

CITY OF PILOT ROCK

COUNCIL MEETING

June 6, 2012

5:00 PM

A. Call to Order

The regular meeting was called to order by Mayor Virginia Carnes at 5:00 pm. Council members present were Kacie Moss, Annie Tester, Michael Baleztena, Ray Corwin and Shawn Kirk. Also present were City Recorder Teri Porter, Public Works Director Steve Draper and Police Chief Darren Richman. Citizens present were Mary Lue Slabik, Misty Rowe and Michelle Casady.

B. INVOCATION

Councilor Tester gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

E. PRESENTATIONS

None

Additions to the Agenda:

Mayor Carnes asked Council to approve adding two additional items to the agenda. [On a motion by Councilor Kirk and seconded by Councilor Baleztena, Council agreed to add F-6 Selling Tickets in City Hall and F-7 Auditor Fee Increase. All present voted yes.](#)

F-I Appoint a New Councilor

Mayor Carnes stated that each councilor has 3 applications for the position, Ryan Campbell, Misty Rowe and Michelle Casady (Michelle and Ryan's applications were turned in after the packet was made, so a copy of their app. was supplied to each councilor) **attached**. Mayor Carnes gave the councilors a few minutes to read over each application and then asked them to write down the name of the person they would like to see fill the Council position. The votes were then passed down to Teri Porter who read them out loud. Councilors Tester, Moss, Baleztena, Corwin and Kirk voted for Misty Rowe. Mayor Carnes stated that that is 5 ballots cast for Misty. The Mayor thanked Michelle for applying and offered that there are many other community volunteer groups in need of help if she is interested. The Mayor then stated that we would be swearing in Misty Rowe immediately so that she can begin to serve on the Council. Teri Porter swore Misty in and Misty took her seat on the Council board.

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F-2 Budget Hearing

Mayor Carnes opened a Public Budget Hearing. Teri Porter stated that this hearing was posted in the East Oregonian along with the Summary of the Budget, per State regulations. The Budget is scheduled to be adopted on June 19, 2012. The purpose of this hearing is to allow Council and Citizens to make comments concerning the budget, so that we can make any needed changes prior to it being adopted on June 19, 2012. Mayor Carnes asked Mrs. Slabik if she had any comments. Mrs. Slabik stated that she had her questions answered already. Council did not have any further comments. The Mayor said she would leave the hearing open until the end of the meeting. **The budget is attached.**

F-3 Approval of Vacation Time

Teri Porter has submitted a request for vacation time from July 2, 2012 through July 10, 2012. **On a motion by Councilor Baleztena and seconded by Councilor Tester, Council agreed to approve Teri Porters Vacation. All present voted yes.**

F-4 Evaluation Form

Councilor Tester submitted the **attached** form for Councils approval and suggestions. Councilor Kirk stated that their should be space to write what needs to be improved if a person receives a needs improvement rating and also a date by which that improvement is expected to be made. Councilor Corwin asked if that could be noted in the comment section? Councilor Kirk also asked if there could be a space for employee comments, but said that the form was very well done. Councilor Baleztena stated that it is his experience that there is a space for both the employer and the employee. Councilor Tester stated that it was also suggested that it be numbered. There was discussion regarding when the evaluations would be given, either on the employees anniversary date or each year in January. Councilor Tester said she will take these suggestions and revise the form. **On a motion by Councilor Kirk and seconded by Councilor Baleztena, Council agreed to proceed with the evaluation form as presented. All present voted yes.**

F-5 Extension of the Charter Franchise Agreement.

On a motion by Councilor Baleztena and seconded by Councilor Moss, Council agreed to extend the Franchise Agreement. All present voted yes.

F-6 Selling Tickets in City Hall

Chief Richman sited a chapter in the employee handbook **(page 19 attached)**. There was discussion that City Hall has sold these types of tickets in the past. **On a motion by Councilor Kirk and seconded by Councilor Baleztena, Council agreed to allow City Hall to sell tickets for events put on by non-profits in our community. All present voted yes.**

There was additional discussion that this may need to be changed in the manual, and that staff feels there are several things that need changed in the manual. Staff will be bringing those suggested changes back to Council for approval.

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F-7 Audit Fee Increase

Teri Porter stated that Harry Bose of Read and Bose contacted her about increasing the price to do the audit. Teri is asking Council for permission to talk with the auditors and David Blanc to negotiate the best price for the City. Council feels that if they are under contract for a certain amount then that is what they should be held to. Teri stated that there is some language in the contract that may allow them to increase the price, that is why she would like to be able to contact David with this concern. Councilor Moss stated that she did not feel there was any harm in Teri talking with them since any change in price would have to come back to Council for approval. [On a motion by Councilor Kirk and seconded by Councilor Baleztena, Council agreed to allow Teri to have conversations with the auditing firm and the attorney and stay within those guild lines. All present voted yes.](#)

G-1 Department Head Report [\(attached\)](#)

Chief Richman added to his report by stating that he was able to pick up 4 mounted and 3 extra tires for the Crown Victoria police car, free of charge, from the OSP. He said they do not fit Pendleton's patrol cars but they do fit our Crown Vic. Councilor's were happy with FREE.

Teri Porter added to her staff report stating that she had met with Mrs. Slabik and Steve Haddock regarding the lease and the revocable license agreement. We are working on the wording in the agreement and we hope to have something to present to Council by the next meeting.

Steve Draper added to his report stating that Pendleton will be out the week of June 18th to do the street sweeping.

H-2 Consent Calendar

On a motion by Councilor Kirk and seconded by Councilor Tester, Council agreed to accept the consent calendar. All present voted yes.

I. City Council Comments

Councilor Kirk made the suggestion to direct Teri to go out for bids on getting a speaker system in the Council Chambers making it easier for people to hear. Teri said she had a company out but did not receive a bid, she will call them back to get a cost.

Councilor Baleztena stated that the Major girls are league champions.

Mayor Carnes stated that there was a good turnout for the awards ceremony at the High School. Mayor Carnes handed out certificates of appreciation to the 74 kids who participated in Pilot Rock Clean Up days.

Chief Richman requested that the Archery Club get permission from Council to allow

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camping during the week of the All Stars. Councilor Kirk asked if they would need something in writing. Chief Richman felt that as long as the Council gave approval that should be enough. Steve Draper asked if camping is covered on their insurance. Councilor Baleztena said he would look into that and he would make that request at the next meeting.

Mayor Carnes closed the public hearing.

Council went into executive session at 5:35 pm.

J. EXECUTIVE SESSION

Present were Councilors Moss, Tester, Corwin, Baleztena, Rowe and Kirk, Teri Porter, Steve Draper, Chief Richman and Mayor Carnes.

Council came out of executive session at 6:36

On a motion by Councilor Baleztena and seconded by Councilor Kirk, Council agreed to direct staff to have David Blanc send a letter to A&V with the guide lines set by Council. All present voted yes.

K. ADJOURNMENT

On a motion by Councilor Baleztena and seconded by Councilor Moss, Council agreed to adjourn at 6:38. All present voted yes.

APPROVED _____

ATTEST _____

Name: Misty Rowe
Date: 5-18-12

Questions for Pilot Rock City Council Position

Please answer as completely as possible. Use additional paper, or the back of this sheet, if necessary.

1. Tell us about yourself and some of your community activities.

I have a beauty shop in my home, so I feel that I have an advantage to hear the public's concerns and questions of all age groups.

2. What do you consider to be the strengths of the City of Pilot Rock?

The people

3. From your general knowledge, what do you consider to be Pilot Rock's challenges, currently and in the future?

Misunderstanding

4. Do you have any suggestions for how the City could meet, or overcome these challenges?

Publish the minutes in the newsletter so more people are better informed

5. Sometimes people can be very angry about an issue before the City Council. How do you handle people who are angry?

For one that means that they are passionate about their concerns and care enough to make a difference. Handling angry people just means that they are more than likely afraid of change. Listening and taking all sides into consideration →

6. How much time would you expect to spend on City Council business?

As much time that is needed

Thank you for taking the time to share your thoughts.

and then making a well-informed decision on the information provided.

Name: Ryan Campbell
Date: 6-6-2012

Questions for Pilot Rock City Council Position

Please answer as completely as possible. Use additional paper, or the back of this sheet, if necessary.

1. Tell us about yourself and some of your community activities.

Business owner, served on Police Department and Fire Dept. Coach Little League and Babe Ruth 15 years as shop manager for Wal-Mart

2. What do you consider to be the strengths of the City of Pilot Rock?

fire department and police department. The fact that every one knows and works together, quality small town stuff.

3. From your general knowledge, what do you consider to be Pilot Rock's challenges, currently and in the future?

Growth - more business - Clearing up the streets and housing areas.

4. Do you have any suggestions for how the City could meet, or overcome these challenges?

promotion of business, more community activities -

5. Sometimes people can be very angry about an issue before the City Council. How do you handle people who are angry?

Very well, understand everyone has different challenges -

6. How much time would you expect to spend on City Council business?

As much as needed to resolve a solution

Thank you for taking the time to share your thoughts.

Name: Michelle Casady 541-429-2422

Date: 5/31/12

Questions for Pilot Rock City Council Position

Please answer as completely as possible. Use additional paper, or the back of this sheet, if necessary.

1. Tell us about yourself and some of your community activities.

While attending school, I was involved in student government. I have lobbying, marketing and fund-raising experience. I was a member of the Accounting Club. I have previously been a small business owner doing bookkeeping and taxes. I was an office manager prior to becoming a mother of two boys ages (almost 3 and 8). I have held almost every conceivable office position starting at age 14 and have also been a cashier and bank teller. I am fluent in Microsoft Office, especially Excel. I am a Junior at EOU in the Accounting program. I have an Associates degree from BMCC. I am efficient, honest, trustworthy, and I can keep a confidence.

2. What do you consider to be the strengths of the City of Pilot Rock?

It is a small, rural community with great schools and strong family values. The Police Department is friendly and service is great. The PR Newsletter is informative and I look forward to reading it. City Council meetings are easy to attend and the individual is given the chance to be heard.

3. From your general knowledge, what do you consider to be Pilot Rock's challenges, currently and in the future?

Finances, recognition, marketing for the City and retaining and creating local businesses, follow-up on issues brought before the City Council (in my experience).

4. Do you have any suggestions for how the City could meet, or overcome these challenges?

Marketing, fund raising activities, assign council members to follow-up on issues brought before the City Council. Getting more residents (volunteers) involved in local government.

5. Sometimes people can be very angry about an issue before the City Council. How do you handle people who are angry?

I am calm, and speak softly to diffuse the situation. I am patient, polite and have great people skills. I acknowledge what the other person is saying and make them feel validated.

6. How much time would you expect to spend on City Council business?

Several hours a week.

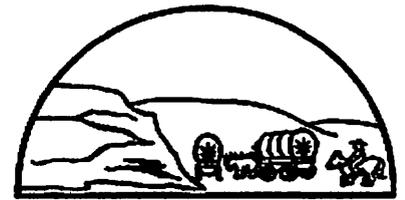
Thank you for taking the time to share your thoughts.

General Ledger

Budget Analysis Report (Rounded)

User: teri
 Printed: 05/30/12 - 03:56PM
 Fiscal Year: 2013

City of Pilot Rock



2010	2011	2012	2012			2013	2013	2013	2013	
Actual	Actual	Adopted	Estimated	Account	Description	FTE	Requested	Proposed	Approved	Adopted
				001	GENERAL FUND					
				R1	REVENUES					
113,815	62,728	74,500	74,500	400000	BEGINNING FUND BALANCE	0.00	64,833	64,833	50,747	0
141,954	137,157	143,500	140,000	410000	PROPERTY TAXES	0.00	147,350	147,350	144,500	0
9,464	9,656	7,000	4,180	411000	FINES	0.00	7,000	7,000	7,000	0
500	50	200	200	411100	ADMINISTRATIVE FEE	0.00	100	100	100	0
0	1	0	0	412000	LICENSE FEES	0.00	0	0	0	0
5,988	6,071	6,000	6,000	413100	FRAN. - CHARTER COMMUNICATION	0.00	6,000	6,000	6,000	0
13,115	11,838	20,000	21,000	413200	FRAN. - CASCADE NAT GAS	0.00	17,000	17,000	22,000	0
4,300	3,899	5,000	4,000	413300	FRAN. - CENTURYTEL	0.00	4,000	4,000	4,000	0
50,935	60,825	55,000	61,900	413400	FRAN. - PP&L	0.00	62,000	62,000	62,000	0
0	500	750	750	413500	FRAN. - PILOT ROCK SANIT.	0.00	750	750	750	0
12,263	12,430	13,500	12,600	413600	US CELLULAR	0.00	13,000	13,000	13,000	0
0	1,500	14,100	3,600	413700	AT & T CELL TOWER	0.00	12,600	12,600	12,600	0
16,144	19,829	19,000	19,441	414000	LIQUOR APPORTIONMENT	0.00	19,500	19,500	19,500	0
2,281	2,136	2,200	2,500	417000	STATE CIGARETTE APPORT.	0.00	2,500	2,500	2,500	0
733	245	400	750	418000	ZONING-SUBDIVISION PERMIT	0.00	400	400	400	0
344	345	400	120	419100	INTEREST INCOME	0.00	200	200	200	0
2,911	2,001	2,100	1,531	419200	MISCELLANEOUS INCOME	0.00	1,750	1,750	1,750	0
117	85	100	70	419201	MISC. INCOME POLICE	0.00	100	100	100	0
0	280	500	535	419202	NOTARY FEES	0.00	550	550	550	0
56	155	250	175	419400	NEWSLETTER	0.00	250	250	250	0
617	885	800	850	421000	DOG CONTROL FEES	0.00	850	850	850	0
0	2,876	3,150	3,575	450000	PILOT ROCK MARKET LOAN	0.00	0	0	0	0
0	9,000	9,000	4,000	482000	JUV. CRIME PREVENTION GRANT	0.00	4,000	4,000	4,000	0
0	0	4,000	4,000	483000	CIS GRANT	0.00	0	0	0	0
500	500	500	0	486000	REIMBURSEMENT FROM DLCD	0.00	500	500	0	0
500	0	0	0	490000	DONATIONS	0.00	0	0	0	0
1,120	0	0	0	490301	KINZUA RESOURCES	0.00	0	0	0	0
110,220	58,033	32,629	33,853	491100	TRANSFER FROM ECON. DEV. FD	0.00	16,651	16,651	18,850	0
0	8,000	0	0	491200	TRANSFER FROM EQUIP. REPLACE.	0.00	0	0	0	0
10,867	10,553	11,500	11,500	492000	STATE REVENUE SHARING	0.00	11,000	11,000	11,500	0
5,000	1,425	2,000	1,500	495400	RURAL SYMPOSIUM	0.00	2,075	2,075	2,075	0
28,700	0	0	0	495500	ATV GRANT	0.00	0	0	0	0
0	1,259	0	0	495600	ODOT RADAR GRANT	0.00	0	0	0	0
850	0	0	0	495700	WILDHORSE RESORT GRANT	0.00	0	0	0	0
0	2,000	0	0	495800	PACIFIC POWER LIGHT GRANT	0.00	2,000	2,000	2,000	0
50,000	0	0	0	497502	LOAN PAYMENT FROM ECON. DEV.	0.00	0	0	0	0
338	0	500	465	497600	BULLETPROOF VEST GRANT	0.00	500	500	500	0
0	0	200	100	497700	POLICE TRAINING FUND	0.00	200	200	200	0
2,646	2,127	3,000	1,500	499000	SUMMER DAY CAMP PROGRAM	0.00	800	800	800	0
1,500	500	1,000	1,500	499100	SUMMER DAY CAMP GRANT	0.00	1,000	1,000	1,500	0
0	0	50	0	499102	SOLV GRANT	0.00	0	0	0	0
6,860	1,800	1,800	1,860	499200	RENTAL PROPERTY	0.00	1,800	1,800	1,600	0
100	200	100	75	499201	PARK RENTAL FEES	0.00	0	0	0	0
0	52	100	0	499202	COUNCIL CHAMBERS RENTAL FEES	0.00	100	100	100	0
0	0	100	50	499400	VEHICLE IMPOUNDMENT	0.00	100	100	150	0
0	44,024	39,200	37,500	499800	PUBLIC SAFETY SURCHARGE	0.00	31,200	31,200	39,000	0
594,738	474,987	474,129	456,180		REVENUES Totals:	0.00	432,659	432,659	431,072	0
594,738	474,987	474,129	456,180		REVENUES TOTALS:	0.00	432,659	432,659	431,072	0
				05	INTER FUND TRANSFERS OUT					
0	0	0	0	900200	TRANSFER TO SEWER FUND	0.00	0	0	0	0
0	0	0	0		INTER FUND TRANSFERS OUT Totals:	0.00	0	0	0	0
0	0	0	0		EXPENDITURES TOTALS:	0.00	0	0	0	0
				410	OFFICE DEPARTMENT					
				01	PERSONAL SERVICES					
15,977	16,505	13,600	12,555	500000	CITY RECORDER	0.34	13,898	13,898	13,898	0
2,891	1,923	2,400	800	506200	CLERK OF THE COURT	0.25	2,447	2,447	2,447	0
5,524	3,967	5,500	3,164	508100	PERS	0.00	3,990	3,990	3,990	0
3,084	2,420	3,000	2,040	508200	FICA-MEDICARE	0.00	3,000	3,000	3,000	0
16,960	12,645	17,000	15,760	508400	HEALTH, LIFE & DISABILITY INS.	0.00	16,000	16,000	16,000	0
235	206	200	355	508500	WORKERS COMP	0.00	375	375	375	0
744	662	750	693	508600	UNEMPLOYMENT INSURANCE	0.00	750	750	750	0
3,343	0	0	0	509300	PART-TIME CLERK	0.17	4,500	4,500	4,500	0
17,737	13,632	14,000	12,300	509400	ADMIN. ASSISTANT	0.75	11,149	11,149	11,149	0
66,495	51,960	56,450	47,668		PERSONAL SERVICES Totals:	1.51	56,109	56,109	56,109	0
942	722	1,100	1,045	510000	MATERIALS & SERVICES					
					MATERIALS & SUPPLIES	0.00	1,100	1,100	1,100	0

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
153	0	50	50	510700	COURT COSTS	0.00	50	50	50	0
0	44	100	250	520000	EQUIPMENT REPAIR & MAINT	0.00	100	100	100	0
1,001	927	1,100	1,000	530000	TELEPHONE	0.00	750	750	1,000	0
768	756	1,000	1,000	540000	POWER HEAT & LIGHTS	0.00	1,300	1,300	1,300	0
2,864	2,448	3,350	3,345		MATERIALS & SERVICES Totals:	0.00	3,300	3,300	3,550	0
69,358	54,408	59,800	51,013		EXPENDITURES TOTALS:	1.51	59,409	59,409	59,659	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
69,358	0	59,800	51,013		DEPT EXPENSES	1.51	59,409	59,409	59,659	0
(69,358)	0	(59,800)	(51,013)		OFFICE DEPARTMENT Totals:	(1.51)	(59,409)	(59,409)	(59,659)	0
				415	MAYOR & COUNCIL DEPARTMENT					
				02	MATERIALS & SERVICES					
280	253	400	100	510000	NEWSLETTER EXPENSES	0.00	250	250	250	0
4,323	4,614	5,000	6,564	560000	CITY ATTORNEY	0.00	5,500	5,500	5,500	0
1,410	931	1,000	1,359	560100	MAYOR'S MEETINGS & MILEAGE	0.00	1,250	1,250	1,250	0
253	0	0	0	560101	COUNCIL MEETINGS & MILEAGE	0.00	0	0	0	0
1,154	1,166	1,200	1,200	560400	LEAGUE OF OR. CITY DUES	0.00	1,250	1,250	1,250	0
7,420	6,963	7,600	9,223		MATERIALS & SERVICES Totals:	0.00	8,250	8,250	8,250	0
7,420	6,963	7,600	9,223		EXPENDITURES TOTALS:	0.00	8,250	8,250	8,250	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
7,420	0	7,600	9,223		DEPT EXPENSES	0.00	8,250	8,250	8,250	0
(7,420)	0	(7,600)	(9,223)		MAYOR & COUNCIL DEPARTMENT Totals:	0.00	(8,250)	(8,250)	(8,250)	0
				420	OVERHEAD DEPARTMENT					
				02	MATERIALS & SERVICES					
2,409	2,928	3,000	3,152	510000	MATERIALS & SUPPLIES	0.00	3,000	3,000	3,000	0
420	333	600	600	510100	POSTAGE	0.00	500	500	600	0
284	331	1,200	1,500	510200	PUBLISHING	0.00	1,000	1,000	1,500	0
166	162	250	315	530200	INTERNET	0.00	325	325	325	0
1,645	1,431	2,000	1,450	540000	POWER & HEAT	0.00	1,800	1,800	1,800	0
1,208	1,290	1,500	800	550000	BUILDING REPAIR & MAINT	0.00	1,500	1,500	1,500	0
13,796	8,252	14,000	8,434	550100	INSURANCE	0.00	14,000	14,000	10,000	0
4,561	4,512	5,000	5,000	560000	LEGAL & AUDIT	0.00	5,000	5,000	5,000	0
968	1,299	1,500	2,500	560100	EDUCATION, TRAVEL & TRAIN	0.00	3,000	3,000	3,000	0
450	350	700	400	560400	DUES, SUBSCRIP. & PUBLICA.	0.00	500	500	500	0
1,019	325	500	250	570100	COMMUNITY SERVICES	0.00	275	275	275	0
3,600	3,300	3,600	3,900	575000	MARY KOCH'S PAYMENT	0.00	3,600	3,600	3,600	0
1,602	1,597	1,800	1,800	580200	SOFTWARE SERVICE AGREEMT.	0.00	1,800	1,800	1,800	0
21,967	0	300	0	580301	PROPERTY TAXES	0.00	400	400	0	0
2,304	763	2,900	2,621	580801	RURAL SYMPOSIUM	0.00	2,075	2,075	2,075	0
850	0	0	0	580802	READER BOARD	0.00	0	0	0	0
0	0	2,000	600	580803	DOWNTOWN ENHANCEMENT (PP&L)	0.00	1,400	1,400	1,400	0
1,004	0	0	0	598102	HWY 395 ENHANCEMENT	0.00	0	0	0	0
58,252	26,873	40,850	33,322		MATERIALS & SERVICES Totals:	0.00	40,175	40,175	36,375	0
				03	CAPITAL OUTLAY					
28	97	200	95	590801	CHRISTMAS DECORATIONS	0.00	200	200	200	0
1,020	1,191	1,000	957	597000	EQUIPMENT REPLACEMENT	0.00	2,011	2,011	3,625	0
0	0	500	500	597100	CODIFY ORDINANCES	0.00	500	500	500	0
0	500	500	0	598000	CAPITAL IMPROVEMENTS	0.00	500	500	500	0
1,400	4,000	5,000	5,227	598301	SCJ Loan	0.00	0	0	0	0
2,018	0	0	0	598400	COURT SOFTWARE	0.00	0	0	0	0
4,466	5,788	7,200	6,779		CAPITAL OUTLAY Totals:	0.00	3,211	3,211	4,825	0
62,718	32,660	48,050	40,101		EXPENDITURES TOTALS:	0.00	43,386	43,386	41,200	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
62,718	0	48,050	40,101		DEPT EXPENSES	0.00	43,386	43,386	41,200	0
(62,718)	0	(48,050)	(40,101)		OVERHEAD DEPARTMENT Totals:	0.00	(43,386)	(43,386)	(41,200)	0
				440	POLICE DEPARTMENT					
				01	PERSONAL SERVICES					
60,804	60,804	60,804	60,804	506000	CHIEF	1.00	60,804	60,804	62,628	0
86,916	86,916	86,950	75,500	506100	PATROL PERSONNEL	2.00	80,250	80,250	80,250	0
1,890	1,260	1,260	1,470	506300	JUDGE	0.01	1,260	1,260	1,260	0
621	767	750	815	506400	ANIMAL CONTROL	0.14	800	800	800	0
22,192	22,112	27,000	18,984	508100	PERS	0.00	18,000	18,000	18,000	0
11,624	11,466	12,000	10,573	508200	FICA/MEDICARE	0.00	12,000	12,000	12,000	0
40,987	37,746	40,000	38,534	508400	HEALTH, LIFE & DISABILITY INS.	0.00	46,200	46,200	43,400	0
3,256	3,356	7,500	4,305	508500	WORKERS COMP.	0.00	7,500	7,500	5,000	0
2,088	2,443	2,800	2,000	508600	UNEMPLOYMENT INSURANCE	0.00	2,500	2,500	2,500	0
2,813	0	0	0	509400	ADMIN. ASSISTANT	0.29	0	0	0	0
233,190	226,871	239,064	212,985		PERSONAL SERVICES Totals:	3.44	229,314	229,314	225,838	0
				02	MATERIALS & SERVICES					
3,184	2,048	4,000	3,300	510000	MATERIALS & SUPPLIES	0.00	4,000	4,000	4,000	0
483	535	1,100	1,643	510210	PRINTING EXPENSE (FORMS)	0.00	1,500	1,500	1,500	0

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	2012 Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
445	21	1,200	1,162	510600	UNIFORMS	0.00	1,300	1,300	1,300	0
129	159	200	86	510610	ANIMAL CONTROL SUPPLIES	0.00	250	250	250	0
0	897	600	600	510660	AMMUNITION	0.00	800	800	800	0
0	0	0	300	510850	MEDICAL EXPENSE	0.00	0	0	0	0
2,676	2,901	5,000	4,000	520000	EQUIPMENT REPAIR & MAINT	0.00	5,000	5,000	5,000	0
3,165	1,878	3,600	2,000	530000	TELEPHONE	0.00	3,800	3,800	3,800	0
166	162	250	325	530200	INTERNET	0.00	250	250	350	0
768	756	1,000	1,000	540000	POWER HEAT & LIGHTS	0.00	1,250	1,250	1,250	0
(187)	125	2,000	1,500	560100	EDUCATION, TRAVEL & TRAIN	0.00	3,000	3,000	4,000	0
5,431	7,091	9,000	8,000	580000	GAS & OIL	0.00	9,000	9,000	9,000	0
366	379	400	420	580200	SOFTWARE MAINTANANCE	0.00	400	400	450	0
1,950	1,950	2,000	1,950	580300	LEXIPOL POLIC E MANUAL	0.00	2,000	2,000	2,000	0
0	0	300	0	580400	TOWING COSTS	0.00	200	200	200	0
0	1,679	9,000	250	582000	JUV. CRIME PREVENTION GRANT	0.00	4,000	4,000	4,000	0
0	0	4,000	3,700	583000	CIS GRANT	0.00	0	0	0	0
18,575	20,579	43,650	30,236		MATERIALS & SERVICES Totals:	0.00	36,750	36,750	37,900	0
0	0	15,000	15,000	03	CAPITAL OUTLAY					
676	0	650	930	590000	POLICE VEHICLE	0.00	19,000	19,000	4,000	0
935	1,863	2,500	1,700	590908	VESTS	0.00	1,000	1,000	1,000	0
				597000	EQUIPMENT REPLACEMENT	0.00	2,500	2,500	2,675	0
1,611	1,863	18,150	17,630		CAPITAL OUTLAY Totals:	0.00	22,500	22,500	7,675	0
253,376	249,312	300,864	260,851		EXPENDITURES TOTALS:	3.44	288,564	288,564	271,413	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
253,376	0	300,864	260,851		DEPT EXPENSES	3.44	288,564	288,564	271,413	0
(253,376)	0	(300,864)	(260,851)		POLICE DEPARTMENT Totals:	(3.44)	(288,564)	(288,564)	(271,413)	0
				450	STREET DEPARTMENT					
				02	MATERIALS & SERVICES					
256	516	500	500	510000	MATERIALS & SUPPLIES	0.00	500	500	500	0
19,999	16,133	15,000	10,900	525000	REPAIRS & MAINTENANCE	0.00	13,000	13,000	15,000	0
20,256	16,650	15,500	11,400		MATERIALS & SERVICES Totals:	0.00	13,500	13,500	15,500	0
20,256	16,650	15,500	11,400		EXPENDITURES TOTALS:	0.00	13,500	13,500	15,500	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
20,256	0	15,500	11,400		DEPT EXPENSES	0.00	13,500	13,500	15,500	0
(20,256)	0	(15,500)	(11,400)		STREET DEPARTMENT Totals:	0.00	(13,500)	(13,500)	(15,500)	0
				460	INDUSTRIAL PARK					
				02	MATERIALS & SERVICES					
226	301	500	500	510000	MATERIALS & SUPPLIES	0.00	0	0	0	0
3,420	3,000	3,000	3,000	560000	LEGAL & AUDIT	0.00	0	0	0	0
4,000	0	0	0	570000	LOAN TO UTILITY RESERVE	0.00	0	0	0	0
50,000	0	0	0	570100	LOAN TO ECON. DEV. FUND	0.00	0	0	0	0
3,010	3,950	3,715	3,715	592000	SUPPLEMENTAL ENVIRONMENT. PR	0.00	0	0	0	0
60,656	7,251	7,215	7,215		MATERIALS & SERVICES Totals:	0.00	0	0	0	0
60,656	7,251	7,215	7,215		EXPENDITURES TOTALS:	0.00	0	0	0	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
60,656	0	7,215	7,215		DEPT EXPENSES	0.00	0	0	0	0
(60,656)	0	(7,215)	(7,215)		INDUSTRIAL PARK Totals:	0.00	0	0	0	0
				470	LIBRARY DEPARTMENT					
				02	MATERIALS & SERVICES					
24	136	300	300	550000	BUILDING REPAIR & MAINT	0.00	300	300	300	0
24	136	300	300		MATERIALS & SERVICES Totals:	0.00	300	300	300	0
24	136	300	300		EXPENDITURES TOTALS:	0.00	300	300	300	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
24	0	300	300		DEPT EXPENSES	0.00	300	300	300	0
(24)	0	(300)	(300)		LIBRARY DEPARTMENT Totals:	0.00	(300)	(300)	(300)	0
				480	PARK DEPARTMENT					
				01	PERSONAL SERVICES					
1,928	1,170	2,000	2,000	500100	SUMMER PARK PROGRAM WAGES	0.06	2,000	2,000	2,000	0
475	446	1,000	729	508100	PERS	0.00	1,200	1,200	1,200	0
429	345	600	400	508200	FICA-MEDICARE	0.00	600	600	600	0
263	170	450	189	508300	WORKERS COMP.	0.00	250	250	250	0
112	102	200	178	508600	UNEMPLOYMENT INSURANCE	0.00	200	200	200	0
5,151	3,208	3,000	3,500	509500	PART TIME PARK WAGES	0.23	3,500	3,500	3,500	0
8,357	5,440	7,250	6,996		PERSONAL SERVICES Totals:	0.29	7,750	7,750	7,750	0
				02	MATERIALS & SERVICES					

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
1,653	1,229	1,500	1,500	510000	MATERIALS & SUPPLIES	0.00	1,500	1,500	1,500	0
669	382	800	800	520000	EQUIPMENT REPAIR & MAINT	0.00	800	800	800	0
358	343	700	700	525200	TREE SHRUB MAINTENANCE	0.00	700	700	700	0
4,333	3,987	6,000	4,334	525300	SWIM PROGRAM	0.00	4,000	4,000	4,000	0
925	999	1,000	1,000	540000	POWER HEAT & LIGHTS	0.00	1,000	1,000	1,000	0
0	0	50	0	590000	SOLV GRANT	0.00	0	0	0	0
7,938	6,940	10,050	8,334		MATERIALS & SERVICES Totals:	0.00	8,000	8,000	8,000	0
				03	CAPITAL OUTLAY					
0	0	1,000	1,000	590200	EQUIPMENT REPLACEMENT	0.00	1,500	1,500	1,500	0
35,101	0	0	0	590903	PARK MASTER PLAN	0.00	0	0	0	0
304	0	1,500	1,500	598000	CAPITAL IMPROVEMENTS	0.00	2,000	2,000	2,000	0
35,405	0	2,500	2,500		CAPITAL OUTLAY Totals:	0.00	3,500	3,500	3,500	0
51,701	12,380	19,800	17,830		EXPENDITURES TOTALS:	0.29	19,250	19,250	19,250	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
51,701	0	19,800	17,830		DEPT EXPENSES	0.29	19,250	19,250	19,250	0
(51,701)	0	(19,800)	(17,830)		PARK DEPARTMENT Totals:	(0.29)	(19,250)	(19,250)	(19,250)	0
				998	TRANSFERS					
				05	INTER FUND TRANSFERS OUT					
8,000	0	0	0	900601	TRANSFER TO EQUIP. REPLAC. FD.	0.00	0	0	0	0
8,000	0	0	0		INTER FUND TRANSFERS OUT Totals:	0.00	0	0	0	0
				07	CONTINGENCY					
0	0	15,000	7,500	900500	CONTINGENCY	0.00	0	0	15,500	0
0	0	15,000	7,500		CONTINGENCY Totals:	0.00	0	0	15,500	0
8,000	0	15,000	7,500		EXPENDITURES TOTALS:	0.00	0	0	15,500	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
8,000	0	15,000	7,500		DEPT EXPENSES	0.00	0	0	15,500	0
(8,000)	0	(15,000)	(7,500)		TRANSFERS Totals:	0.00	0	0	(15,500)	0
				999	UNAPPROPRIATED BALANCE					
				09	UNAPPROPRIATED BALANCE					
0	0	0	0	100000	UNAPPROPRIATED BALANCE	0.00	0	0	0	0
0	0	0	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
0	0	0	0		EXPENDITURES TOTALS:	0.00	0	0	0	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
0	0	0	0		DEPT EXPENSES	0.00	0	0	0	0
0	0	0	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
594,738	474,987	474,129	456,180		FUND REVENUES	0.00	432,659	432,659	431,072	0
533,509	379,761	474,129	405,432		FUND EXPENSES	5.24	432,659	432,659	431,072	0
61,228	95,227	0	50,747		UNAPPROPRIATED BALANCE Totals:	(5.24)	0	0	0	0
				002	STATE TAX STREET FUND					
				R1	REVENUES					
17,414	26,077	46,500	46,500	400000	BEGINNING FUND BALANCE	0.00	71,516	71,516	73,305	0
47	95	100	100	419100	INTEREST INCOME	0.00	0	0	0	0
130	0	100	50	419200	MISC. INCOME	0.00	0	0	0	0
64,431	73,879	88,000	84,000	420000	STATE TAX STREET APPORT.	0.00	86,000	86,000	86,000	0
94,000	0	0	0	490000	MAIN & ALDER STREET GRANT	0.00	0	0	0	0
176,022	100,051	134,700	130,650		REVENUES Totals:	0.00	157,516	157,516	159,305	0
176,022	100,051	134,700	130,650		REVENUES TOTALS:	0.00	157,516	157,516	159,305	0
				001	REQUIREMENTS					
				01	PERSONAL SERVICES					
9,025	9,025	9,150	9,150	503000	STREET MAINT PERSONNEL	0.20	9,300	9,300	9,300	0
2,053	1,665	2,500	1,800	508100	PERS	0.00	1,350	1,350	1,350	0
1,036	843	1,000	895	508200	FICA MEDICARE	0.00	1,000	1,000	1,000	0
4,744	3,293	4,000	3,600	508400	HEALTH, LIFE & DISABILITY INS.	0.00	4,500	4,500	4,500	0
1,021	892	1,000	1,000	508500	WORKERS COMP.	0.00	1,500	1,500	1,500	0
205	212	300	200	508600	UNEMPLOYMENT INSURANCE	0.00	300	300	300	0
1,160	2,538	3,500	2,800	509500	PART TIME MAINTENANCE	0.10	3,500	3,500	3,500	0
19,243	18,467	21,450	19,445		PERSONAL SERVICES Totals:	0.30	21,450	21,450	21,450	0
				02	MATERIALS & SERVICES					
949	1,218	1,500	1,200	510000	MATERIALS & SUPPLIES	0.00	1,500	1,500	1,500	0
960	4,377	2,000	2,000	520000	EQUIPMENT REPAIR & MAINT	0.00	2,809	2,809	2,809	0
687	0	4,000	1,800	520100	EQUIPMENT RENTAL	0.00	4,000	4,000	5,289	0
192	419	500	0	525200	SIGNS	0.00	500	500	1,000	0
6,300	1,800	39,493	3,000	525500	STREET REPAIR & MAINT	0.00	50,000	50,000	50,000	0

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
23,430	25,573	24,000	27,300	540000	STREET LIGHTING	0.00	28,000	28,000	28,000	0
3,169	2,274	3,300	2,600	580000	GAS & OIL	0.00	3,300	3,300	3,300	0
0	0	2,557	0	595000	BICYCLE FOOTPATHS	0.00	5,057	5,057	5,057	0
95,015	0	0	0	596500	MAIN & ALDER GRANT	0.00	0	0	0	0
<u>130,701</u>	<u>35,661</u>	<u>77,350</u>	<u>37,900</u>		MATERIALS & SERVICES Totals:	0.00	<u>95,166</u>	<u>95,166</u>	<u>96,955</u>	<u>0</u>
				03	CAPITAL OUTLAY					
0	302	32,900	0	597000	EQUIPMENT REPLACEMENT	0.00	37,900	37,900	37,900	0
0	302	32,900	0		CAPITAL OUTLAY Totals:	0.00	<u>37,900</u>	<u>37,900</u>	<u>37,900</u>	<u>0</u>
				07	CONTINGENCY					
0	0	3,000	0	900500	CONTINGENCY	0.00	3,000	3,000	3,000	0
0	0	3,000	0		CONTINGENCY Totals:	0.00	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
<u>149,945</u>	<u>54,430</u>	<u>134,700</u>	<u>57,345</u>		EXPENDITURES TOTALS:	0.30	<u>157,516</u>	<u>157,516</u>	<u>159,305</u>	<u>0</u>
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
149,945	0	134,700	57,345		DEPT EXPENSES	0.30	157,516	157,516	159,305	0
(149,945)	0	(134,700)	(57,345)		REQUIREMENTS Totals:	(0.30)	<u>(157,516)</u>	<u>(157,516)</u>	<u>(159,305)</u>	<u>0</u>
<u>176,022</u>	<u>100,051</u>	<u>134,700</u>	<u>130,650</u>		FUND REVENUES	0.00	<u>157,516</u>	<u>157,516</u>	<u>159,305</u>	<u>0</u>
<u>149,945</u>	<u>54,430</u>	<u>134,700</u>	<u>57,345</u>		FUND EXPENSES	0.30	<u>157,516</u>	<u>157,516</u>	<u>159,305</u>	<u>0</u>
<u>26,077</u>	<u>45,620</u>	<u>0</u>	<u>73,305</u>		REQUIREMENTS Totals:	(0.30)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
				003	SEWER OPERATIONS FUND					
				R1	REVENUES					
48,087	22,347	11,000	11,000	400000	BEGINNING FUND BALANCE	0.00	9,113	9,113	9,284	0
222	71	100	50	419100	INTEREST INCOME	0.00	100	100	100	0
1,488	2,738	2,000	3,275	419200	MISCELLANEOUS INCOME	0.00	3,200	3,200	3,200	0
123,921	124,664	137,650	130,400	431000	SEWER SERVICE CHARGES	0.00	135,000	135,000	135,000	0
1,140	0	350	0	432000	SEWER HOOK-ON	0.00	350	350	350	0
0	1,530	0	2,534	491100	TRANSFER FROM EQUIP REPLAC	0.00	0	0	0	0
0	0	0	2,000	491200	TRANSFER FROM WATER	0.00	5,530	5,530	2,000	0
<u>174,858</u>	<u>151,351</u>	<u>151,100</u>	<u>149,059</u>		REVENUES Totals:	0.00	<u>153,293</u>	<u>153,293</u>	<u>149,934</u>	<u>0</u>
<u>174,858</u>	<u>151,351</u>	<u>151,100</u>	<u>149,059</u>		REVENUES TOTALS:	0.00	<u>153,293</u>	<u>153,293</u>	<u>149,934</u>	<u>0</u>
				001	REQUIREMENTS					
				01	PERSONAL SERVICES					
36,101	36,101	36,600	36,600	503500	MAINTENANCE WAGES	0.80	37,300	37,300	37,300	0
13,628	14,078	11,600	11,000	504000	ADMINISTRATIVE WAGES	0.29	11,900	11,900	11,900	0
8,988	8,854	11,500	8,000	508100	PERS	0.00	8,000	8,000	8,000	0
4,417	4,757	5,500	4,500	508200	FICA MEDICARE	0.00	4,500	4,500	5,000	0
19,169	19,928	24,000	20,800	508400	HEALTH, LIFE & DISABILITY INS.	0.00	23,000	23,000	23,000	0
1,750	1,836	3,000	2,200	508500	WORKERS COMP.	0.00	3,000	3,000	2,500	0
925	1,202	1,400	1,175	508600	UNEMPLOYMENT INSURANCE	0.00	1,500	1,500	1,500	0
2,838	6,816	6,950	6,500	509200	CLERICAL	0.12	7,000	7,000	7,000	0
5,509	3,845	4,680	3,800	509300	PART TIME CLERICAL	0.27	3,218	3,218	3,218	0
4,265	4,060	5,000	5,000	509500	PART TIME MAINTENANCE	0.34	5,000	5,000	5,000	0
<u>97,588</u>	<u>101,476</u>	<u>110,230</u>	<u>99,575</u>		PERSONAL SERVICES Totals:	1.82	<u>104,418</u>	<u>104,418</u>	<u>104,418</u>	<u>0</u>
				02	MATERIALS & SERVICES					
6,430	4,530	3,500	5,000	510000	MATERIALS & SUPPLIES	0.00	3,700	3,700	3,700	0
1,531	1,150	1,500	1,974	510001	MATERIALS & SUPPLIES-SHOP	0.00	1,500	1,500	1,500	0
1,662	1,147	1,700	1,100	510100	POSTAGE	0.00	1,500	1,500	1,500	0
366	282	400	100	510200	PUBLISHING	0.00	400	400	400	0
2,416	6,186	1,700	2,170	520000	EQUIPMENT REPAIR & MAINT	0.00	2,000	2,000	2,000	0
150	215	500	1,300	520100	EQUIPMENT HIRE	0.00	500	500	500	0
60	1,275	1,500	1,300	520200	DEQ SEWER INSPECTION	0.00	1,500	1,500	1,500	0
2,269	1,630	2,200	2,549	530000	TELEPHONE	0.00	2,200	2,200	2,200	0
3,907	3,930	3,500	3,700	540000	POWER-HEAT & LIGHTS	0.00	4,000	4,000	4,000	0
96	311	800	180	550000	BUILDING REPAIR & MAINT	0.00	800	800	800	0
1,971	1,179	2,000	1,203	550100	INSURANCE	0.00	2,000	2,000	2,000	0
1,073	726	1,300	2,514	560000	LEGAL & AUDIT	0.00	1,300	1,300	1,300	0
435	402	1,000	1,000	560100	EDUCATION, TRAVEL & TRAIN	0.00	1,000	1,000	1,000	0
169	171	300	175	560400	DUES, SUBSCRIP.& PUBLICA.	0.00	300	300	300	0
9,439	9,068	9,570	10,000	570400	DEQ COMPLAINE TESTING	0.00	9,600	9,600	9,600	0
1,902	2,274	2,400	2,500	580000	GAS & OIL	0.00	2,600	2,600	2,600	0
1,150	1,250	1,300	1,435	580200	SOFTWARE SERVICE AGREEMT.	0.00	1,300	1,300	1,300	0
<u>35,028</u>	<u>35,726</u>	<u>35,170</u>	<u>38,200</u>		MATERIALS & SERVICES Totals:	0.00	<u>36,200</u>	<u>36,200</u>	<u>36,200</u>	<u>0</u>
				03	CAPITAL OUTLAY					
0	2,319	2,700	2,000	590200	EQUIPMENT REPLACEMENT	0.00	9,675	9,675	6,316	0
0	2,319	2,700	2,000		CAPITAL OUTLAY Totals:	0.00	<u>9,675</u>	<u>9,675</u>	<u>6,316</u>	<u>0</u>
				05	INTER FUND TRANSFERS OUT					
19,895	0	0	0	900100	TRANSFER TO EQUIP REPLAC.	0.00	0	0	0	0
19,895	0	0	0		INTER FUND TRANSFERS OUT Totals:	0.00	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
				07	CONTINGENCY					

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
0	0	3,000	0	900500	CONTINGENCY	0.00	3,000	3,000	3,000	0
0	0	3,000	0		CONTINGENCY Totals:	0.00	3,000	3,000	3,000	0
152,511	139,521	151,100	139,775		EXPENDITURES TOTALS:	1.82	153,293	153,293	149,934	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
152,511	0	151,100	139,775		DEPT EXPENSES	1.82	153,293	153,293	149,934	0
(152,511)	0	(151,100)	(139,775)		REQUIREMENTS Totals:	(1.82)	(153,293)	(153,293)	(149,934)	0
174,858	151,351	151,100	149,059		FUND REVENUES	0.00	153,293	153,293	149,934	0
152,511	139,521	151,100	139,775		FUND EXPENSES	1.82	153,293	153,293	149,934	0
22,347	11,830	0	9,284		REQUIREMENTS Totals:	(1.82)	0	0	0	0
				004	WATER OPERATIONS FUND					
				RI	REVENUES					
50,933	10,893	14,000	14,000	400000	BEGINNING FUND BALANCE	0.00	16,837	16,837	15,392	0
163,467	158,228	185,800	171,726	416000	WATER SERVICE CHARGES	0.00	175,000	175,000	175,000	0
19,823	23,205	23,400	23,297	417000	WATER PROJECTS CHARGES	0.00	24,000	24,000	24,000	0
2,748	0	1,000	0	418100	WATER HOOK-ON CHARGES	0.00	1,000	1,000	1,000	0
210	43	100	22	419100	INTEREST INCOME	0.00	50	50	50	0
475	6,825	500	500	419200	MISCELLANEOUS INCOME	0.00	500	500	500	0
1,550	1,940	2,500	2,250	419300	MISC INCOME TURN-ON-FEES	0.00	2,500	2,500	2,500	0
0	1,220	0	2,333	491200	TRANSFER FROM EQUIP. REPLAC	0.00	5,220	5,220	0	0
239,207	202,354	227,300	214,128		REVENUES Totals:	0.00	225,107	225,107	218,442	0
239,207	202,354	227,300	214,128		REVENUES TOTALS:	0.00	225,107	225,107	218,442	0
				001	REQUIREMENTS					
				01	PERSONAL SERVICES					
17,387	17,961	14,800	13,853	504000	ADMINISTRATIVE WAGES	0.37	15,200	15,200	15,200	0
25,710	25,710	25,800	25,710	504200	WATER SUPERINTENDENT	0.50	26,700	26,700	26,700	0
19,416	19,416	20,100	19,416	504400	MAINT. WORKER	0.50	20,200	20,200	20,200	0
11,062	10,655	14,000	10,600	508100	PERS	0.00	8,500	8,500	12,000	0
5,431	5,713	6,500	5,500	508200	FICA MEDICARE	0.00	6,500	6,500	6,000	0
24,032	23,981	27,000	25,000	508400	HEALTH, LIFE & DISABILITY INS.	0.00	27,500	27,500	27,500	0
2,100	1,849	3,800	2,300	508500	WORKERS COMP.	0.00	2,500	2,500	2,300	0
1,123	1,429	1,800	1,425	508600	UNEMPLOYMENT INSURANCE	0.00	1,800	1,800	1,600	0
3,074	6,816	6,950	6,500	509200	CLERICAL	0.13	7,000	7,000	7,000	0
5,509	3,845	4,700	3,800	509300	PART TIME CLERICAL	0.27	3,500	3,500	3,500	0
4,265	4,187	5,500	5,000	509500	PART TIME MAINTENANCE	0.34	4,500	4,500	4,500	0
119,109	121,564	130,950	119,104		PERSONAL SERVICES Totals:	2.11	123,900	123,900	126,500	0
				02	MATERIALS & SERVICES					
10,410	6,704	8,700	4,700	510000	MATERIALS & SUPPLIES	0.00	8,500	8,500	7,710	0
1,452	1,150	1,800	1,500	510001	MATERIALS & SUPPLIES SHOP	0.00	1,800	1,800	1,800	0
1,678	1,147	1,800	1,200	510100	POSTAGE	0.00	1,800	1,800	1,800	0
366	282	400	150	510200	PUBLISHING	0.00	400	400	400	0
3,265	5,556	5,000	150	510400	WATER METERS	0.00	5,000	5,000	5,000	0
1,881	2,592	2,500	2,700	520000	EQUIPMENT REPAIR & MAINT	0.00	2,500	2,500	2,500	0
251	0	1,000	1,500	520100	EQUIPMENT HIRE	0.00	2,000	2,000	2,000	0
2,269	1,854	2,500	2,400	530000	TELEPHONE	0.00	2,500	2,500	2,500	0
21,071	21,216	26,000	26,650	540000	POWER HEAT & LIGHTS	0.00	27,500	27,500	27,500	0
0	455	2,500	2,000	550000	BUILDING REPAIR & MAINT	0.00	2,500	2,500	2,500	0
1,971	1,179	2,300	1,210	550100	INSURANCE	0.00	2,000	2,000	2,000	0
1,204	1,853	1,400	2,514	560000	LEGAL & AUDIT	0.00	1,400	1,400	1,400	0
704	602	1,500	1,500	560100	EDUCATION, TRAVEL & TRAIN	0.00	1,500	1,500	1,500	0
887	864	650	800	560400	DUES, SUBSCRIP. & PUBLICA	0.00	700	700	850	0
1,275	1,715	3,000	3,150	570400	SDWA COMPLIANCE	0.00	3,000	3,000	3,000	0
2,126	2,520	2,500	2,500	580000	GAS & OIL	0.00	2,700	2,700	2,700	0
1,150	1,250	1,250	1,250	580200	SOFTWARE SERVICE AGREEMT.	0.00	1,435	1,435	1,250	0
51,960	50,941	64,800	55,874		MATERIALS & SERVICES Totals:	0.00	67,235	67,235	66,410	0
				03	CAPITAL OUTLAY					
0	0	5,300	328	590200	EQUIPMENT REPLACEMENT	0.00	8,507	8,507	67	0
0	0	2,000	2,000	597600	WATER UTILITY RESERVE LOAN	0.00	2,000	2,000	2,000	0
0	0	7,300	2,328		CAPITAL OUTLAY Totals:	0.00	10,507	10,507	2,067	0
				04	DEBT SERVICE					
0	303	500	0	510002	LOCAP EXPENSE	0.00	0	0	0	0
0	15,000	10,000	10,690	597500	LOCAP LOAN	0.00	10,000	10,000	10,000	0
0	6,506	10,750	10,740	597501	LOCAP INTEREST	0.00	10,465	10,465	10,465	0
0	21,809	21,250	21,430		DEBT SERVICE Totals:	0.00	20,465	20,465	20,465	0
				05	INTER FUND TRANSFERS OUT					
35,000	0	0	0	900100	TRANSFER TO EQUIP REPLACE.	0.00	0	0	0	0
22,245	0	0	0	900200	TRANSFER TO WATER PROJECT	0.00	0	0	0	0
57,245	0	0	0		INTER FUND TRANSFERS OUT Totals:	0.00	0	0	0	0
				07	CONTINGENCY					
0	0	3,000	0	900500	CONTINGENCY	0.00	3,000	3,000	3,000	0

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
0	0	3,000	0		CONTINGENCY Totals:	0.00	3,000	3,000	3,000	0
228,314	194,314	227,300	198,736		EXPENDITURES TOTALS:	2.11	225,107	225,107	218,442	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
228,314	0	227,300	198,736		DEPT EXPENSES	2.11	225,107	225,107	218,442	0
(228,314)	0	(227,300)	(198,736)		REQUIREMENTS Totals:	(2.11)	(225,107)	(225,107)	(218,442)	0
239,207	202,354	227,300	214,128		FUND REVENUES	0.00	225,107	225,107	218,442	0
228,314	194,314	227,300	198,736		FUND EXPENSES	2.11	225,107	225,107	218,442	0
10,893	8,040	0	15,392		REQUIREMENTS Totals:	(2.11)	0	0	0	0
				005	ECONOMIC DEVELOPMENT FUND					
				R1	REVENUES					
355,234	59,269	46,600	46,600	400000	BEGINNING FUND BALANCE	0.00	49,900	49,900	55,915	0
455	110	200	75	419100	INTEREST	0.00	150	150	150	0
0	0	0	21,191	419200	MISCELLANEOUS INCOME	0.00	0	0	0	0
19,694	0	0	0	431000	KINZUA LEASE	0.00	0	0	0	0
17,646	44,020	112,750	58,504	432000	INDUSTRIAL PARK LEASES	0.00	58,750	58,750	45,573	0
0	0	0	4,750	432001	PASTURE PLANT LEASE	0.00	0	0	4,750	0
50,000	0	0	0	497000	LOAN FROM GENERAL FUND	0.00	0	0	0	0
250,000	0	0	0	497100	BANK LOAN-BANNER BANK	0.00	0	0	0	0
250,855	0	0	0	497200	LOCAP LOAN	0.00	0	0	0	0
943,884	103,399	159,550	131,120		REVENUES Totals:	0.00	108,800	108,800	106,388	0
943,884	103,399	159,550	131,120		REVENUES TOTALS:	0.00	108,800	108,800	106,388	0
				001	REQUIREMENTS					
				01	PERSONAL SERVICES					
26,000	0	0	0	501000	CITY MANAGER	0.40	0	0	0	0
26,000	0	0	0		PERSONAL SERVICES Totals:	0.40	0	0	0	0
				02	MATERIALS & SERVICES					
686	0	0	0	510000	MATERIALS & SUPPLIES	0.00	0	0	0	0
2,583	0	0	0	510300	MAPPING SERVICES	0.00	0	0	0	0
50,000	0	0	0	570100	LOAN PAYMENT TO GEN. FUND	0.00	0	0	0	0
257,854	0	0	0	570200	BANNER BANK LOAN	0.00	0	0	0	0
0	2,984	3,000	22,353	580301	PROPERTY TAXES	0.00	3,000	3,000	3,000	0
311,123	2,984	3,000	22,353		MATERIALS & SERVICES Totals:	0.00	3,000	3,000	3,000	0
				03	CAPITAL OUTLAY					
116,033	0	123,921	19,000	598000	CAPITAL IMPROVEMENTS	0.00	80,934	80,934	80,038	0
21,238	0	0	0	599000	COMMUNITY PROJECTS	0.00	0	0	0	0
137,272	0	123,921	19,000		CAPITAL OUTLAY Totals:	0.00	80,934	80,934	80,038	0
				05	INTER FUND TRANSFERS OUT					
110,220	58,033	32,629	33,852	900300	TRANSFER TO GENERAL FUND	0.00	16,651	16,651	18,850	0
300,000	0	0	0	900400	TRANSFER TO WATER PROJECT	0.00	0	0	0	0
410,220	58,033	32,629	33,852		INTER FUND TRANSFERS OUT Totals:	0.00	16,651	16,651	18,850	0
884,615	61,017	159,550	75,205		EXPENDITURES TOTALS:	0.40	100,585	100,585	101,888	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
884,615	0	159,550	75,205		DEPT EXPENSES	0.40	100,585	100,585	101,888	0
(884,615)	0	(159,550)	(75,205)		REQUIREMENTS Totals:	(0.40)	(100,585)	(100,585)	(101,888)	0
				460	INDUSTRIAL PARK					
				02	MATERIALS & SERVICES					
0	0	0	0	510000	INDUSTRIAL PARK	0.00	500	500	500	0
0	0	0	0	560000	LEGAL & AUDIT	0.00	4,000	4,000	4,000	0
0	0	0	0	592000	SUPPLEMENTAL ENVIROMENT	0.00	3,715	3,715	0	0
0	0	0	0		MATERIALS & SERVICES Totals:	0.00	8,215	8,215	4,500	0
0	0	0	0		EXPENDITURES TOTALS:	0.00	8,215	8,215	4,500	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
0	0	0	0		DEPT EXPENSES	0.00	8,215	8,215	4,500	0
0	0	0	0		INDUSTRIAL PARK Totals:	0.00	(8,215)	(8,215)	(4,500)	0
943,884	103,399	159,550	131,120		FUND REVENUES	0.00	108,800	108,800	106,388	0
884,615	61,017	159,550	75,205		FUND EXPENSES	0.40	108,800	108,800	106,388	0
59,269	42,382	0	55,915		INDUSTRIAL PARK Totals:	(0.40)	0	0	0	0
				006	UTILITY RESERVE FUND					
				R1	REVENUES					
220,107	14,656	20,000	20,000	400000	BEGINNING FUND BALANCE	0.00	19,903	19,903	0	0
784	70	50	64	419100	INTEREST INCOME	0.00	50	50	0	0
1	0	0	0	419200	MISCELLANEOUS INCOME	0.00	0	0	0	0

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
27,052	8,757	14,300	10,500	431000	RESERVE CHARGES	0.00	10,000	10,000	0	0
4,000	0	0	0	435000	LOAN TO GENERAL FUND	0.00	0	0	0	0
0	0	2,000	0	435100	LOAN FOR WATER PROJECT	0.00	0	0	0	0
251,943	23,483	36,350	30,564		REVENUES Totals:	0.00	29,953	29,953	0	0
251,943	23,483	36,350	30,564		REVENUES TOTALS:	0.00	29,953	29,953	0	0
117,000	0	0	0	002 05 932000	TRANSFERS IN & OUT INTER FUND TRANSFERS OUT LOAN TO WATER PROJECT FUND	0.00	0	0	0	0
117,000	0	0	0		INTER FUND TRANSFERS OUT Totals:	0.00	0	0	0	0
117,000	0	0	0		EXPENDITURES TOTALS:	0.00	0	0	0	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
117,000	0	0	0		DEPT EXPENSES	0.00	0	0	0	0
(117,000)	0	0	0		TRANSFERS IN & OUT Totals:	0.00	0	0	0	0
112,000	2,652	8,155	4,035	006 03 800000	UTILITY RESERVE EXPENSES CAPITAL OUTLAY WATER FUND CAPITAL OUTLAY	0.00	5,376	5,376	0	0
7,000	0	17,195	750	800100	SEWER FUND CAPITAL OUTLAY	0.00	17,702	17,702	0	0
1,286	981	11,000	5,382	800200	EQUIP. REPLACE REPAIR	0.00	6,875	6,875	0	0
120,286	3,633	36,350	10,167		CAPITAL OUTLAY Totals:	0.00	29,953	29,953	0	0
120,286	3,633	36,350	10,167		EXPENDITURES TOTALS:	0.00	29,953	29,953	0	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
120,286	0	36,350	10,167		DEPT EXPENSES	0.00	29,953	29,953	0	0
(120,286)	0	(36,350)	(10,167)		UTILITY RESERVE EXPENSES Totals:	0.00	(29,953)	(29,953)	0	0
0	0	0	0	999 09 100000	UNAPPROPRIATED BALANCE UNAPPROPRIATED BALANCE RESERVE FUTURE EXPEND.	0.00	0	0	0	0
0	0	0	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
0	0	0	0		EXPENDITURES TOTALS:	0.00	0	0	0	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
0	0	0	0		DEPT EXPENSES	0.00	0	0	0	0
0	0	0	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
251,943	23,483	36,350	30,564		FUND REVENUES	0.00	29,953	29,953	0	0
237,286	3,633	36,350	10,167		FUND EXPENSES	0.00	29,953	29,953	0	0
14,656	19,851	0	20,397		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
0	0	0	0	007 R1 400000	911 FUND REVENUES BEGINNING FUND BALANCE	0.00	0	0	0	0
8,012	7,688	15,000	9,486	450000	911 FUNDS	0.00	15,000	15,000	15,000	0
8,012	7,688	15,000	9,486		REVENUES Totals:	0.00	15,000	15,000	15,000	0
8,012	7,688	15,000	9,486		REVENUES TOTALS:	0.00	15,000	15,000	15,000	0
8,012	7,688	15,000	9,486	001 02 510000	REQUIREMENTS MATERIALS & SERVICES 911 PURCHASE SERVICES	0.00	15,000	15,000	15,000	0
8,012	7,688	15,000	9,486		MATERIALS & SERVICES Totals:	0.00	15,000	15,000	15,000	0
8,012	7,688	15,000	9,486		EXPENDITURES TOTALS:	0.00	15,000	15,000	15,000	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
8,012	0	15,000	9,486		DEPT EXPENSES	0.00	15,000	15,000	15,000	0
(8,012)	0	(15,000)	(9,486)		REQUIREMENTS Totals:	0.00	(15,000)	(15,000)	(15,000)	0
0	0	0	0	999 09 100000	UNAPPROPRIATED BALANCE UNAPPROPRIATED BALANCE UNAPPROPRIATED BALANCE	0.00	0	0	0	0
0	0	0	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
0	0	0	0		EXPENDITURES TOTALS:	0.00	0	0	0	0

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
0	0	0	0		DEPT EXPENSES	0.00	0	0	0	0
0	0	0	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
8,012	7,688	15,000	9,486		FUND REVENUES	0.00	15,000	15,000	15,000	0
8,012	7,688	15,000	9,486		FUND EXPENSES	0.00	15,000	15,000	15,000	0
0	0	0	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
				008	LIBRARY DISTRICT FUND					
				R1	REVENUES					
27,266	24,661	26,000	26,000	400000	BEGINNING FUND BALANCE	0.00	26,703	26,703	23,829	0
40,352	43,956	43,087	44,000	410100	LIBRARY DISTRICT FUNDS	0.00	45,106	45,106	45,106	0
152	85	100	85	419100	INTEREST INCOME	0.00	100	100	100	0
783	907	700	700	419200	MISCELLANEOUS INCOME	0.00	700	700	700	0
30	0	0	0	419300	DONATIONS	0.00	0	0	0	0
1,000	1,000	1,000	1,714	490100	READY TO READ GRANT	0.00	1,000	1,000	1,000	0
69,584	70,609	70,887	72,499		REVENUES Totals:	0.00	73,609	73,609	70,735	0
69,584	70,609	70,887	72,499		REVENUES TOTALS:	0.00	73,609	73,609	70,735	0
				001	REQUIREMENTS					
				01	PERSONAL SERVICES					
21,987	21,410	25,500	22,000	502000	LIBRARIANS	0.00	26,000	26,000	26,000	0
3,163	3,070	4,100	3,500	508100	PERS	0.00	5,000	5,000	5,000	0
1,682	1,638	2,000	1,680	508200	FICA-MEDICARE	0.00	2,000	2,000	2,000	0
216	127	150	150	508500	WORKERS COMP.	0.00	150	150	150	0
439	504	700	570	508600	UNEMPLOYMENT INSURANCE	0.00	700	700	700	0
27,487	26,749	32,450	27,900		PERSONAL SERVICES Totals:	0.00	33,850	33,850	33,850	0
				02	MATERIALS & SERVICES					
				510000	MATERIALS & SUPPLIES	0.00	2,000	2,000	2,000	0
3,068	3,551	6,000	6,000	510100	BOOKS	0.00	7,000	7,000	7,000	0
4,177	4,217	5,500	2,200	510101	BOOK LEASING	0.00	5,500	5,500	5,500	0
445	540	1,000	500	510110	MAGAZINES	0.00	1,000	1,000	1,000	0
366	282	500	200	510200	PUBLISHING	0.00	500	500	500	0
88	86	300	80	510300	POSTAGE	0.00	300	300	300	0
0	0	1,000	500	510400	SPEC.PROJ.MATER.&STORY HR	0.00	1,000	1,000	1,000	0
157	263	300	100	520000	EQUIPMENT REPAIR & MAINT	0.00	300	300	300	0
573	572	800	650	530000	TELEPHONE	0.00	800	800	800	0
1,024	1,008	1,300	1,050	540000	POWER HEAT & LIGHTS	0.00	1,300	1,300	1,300	0
1,971	1,179	2,300	1,205	550100	INSURANCE	0.00	2,300	2,300	2,300	0
577	608	800	1,800	560000	LEGAL & AUDIT	0.00	1,000	1,000	1,000	0
27	68	300	35	560100	ED., TRAVEL, TRAIN, EXP.	0.00	300	300	300	0
622	571	700	700	560500	CLEANING	0.00	700	700	700	0
1,081	1,194	1,300	1,250	560800	AUDIO CASSETTES	0.00	1,300	1,300	1,300	0
279	850	1,500	500	560801	VIDEOS	0.00	1,500	1,500	1,500	0
166	152	500	600	570100	INTERNET	0.00	650	650	650	0
616	631	1,000	1,300	570700	READY TO READ GRANT	0.00	1,000	1,000	1,000	0
518	500	600	600	580100	MAINTENANCE AGREEMENTS	0.00	600	600	600	0
17,014	17,449	27,700	20,770		MATERIALS & SERVICES Totals:	0.00	29,050	29,050	29,050	0
				03	CAPITAL OUTLAY					
				595000	SHELVING FURNISHINGS	0.00	0	0	1,000	0
422	0	1,000	0	597100	EQUIPMENT REPLACEMENT	0.00	0	0	2,000	0
422	0	3,000	0		CAPITAL OUTLAY Totals:	0.00	0	0	3,000	0
				07	CONTINGENCY					
0	0	7,737	0	900300	CONTINGENCY	0.00	10,709	10,709	4,835	0
0	0	7,737	0		CONTINGENCY Totals:	0.00	10,709	10,709	4,835	0
44,923	44,198	70,887	48,670		EXPENDITURES TOTALS:	0.00	73,609	73,609	70,735	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
44,923	0	70,887	48,670		DEPT EXPENSES	0.00	73,609	73,609	70,735	0
(44,923)	0	(70,887)	(48,670)		REQUIREMENTS Totals:	0.00	(73,609)	(73,609)	(70,735)	0
				999	UNAPPROPRIATED BALANCE					
				09	UNAPPROPRIATED BALANCE					
0	0	0	0	100000	UNAPPROPRIATED BALANCE	0.00	0	0	0	0
0	0	0	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
0	0	0	0		EXPENDITURES TOTALS:	0.00	0	0	0	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
0	0	0	0		DEPT EXPENSES	0.00	0	0	0	0
0	0	0	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
69,584	70,609	70,887	72,499		FUND REVENUES	0.00	73,609	73,609	70,735	0
44,923	44,198	70,887	48,670		FUND EXPENSES	0.00	73,609	73,609	70,735	0

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
24,661	26,411	0	23,829		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
				009	DLCD FUND					
				R1	REVENUES					
0	500	0	0	400000	BEGINNING FUND BALANCE	0.00	0	0	412	0
1,000	0	1,000	1,000	485000	DLCD GRANT	0.00	0	0	0	0
1,000	500	1,000	1,000		REVENUES Totals:	0.00	0	0	412	0
1,000	500	1,000	1,000		REVENUES TOTALS:	0.00	0	0	412	0
				001	REQUIREMENTS					
				01	PERSONAL SERVICES					
500	500	500	0	502000	PLANNER WAGES	0.00	160	160	0	0
0	0	0	0	508000	PAYROLL TAXES & FRINGES	0.00	0	0	0	0
500	500	500	0		PERSONAL SERVICES Totals:	0.00	160	160	0	0
				02	MATERIALS & SERVICES					
0	0	0	0	510000	MATERIALS & SUPPLIES	0.00	0	0	412	0
0	0	0	528	560100	EDUCATION, TRAVEL, TRAIN	0.00	0	0	0	0
0	0	0	589		MATERIALS & SERVICES Totals:	0.00	0	0	412	0
500	500	500	589		EXPENDITURES TOTALS:	0.00	160	160	412	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
500	0	500	589		DEPT EXPENSES	0.00	160	160	412	0
(500)	0	(500)	(589)		REQUIREMENTS Totals:	0.00	(160)	(160)	(412)	0
				999	UNAPPROPRIATED BALANCE:					
0	0	500	0	09	UNAPPROPRIATED BALANCE	0.00	0	0	0	0
0	0	500	0	1000000	UNAPPROPRIATED BALANCE	0.00	0	0	0	0
0	0	500	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
0	0	500	0		EXPENDITURES TOTALS:	0.00	0	0	0	0
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
0	0	500	0		DEPT EXPENSES	0.00	0	0	0	0
0	0	(500)	0		UNAPPROPRIATED BALANCE Totals:	0.00	0	0	0	0
1,000	500	1,000	1,000		FUND REVENUES	0.00	0	0	412	0
500	500	1,000	589		FUND EXPENSES	0.00	160	160	412	0
500	0	0	412		UNAPPROPRIATED BALANCE Totals:	0.00	(160)	(160)	0	0
				010	EQUIPMENT REPLACEMENT					
				R1	REVENUES					
0	10,607	0	0	400000	BEGINNING FUND BALANCE	0.00	0	0	0	0
12	0	0	0	419100	INTEREST	0.00	0	0	0	0
19,895	0	0	0	491100	TRANSFER FROM SEWER FUND	0.00	0	0	0	0
35,000	0	0	0	491200	TRANSFER FROM WATER FUND	0.00	0	0	0	0
8,000	0	0	0	491300	TRANSFER FROM GEN. FD.	0.00	0	0	0	0
62,907	10,607	0	0		REVENUES Totals:	0.00	0	0	0	0
62,907	10,607	0	0		REVENUES TOTALS:	0.00	0	0	0	0
				03	CAPITAL OUTLAY					
2,300	0	0	0	590200	EQUIPMENT REPLACEMENT	0.00	0	0	0	0
2,300	0	0	0		CAPITAL OUTLAY Totals:	0.00	0	0	0	0
				05	INTER FUND TRANSFERS OUT					
0	1,530	0	0	900200	TRANSFER TO SEWER FUND	0.00	0	0	0	0
0	1,220	0	0	900300	TRANSFER TO WATER FUND	0.00	0	0	0	0
0	8,000	0	0	900400	TRANSFER TO POLICE VEHICLE	0.00	0	0	0	0
50,000	0	0	0	932000	LOAN TO WATER PROJECT	0.00	0	0	0	0
50,000	10,750	0	0		INTER FUND TRANSFERS OUT Totals:	0.00	0	0	0	0
52,300	10,750	0	0		EXPENDITURES TOTALS:	0.00	0	0	0	0
62,907	10,607	0	0		FUND REVENUES	0.00	0	0	0	0
52,300	10,750	0	0		FUND EXPENSES	0.00	0	0	0	0
10,607	(142)	0	0		(No Description) Totals:	0.00	0	0	0	0
				011	WATER PROJECT IMPROVEMENT					
				06	INTER-FUND TRANSFER IN					
22,245	0	0	0	436000	TRANSFER FROM WATER FUND	0.00	0	0	0	0
300,000	0	0	0	437000	TRANSFER FROM ECON. DEV.	0.00	0	0	0	0
322,245	0	0	0		INTER-FUND TRANSFER IN Totals:	0.00	0	0	0	0

2010 Actual	2011 Actual	2012 Adopted	2012 Estimated	Account	Description	FTE	2013 Requested	2013 Proposed	2013 Approved	2013 Adopted
0	0	0	0	R1	REVENUES					
117,000	0	0	0	400000	BEGINNING FUND BALANCE	0.00	0	0	0	0
50,000	0	0	0	450000	LOAN FROM UTILITY RESERVE FUND	0.00	0	0	0	0
				451000	LOAN FROM EQUIPMENT REPLACEMENT	0.00	0	0	0	0
<u>167,000</u>	<u>0</u>	<u>0</u>	<u>0</u>		REVENUES Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>489,245</u>	<u>0</u>	<u>0</u>	<u>0</u>		REVENUES TOTALS:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
				03	CAPITAL OUTLAY					
489,245	0	0	0	598000	WATER PROJECT FUND	0.00	0	0	0	0
<u>489,245</u>	<u>0</u>	<u>0</u>	<u>0</u>		CAPITAL OUTLAY Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>489,245</u>	<u>0</u>	<u>0</u>	<u>0</u>		EXPENDITURES TOTALS:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
489,245	0	0	0		FUND REVENUES	0.00	0	0	0	0
489,245	0	0	0		FUND EXPENSES	0.00	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		(No Description) Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
				012	SEWER UTILITY RESERVE					
0	0	0	0	R1	REVENUES					
0	0	0	0	400000	BEGINNING FUND BALANCE	0.00	0	0	11,841	0
0	0	0	0	419100	INTEREST INCOME	0.00	0	0	25	0
0	0	0	0	419200	MISCELLANEOUS INCOME	0.00	0	0	0	0
0	0	0	0	431000	RESERVE CHARGES	0.00	0	0	3,900	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		REVENUES Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>15,766</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		REVENUES TOTALS:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>15,766</u>	<u>0</u>
				006	(No Description)					
0	0	0	0	03	CAPITAL OUTLAY					
0	0	0	0	800100	SEWER FUND CAPITAL OUTLAY	0.00	0	0	12,328	0
0	0	0	0	800200	EQUIPMENT REPLACEMENT REPAIR	0.00	0	0	3,438	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		CAPITAL OUTLAY Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>15,766</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		EXPENDITURES TOTALS:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>15,766</u>	<u>0</u>
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
0	0	0	0		DEPT EXPENSES	0.00	0	0	15,766	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		(No Description) Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>(15,766)</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		FUND REVENUES	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>15,766</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		FUND EXPENSES	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>15,766</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		(No Description) Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
				013	WATER UTILITY RESERVE FUND					
0	0	0	0	R1	REVENUES					
0	0	0	0	400000	BEGINNING FUND BALANCE	0.00	0	0	8,556	0
0	0	0	0	419100	INTEREST INCOME	0.00	0	0	35	0
0	0	0	0	419200	MISCELLANEOUS INCOME	0.00	0	0	0	0
0	0	0	0	431000	RESERVE CHARGES	0.00	0	0	3,900	0
0	0	0	0	435100	LOAN FOR WATER PROJECT	0.00	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		REVENUES Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>12,491</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		REVENUES TOTALS:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>12,491</u>	<u>0</u>
				006	(No Description)					
0	0	0	0	03	CAPITAL OUTLAY					
0	0	0	0	800000	WATER FUND CAPITAL OUTLAY	0.00	0	0	8,154	0
0	0	0	0	800200	EQUIP. REPLACE REPAIR	0.00	0	0	4,337	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		CAPITAL OUTLAY Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>12,491</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		EXPENDITURES TOTALS:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>12,491</u>	<u>0</u>
0	0	0	0		DEPT REVENUES	0.00	0	0	0	0
0	0	0	0		DEPT EXPENSES	0.00	0	0	12,491	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		(No Description) Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>(12,491)</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		FUND REVENUES	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>12,491</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		FUND EXPENSES	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>12,491</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		(No Description) Totals:	<u>0.00</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>3,011,398</u>	<u>1,145,029</u>	<u>1,270,016</u>	<u>1,194,686</u>		REPORT REVENUES	<u>0.00</u>	<u>1,195,937</u>	<u>1,195,937</u>	<u>1,179,545</u>	<u>0</u>
<u>2,781,160</u>	<u>895,811</u>	<u>1,270,016</u>	<u>945,405</u>		REPORT EXPENSES	<u>9.87</u>	<u>1,196,097</u>	<u>1,196,097</u>	<u>1,179,545</u>	<u>0</u>
<u>230,238</u>	<u>249,218</u>	<u>0</u>	<u>249,281</u>		REPORT TOTALS	<u>(9.87)</u>	<u>(160)</u>	<u>(160)</u>	<u>0</u>	<u>0</u>

Pilot Rock Chief of Police Evaluation Form

Name _____

Example of Duties	Goes Above and Beyond Duties	Satisfactory on Duties	Improvement Needed on Duties	Comments
Assumes command of major field situations/operations within area of responsibility and performs the duties of police officer as needed.				
Plan, organize, supervise and coordinate all activities of the Police Department in the preservation of order, protection of life and property and the enforcement of laws and municipal ordinances.				
Conducts research of data and analyzes information to prepare data and reports for the City Council, general public, media and others.				
Confers with the City Council and makes recommendations to the Council in the area of public safety.				
Prepares the annual department budget, manages the annual budget and works with other department heads in managing the fiscal operations of the City.				
Prepares an annual report of departmental results.				
Assesses departmental needs and makes recommendations of purchases of equipment and supplies, prepares bid specifications on police equipment.				
Develops departmental rules and regulations, procedures and policies and ensures the enforcement of such rules while maintaining effective discipline and reviewing performance of employees.				
Completes the annual employee performance evaluations. Effectively administers personnel regulations as pertinent to the Police Department.				
Provides staff support for the Children's and Families Task Force, the Juvenile Justice Board and other committees and efforts assigned to the Chief.				

Pilot Rock Chief of Police Evaluation Form

Maintains current knowledge of applicable city and state laws and ordinances and changes police methods to reflect any changes in the law. Monitors all City ordinances and makes recommendations for change as deemed necessary to the City Council.				
Participates and monitors training offerings and ensures that both Chief and officers are well trained and fully capable.				
Produces a weekly log of all activity for the media and City Council.				
Assures that personnel are assigned to shifts or working units which provide optimum effectiveness in terms of current situations and circumstances governing employment.				
Works closely with the School District and its activities to promote a high degree of officer visibility in an effort to reduce crime.				
Manages the City's code enforcement program in an educational, positive and effective way.				
Supervises, manages and assists with investigation work where crimes, accidents and other unusual or emergency incidents are involved.				
Works with community and regional resources to maintain good working relationships, cooperation and collaboration to enhance the safety of the community.				
Takes the lead in the development of a comprehensive emergency plan for the community working with the Fire District and others to ensure full collaboration.				
Coordinates with state regulatory agencies.				
Ensures the highest moral and ethical standard for the Pilot Rock Police Department and all of its members.				
Develops and implements a high quality vehicle maintenance program to ensure maximum effectiveness and longevity for City vehicles.				

Other Comments

Outside Employment

While employed at the City of Pilot Rock you may not engage in outside employment that conflicts with the nature of the City mission, conducts business with the City or otherwise interferes with your ability to perform according to established standards of performance and work rules. You also may not conduct business connected to outside employment during hours you are scheduled to work at the City of Pilot Rock. GSCP ORS Chapter 244.100.

Off Duty Conduct

Generally, we regard off-duty activities of employees to be their own personal matters. However, certain types of off-duty activities concern us because of the potential negative impact on the City's reputation within the communities we serve. Therefore, employees who engage in or are associated with illegal or otherwise harmful conduct that adversely affects the City or their own ability or credibility to carry out employment responsibilities may be subject to disciplinary action, up to and including termination. Employee's off duty volunteerism may not encroach on City time.

Solicitation and Bulletin Boards

To make sure employees aren't disturbed or interrupted while on work duty, we have established the following no-solicitation policy:

Individuals who are not employed at the City may not solicit our employees or distribute literature on City property at any time.

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If you wish to solicit or distribute literature to other employees by or on behalf of any individual, organization, club, or society, you may do so only during times when you are on a rest or lunch break. You may solicit or distribute literature only to those employees who are also on a rest or lunch break. The distribution of literature in work areas is prohibited at all times, but you may place it in established break areas or lunchrooms.

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Obscene, profane, or inflammatory items and political advertisements or solicitations are strictly prohibited.

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You may not solicit, expect, or accept contributions from vendors, citizens, or anyone doing business with the City.

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We use our bulletin boards to post up-to-date information, notices, safety committee minutes and information, health promotion program news and other City or local health related events as well as information required by law. We also use them to announce activities and other items of interest to employees. We ask that you check the bulletin board regularly to obtain information that may be important to you. Bulletin boards are to be used only for posting or distributing notices or announcements of a business nature that apply equally and are of interest to all employees, or are directly concerned with City business.

Political Activity

Engaging in political activity such as distributing literature, and campaigning for or against political parties, ballot measures, signatures or a candidate is prohibited during the workday. Employees may express personal views, including wearing buttons, while on the job as long as it does not interfere with the job.

City of Pilot Rock
DEPARTMENT HEAD REPORT
June 6, 2012

City Hall:

1. The \$5 late fee on the public safety surcharge(City Ordinance 3.20.060) will be enforced starting July 1, 2012. There will be a notice in the June 8, 2012, newsletter.
2. We have received another payment from the bark company. They are now current on their rent.
3. Have not received a signed deed from Mr. and Mrs. Slabik for the property at the park.
4. Have been working on the final steps to the budget process.

Police:

1. Officer Faber has started solo patrol on June 1st.
2. Both officers attended a local training of crime scenes and both stated this was a beneficial class, along with no department cost to attend.
3. We are continually working on ordinance issues and sending letters.
4. I would like to thank Angel Williams to her dedicated work as a Court Clerk.
5. I am in the process of getting the new patrol vehicle scheduled for equipment.

Public Works:

1. Working on exercising valves.
2. The storm drain project at the Assembly of God Church is 90% complete.
3. Have received concerns that the construction at the Baptist Church could make the current drainage issue worse. I have met with the Baptist Church and we are addressing their concerns.
4. We are preparing to do our annual CCR report. If Council has any information they would like to get out to the public, you may want to consider including it in this mass mailing.