standley stated this isn't the final decision regarding the Bike Pit.

F-6 ARCHERY CLUB LEASE

Councilor Kirk gave the Council and copy of the signed lease between the Pilot Rock Archery Club and Kinzua Resources. She also had a copy of the certificate of insurance as requested by the Council. Councilor Baleztena stated a conflict of interest since he is a member of the Archery Club. Councilor Kirk stated she no longer works for Kinzua Resources and asked the Council if they had a problem with her voting on this issue. The Council did not have a problem with Kirk voting.

On a motion by Standley and seconded by Lankford the Council allowed the lease agreement between the Pilot Rock Archery Club and Kinzua Resources. Standley, Lankford, Kirk and Moss voted yes. Baleztena abstained.

F-7 PART-TIME EMPLOYEE

The Council previously authorized the hiring of a part time person to fill in during the maternity leave period for both Kim Bedard and Angel Williams. Following the normal advertising and testing and interviewing the position was given to Roberta Muth. Roberta is currently on the City payroll as Court Clerk and is paid \$11.25 for that work.

The original Council action providing for someone to fill in was approved at a salary of \$10.00 per hour. It should be \$11.25 per hour. The \$11.25 per hour is the same hourly rate Roberta receives now as Court Clerk and the same rate that Angel is paid.

On a motion by Lankford and seconded by Baleztena the Council approved paying Roberta Muth \$11.25 per hour as a part time fill in position. All members present voted yes.

F-8 GRANT MONEY

The City received a check from Wildhorse Foundation in the amount of \$1000 for the Rural Symposium. Since the City was unaware of this grant during the budget process, the City by Resolution will make appropriation for these funds.

On a motion by Kirk and seconded by Moss the Council approved Resolution No. 492, a resolution appropriating Wildhorse Foundation grant funds. All members present voted yes.

Standley questioned what the \$1000 would be used for. Manager Koch advised the first 40 participants will receive a \$20 gas coupon that must be used at J & D Food Mart or Wildhorse Truck Stop.

F-9 GRANT MONEY

The City received a check from Pacific Power & Light in the amount of \$500 for the Food Pantry. Since the City was unaware of this grant during the budget process, the City by Resolution will make appropriation for these funds.

On a motion by Lankford and seconded by Kirk the Council approved Resolution No. 493, a resolution appropriating Pacific Power & Light grant funds. All members present voted yes.

F-10 CITY BELL

The Pilot Rock Community Presbyterian Church has requested that the City allow them to display the historical city bell that is in storage. During the new construction of their church they have reserved a place to display this bell.

On a motion by Lankford and seconded by Baleztena the Council donated the city bell to the Presbyterian Church. All members present voted yes.

G-1 CITY MANAGER REPORT

On the September 1, 2009, council meeting there will be a new lease with Rocket Espresso. There are new owners of the Rocket Espresso.

The Council Chamber remodeling cost totals \$79,199.36. The Council authorized excess of \$50,000. Manager Koch will give the Council a through accounting of where the money was spent soon. Once the handicap parking space is completed the City will receive their certificate of occupancy from the State of Oregon.

G-2 FINANCIALS

City Recorder Carey gave the Council the financial reports.

H. CONSENT CALENDAR

On a motion by Baleztena and seconded by Kirk the Council approved the Consent Calendar. All members present voted yes. Councilor Lankford questioned the bill from Hatley Construction. Public Works Supervisor Steve Draper stated the City rented Hatley's belly dump for paving.

I. COUNCIL COMMENTS

Councilor Standley asked about the Hazard Mitigation Plan handout. Recorder Carey advised that Dennis Olson would be at the September 1, 2009, council meeting regarding this plan and would like Council comments.

Councilor Kirk advised that the September 15, 2009, council meeting is during Round-Up. Several council members will not be at the September 15th meeting. On a motion by Kirk and seconded by Baleztena the Council cancelled the September 15, 2009, council meeting. All members present voted yes.

J. ADJOURNMENT

On a motion by Standley and seconded by Kirk the meeting was adjourned at 8:30 PM. All members present voted yes.

APPROVED _____

ATTEST _____