

CITY OF PILOT ROCK

REGULAR COUNCIL MEETING

FEBRUARY 16, 2010

7:00 PM

A. CALL TO ORDER

The meeting was called to order by Mayor Virginia Carnes at 7:00 PM. Council members present were John Standley, Nancy Lankford, Michael Baleztena, George Hall and Shawna Kirk. Also present were City Recorder Jackie Carey, Chief Darren Richman, Bill Liebe, Loraine Greene, Mike Nelson, Linda Hill, Don Hill, Wendy Christensen, Gary Hale and Leonard Burgess.

B. INVOCATION

Mike Nelson gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

None

E. PRESENTATIONS

None

F-1 PAUL KOCH'S PROPOSAL

During the last 18 months the City has been operating with an interim city manager. As of December 31, 2009, the Council decided to no longer employ an interim city manager due to the ending of Koch's contract and budget constraints.

Mayor Carnes and Councilor Hall presented Koch's proposed transition plan. Councilor Hall wanted to change the plan to state Mr. Koch's services would only be used with the full council approval. The Mayor alone cannot use his services without prior Council approval. On a motion by Hall and seconded by Baleztena the Council approved the transition plan with the above changes. Lankford and Standley wants to make sure the Council votes on each issue before using Koch's services.

Lankford, Hall, Baleztena and Kirk voted yes. Standley voted no.

## F-2 COUNCIL RULES

In the last few years there have been some changes to the order of business on the council agenda. Also to make clarification when items are due to the city recorder for the agenda, it would be changed to 4 business days. Ordinance No. 538 would amend Section 6, A & B-1 dealing with the order of business on the agenda and when items are due to the city recorder for the agenda.

On a motion by Kirk and seconded by Baleztana the Council approved Ordinance No. 538 an ordinance amending Ordinance No. 519, section 6 A & B-1 with an emergency clause. All members present voted yes.

## F-3 HAZARD MITIGATION PLAN

Dennis Olson has been working on the Umatilla County Natural Hazard Mitigation Plan, which will include the cities in Umatilla County as an Addendum. The State of Oregon Homeland Security has received a letter of approval from FEMA for the City of Pilot Rock's plan.

By the City having this plan approved by the Council through a Resolution the City will be eligible to apply for mitigation project grants.

On a motion by Hall and seconded by Standley the Council approved Resolution No. 505, a resolution adopting Umatilla County Natural Hazard Mitigation Plan with the City of Pilot Rock's Plan as an addendum. All members present voted yes.

## F-4 BUDGET CHANGES

The Department Heads reviewed the current budget for the second time to determine if they could reduce the budget further. They were able to reduce the budget by another \$23,495 for a total reduction of \$89,750.

Councilor Lankford would like to see two more columns added to the spreadsheet. She would like to see the budget amount, reduced amount, balance and year to date amount.

Councilor Hall would like to see an estimate of what to expect for a balance as of June 30<sup>th</sup>. Hall stated the Council is not ready to do wage negotiations.

Councilor Kirk advised she had questions from citizens that she could not answer. She would like to see a graph for the last 7 years comparing the revenues and expenditures.

Councilor Kirk asked why the City is paying Mary Koch \$300 per month. Councilor Standley advised the City has a file on this. He also advised it is not an expense it is a reimbursement. Councilor Kirk will go to City Hall and review the file.

The Council set Monday, February 22, 2010, at 5:30 PM for a special council meeting to work on the budget.

On a motion by Hall and seconded by Standley the Council tabled budget changes and wage negotiations for budget purposes. All members present voted yes.

#### F-6 GUITAR LESSONS

Mayor Carnes announced that the Pendleton Art Center has given a grant to offer free guitar lessons on Fridays starting April 2<sup>nd</sup> to May 6<sup>th</sup> for two hours for ages 13-18 yrs. Mayor Carnes asked permission to use the Council Chambers for this purpose.

Councilor Standley would like to set some rules or regulations for using the Council Chambers. Councilor Kirk asked if the Council should have some rules before they make a decision on this. Councilor Hall believes in the project, but would like them to find another place. Mayor Carnes stated she would find another place.

On a motion by Kirk and seconded by Lankford the Council requested the city recorder to present them with a draft of guidelines for use of the Council Chambers, within 2 council meetings. All members present voted yes.

Wendy Christensen asked the Council why they were killing this now. She suggested approving it now until the rules are approved.

On a motion by Hall and seconded by Standley the Council approving allowing the guitar lessons but no further commitments of the Council Chambers until the Council approves the use guidelines. All members present voted yes.

#### F-7 ANNUAL CLEANUP

Last year the cost to the City for the annual cleanup was \$1756.25. This program has been a very positive program for our community, but with the budget problems, does the Council want to continue with this program.

Staff recommended continuing with the program with the following adjustments:

1. Cleanup weekend is limited to one day only (4 dumpsters) first come, first serve; when the dumpsters are full we're done.
2. All scrap iron goes down to Hatley's at no charge.
3. All yard debris goes to the burn pile; this should cut the cost in half.

Councilor Standley made a motion to discontinue this program this year. The motion died due to no second.

Councilor Lankford suggested not accepting couches and furniture.

Councilor Hall would like to table this matter until they can find some other alternatives. He cannot agree to spend money when the City doesn't have it. Hall agrees with Standley's thoughts.

On a motion by Hall and seconded by Standley the Council tabled this until the next meeting. All members present voted yes.

#### G-1 LOCAP LOAN

The City will be able to receive a loan through LOCAP over a longer period of time than the bank loan from Banner Bank. If the City chooses to get a loan for 20 years they will be close to making the annual payments of \$22,417 with the water project fee compared to the Banner Bank loan annual payment of \$76,000.

Councilor Hall would like further information comparing the end result to the existing loan.

#### G-2 DEPARTMENT HEAD REPORTS

The weekly department head reports were included in the council packets. The Council had no questions regarding the reports.

#### G-3 ECONOMIC DEVELOPMENT LUNCHEON

Mayor Carnes asked if any council members would be interested in attending the Economic Development luncheon on February 17, 2010, from 12-2PM at the convention center. The cost was \$25 per person.

#### G-4 SENIOR CENTER AGREEMENT

Recorder Carey gave the council members copies of the senior center agreement in their packets. The agreement is for 3 years, ending in March 2012.

Councilor Standley wanted to know the purpose it could be used for. He would like to see it used as much as possible by the community. Linda Hill advised they charge \$5 to use the building to help pay the utilities. Councilor Hall would like the Senior Center Board to keep the Council informed on its uses.

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## H- CONSENT CALENDAR

Councilor Standley had a question about the bill regarding the Bike Pit. Recorder Carey advised it was a delayed billing. All items have been budgeted for. On a motion by Kirk and seconded by Hall the bills were approved for payment. All members present voted yes.

On a motion by Standley and seconded by Hall all the minutes were approved; January 25, 2010, January 27, 2010, January 28, 2010, and February 2, 2010. All members present voted yes.

## I. COUNCIL COMMENTS

Councilor Kirk advised she and the Mayor attended the grand opening of the government building at Umatilla Tribes. She stated it was very impressive.

Mayor Carnes advised there will be a Mayor's prayer breakfast on March 13<sup>th</sup> from 8-10am if anyone is interested in going.

Mayor Carnes asked the Council if anyone wanted to donate to the City Council and Staff Little League sign. The total cost is \$50.

## J. EXECUTIVE SESSION

There was no executive session.

## K. ADJOURNMENT

On a motion by Hall and seconded by Baleztena the meeting was adjourned at 8:30 PM. All members present voted yes.

APPROVED \_\_\_\_\_

ATTEST \_\_\_\_\_

