

CITY OF PILOT ROCK
REGULAR COUNCIL MEETING
NOVEMBER 16, 2010

A. ROLL

The regular meeting was called to order by Mayor Virginia Carnes at 5:30 PM. Council members present were John Standley, Nancy Lankford, Glen Snively, Michael Baleztena, and Shawna Kirk. Also present were Administrative Assistant Kim Bedard, Public Works Supervisor Steve Draper, Chief Darren Richman, George Hall, Bill Woodfin, Samantha Tipler and John Taylor.

B. INVOCATION

Glen Snively gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

John Taylor wanted to know if A& V Investments had made the payment that was due November 15th. Bedard stated that she had contacted Pioneer Escrow and that they had not received the payment yet.

Bill Woodfin stated that he had some additional information regarding this that he would share with the Council later in the meeting.

Mary Lue Slabik wanted to know if the Council had decided how to use the PP&L Grant yet. She wanted to advise the Council that a PA system is a good way to encourage citizens to attend, and would like the Council to consider this.

E. PRESENTATIONS

There were no presentations.

F-1 JCP GRANT

Umatilla County receives funding from the state in the form of a Juvenile Crime Prevention Grant. The grant is awarded to cities that have established an Accountability Board to deal with juvenile offenders. The grant covers costs of wages for volunteers, items used by the offenders when assigned to community service such as paint, brooms, vests and it is also used for updating equipment.

Chief Richman requested that Council accept the Juvenile Crime Prevention Grant in the amount of \$9,000.

Mayor Carnes wanted to know if the grant funds could be used towards the Lost and Found program. Chief Richman stated that they could use some to fund a project, but he would bring it before the Council for approval first.

Councilor Snively asked what the time frame would be. Chief Richman stated that the first \$3,000 had to be spent by the end of December and \$3,000 had to be spent every quarter after that.

Snively also wanted to know if Richman had plans for the fund. Chief Richman stated that there were projects planned including a paperless Accountability Board.

On a motion by Kirk and seconded by Baleztana the Council approved accepting the JCP Grant in the amount of \$9,000 to be used by the police department in association with the Accountability Board. All members present voted yes.

F-2 CHARTER CABLE FRANCHISE

The City of Pilot Rock has a franchise agreement with Falcon Communications, L.P. locally known as Charter Communications. The City agreed to the franchise with an expiration date of January 31, 2008. The current franchise fee is 5%.

Chief Richman advised the Council that Charter Cable has requested an extension until November 30, 2011 to allow time to negotiate a new cable franchise agreement.

On a motion by Standley and seconded by Baleztana the Council approved Charter Cable's extension request. All members present voted yes.

F-3 KINZUA LEASE

Councilor Standley stated that he saw no need for Bill Woodfin to speak unless he wanted too.

On a motion by Standley and seconded by Baleztana the Council determined that the Kinzua Lumber Lease was null and void and that no taxes should be paid because no consideration was received. Councilors Standley, Lankford, Baleztana and Snively voted yes. Councilor Kirk abstained due to a conflict of interest. The motion passed.

F-4 A&V INVESTMENTS

Mayor Carnes requested that Bill Woodfin share the information he mentioned earlier regarding A&V Investments. Woodfin stated that he had just received a letter from A&V that evening and was aware that the payment hadn't been made. Woodfin stated that the letter is a request for an extension of the November 15th payment to December 20th and to waive the late fees. Letter is attached to the minutes as exhibit A.

Councilor Standley wanted to know why they weren't at the meeting. Woodfin stated that they wanted to, but could not get here until tomorrow.

Councilor Baleztena stated that he didn't have a problem with it, as long as it is a one time thing.

Councilor Snively wanted to talk about what the Council would do if A&V didn't pay at all. Lankford stated that then they would follow the terms of the contract.

On a motion by Baleztena and seconded by Kirk the Council approved A&V Investment's extension request. All members present voted yes.

G-1 AT&T CELL TOWER

Councilor Standley stated that the City had received a letter from Tamara Mabbott the Planning Director for Umatilla County requesting clarification regarding what the City wants. Standley stated that Tamara Mabbott advised that the City should have a public forum regarding the use of the Permanent Open Space Property. Standley also stated that if you ask former Pilot Rock Planning Commission members that it was supposed to only be one tower with co-location on that tower.

Standley advised that he was concerned with POS, and wanted to know if the Council was going to allow the citizens a format to give their input.

Councilor Baleztena wanted to know if the Council could just hold a special community meeting to put the issue out for discussion.

Standley stated that he would like to have former Planning Commission members attend the meeting to help explain the intention of the existing tower and POS, and that he would like this to go before an actual Planning Commission.

Councilor Standley would like to have this put on the agenda as an action item for the next meeting with a list of questions including the meaning of POS and he also would like everyone to take a look at the City's Comprehensive Plan.

Bedard wanted to know what the Council wanted to do about the open hearing with the County Planning Department. Standley stated that it would have to be postponed or delayed and that we should be able to control the dates on this issue.

Lankford stated that if we have people willing to serve on a Planning Commission we need to gather them and form the Planning Commission. She would like to see something put in the City Newsletter.

John Taylor stated that he had a list of people, he hasn't talked to all of them but a few of them would like to see a job description.

Taylor also questions the City's liability to US Cellular regarding placing another tower on the property. Public Works Supervisor Draper stated that there wasn't any liability with US Cellular and placing a new tower.

G-2 DEPARTMENT HEAD REPORT

ODOT GRANT EAST MAIN

Public Works Supervisor Draper requested permission to apply for a \$25,000 ODOT Grant to pave East Main and the High School Hill.

Councilor Lankford asked if it was a match funds grant. Draper stated it was not.

On a motion by Lankford and seconded by Kirk the Council authorized Draper to apply for the \$25,000 ODOT Grant. All members present voted yes.

TIM BRITAIN TIME OFF

Public Works Supervisor Draper request Council permission to allow Tim Britain to take 64 hours of vacation at the end of the year.

On a motion by Baleztena and seconded by Snively the Council approved 64 hours of time off for Tim Britain in December. All members present voted yes.

H. CONSENT CALENDAR

On a motion by Kirk and seconded by Lankford the Consent Calendar was approved. All members present voted yes.

I. COUNCIL COMMENTS

Councilor Snively advised the Council that he would be gone on the 4th and 18th of January for vacation.

Mayor Carnes stated that the City Staff Holiday Potluck will be at 6:00 PM on December 12th.

Councilor Lankford stated that there is a drainage issue by the Senior Housing, she is concerned about the cold weather coming. Draper stated that he would work on it.

Councilor Lankford also asked Draper how the Hinkle issue was going. Draper replied that he is working on it.

Councilor Snively wanted to know if at the intersection of Highway 395 and SW 2nd the parking could be changed to parallel parking. Draper stated that the City has been down this road before and ODOT was not going to allow parallel parking in that area.

K. ADJOURNMENT

On a motion by Kirk and seconded by Baleztena the meeting was adjourned at 6:00 PM.
All members present voted yes.

APPROVED _____

ATTEST _____