

CITY OF PILOT ROCK

REGULAR COUNCIL MEETING

JULY 6, 2010

7:00 PM

A. ROLL

The meeting was called to order by Mayor Virginia Carnes at 7:00 PM. Council members present were John Standley, Shawna Kirk, Nancy Lankford, Glen Snively and Michael Baleztena. Also present were City Recorder Jackie Carey, Public Works Supervisor Steve Draper, Chief Darren Richman, Jim Carey, Don Hill, Linda Hill, Teri Porter, Todd Bensel, Sam Byrnes, Tom Callahan and Mary Lue Slabik.

B. INVOCATION

Todd Bensel gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

E. PRESENTATIONS

Chris Bodewig was not present to give his presentation.

F. ACTION ITEMS

F-1 JOB DESCRIPTIONS

Councilor Snively asked why the public works supervisor had to lift 75#. Draper advised sometimes it is necessary to lift something heavy. Snively wants to see in the city recorder job description and requirement for cross training. It was decided that an addition to the city recorder's job description would include the following statement: the city recorder will be responsible for cross training office staff.

On a motion by Kirk and seconded by Baleztena the Council approved the job descriptions with changes included. All members voted yes.

F-2 FEES

The City Recorder presented a fee schedule for Council approval. The fee schedule included the following changes from last year: a fee for notary services, families with a

family pass from the aquatic center could ride the swim bus for a fee, and it included the state mandated court fee.

Councilor Snively asked if the dog fees should be increased. Carey advised they were increased last year. Snively also asked about the water at the shop. Carey explained the farmers purchase water at the shop at \$4.00 per1000 gallon, which is higher than the residential water rate.

On a motion by Kirk and seconded by Baleztana the Council approved Resolution No. 516, a resolution establishing a fee schedule. All members present voted yes.

F-3 PUBLIC HEARING

Mayor Carnes opened the public hearing at 7:20 PM for public comments regarding leasing and selling 70 acres of industrial land. A public notice was published in the East Oregonian on June 29, 2010, regarding this hearing. A copy of the nature of the sale and the general terms was attached to the staff report included in the council packet for the public's review. A & V Investments is interested in purchasing the 70 acres.

Tom Callahan asked if the City did a credit check on A & V Investments. Mayor Carnes advised the City did their due diligence. Councilor Lankford stated she felt comfortable with the work the city attorney and staff as done regarding A & V Investments. Mary Lue Slabik told the Council they were not answering their questions. Mayor Carnes stated there are no legal issues.

The public hearing was closed at 7:30 PM, after there were no other public comments.

On a motion by Kirk and seconded by Lankford approved Resolution No. 517, a resolution approving lease agreement and contract of sale with A & V Investments. All members present voted yes.

F-4 EXTEND OFFICER'S REQUIREMENT

The Council approved the extension of living requirements for Greg Stallings until July 2010. Greg has had issues that have come up in the last 6 months and now he has found that he must replace the septic system before he can sell his home. By Greg not being able to list his residence for sale he is unable to afford to move within the required response time and an extension is requested.

On a motion by Lankford and seconded by Baleztana the Council approved a 6 months extension for Officer Stallings to meet the required response time. All members present voted yes.

F-5 COMMUNITY DAY ACTIVITIES

Sam Byrnes, Booster Club, asked permission for the Booster Club to use City property for the beer garden during Community Day. The City of Pilot Rock will be named as an additional insured on their insurance policy. Teri Porter also asked permission for blocking off Main Street for vendors, parade, and log trucks.

On a motion by Baleztena and seconded by Lankford the Council approved the Community Day activities. All members present voted yes.

Chief Richman asked Council for permission to close Main Street to skateboards and bicycles for Community Day. On a motion by Kirk and seconded by Snively the Council approved closing Main Street to skateboards and bicycles the whole Community Day weekend. All members present voted yes.

F-6 PURCHASE RADAR UNIT

The Pilot Rock Police Department applied for a grant through ODOT for a new radar unit. The grant was approved by ODOT. Chief Richman is asking permission to purchase a new radar unit for a maximum amount of \$1500. By purchasing the radar unit, it will allow the police department to have a radar unit in all of the patrol vehicles.

On a motion by Kirk and seconded by Snively the Council approved purchasing a radar unit up to \$1500. All members present voted yes.

G-1 DEPARTMENT REPORT

Recorder Carey advised the Council that she had contacted the auditor regarding not renewing the utility reserve fund. He advised if they did not renew the utility reserve then the fund will no longer be in existence and the money remaining in the utility reserve fund would need to be transferred to another fund.

The Council stated they did not want to eliminate the utility reserve fund but wanted to have a moratorium from assessing a fee for a year. Carey stated she would contact the auditor to see if the utility reserve fund could remain without putting money in it.

Councilor Standley would like to see that city employees were not officers in the Bike Pit board. There needs to be a clear division between the Bike Pit and City.

Mary Lue Slabik wanted to know how long the Council was going to allow the Bike Pit to get their tax exempt status. Draper advised the Council gave the Bike Pit until September.

Councilor Snively wanted to know why the City was loaning money. Councilor Standley advised that was started when Paul Koch was here to solve a safety problem with the sidewalk.

G.2 FEMA ORDINANCE

FEMA has redone the floodplain maps for their flood insurance program. It is required that the floodplain ordinance be updated. We received a sample ordinance from the state, which has been adapted for our City. The City must adopt an updated ordinance by September to remain in the floodplain program. Council was given a copy of the Ordinance No. 542 for their review.

G-3 HILDE STORM WATER ISSUE

Public Works Supervisor Steve Draper contacted Bruce Hilde regarding this storm water issue. Draper is attempting to schedule a meeting with Gordon Munck from the School District, Bruce Hilde and himself to find a solution to the storm water issue. Draper will come back with a staff report after the meeting. Councilor Standley asked if there were any rules regarding runoff. Carey stated she would look in the zoning ordinance.

G-4 CRIME PROPERTY ORDINANCE

In the past the City of Pilot Rock Police has had to deal with renters and landowners in attempt to keep the community peaceful. The Crime Property Ordinance will allow the City to take further steps with landowners and tenants to obey the law and keep the city peaceful and neighbors to live in harmony. The Council was given a copy of the ordinance for their review.

A codes meeting was scheduled for July 16th at 9 AM to review the changes to the codes. Those who will attend this meeting will be Glen Snively, Michael Baleztena, Dawn Alderman, Kim Bedard and Chief Richman.

H. CONSENT CALENDAR

On a motion by Kirk and seconded by Baleztena the Council approved the consent calendar. All members present voted yes.

I. COUNCIL COMMENTS

Councilor Lankford stated she has received a lot of positive comments on the flags. She thanked Glen Snively for this help with this project. Snively advised they want to put more on the other side of Hwy 395. Snively would like to see something put in the newsletter regarding putting the flags out for businesses. Snively will provide the flags to the businesses, but they will be responsible for putting their flag out.

TOM CALLAHAN

Tom Callahan asked to speak to the Council regarding his development permit on NE 4th. Councilor Standley requested that he be put on the agenda for the next meeting.

J. EXECUTIVE SESSION

The Council went into an executive session at 8:22 PM under ORS 192.660 (2)(h) Legal Counsel. They came out of executive session at 8:50 PM.

K. ADJOURNMENT

On a motion by Kirk and seconded by Baleztena the meeting was adjourned at 8:52 PM. All members present voted yes.

APPROVED _____

ATTEST _____