

CITY OF PILOT ROCK

Council Meeting

September 20, 2016

7:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by Mayor Carnes at 7:00 PM. Council members present were Deacon Perkins, Bob Deno, Terry Womack, Ray Corwin and Jim Hinkle. Also present were Teri Porter, Steve Draper and Bill Caldera. Citizens present were Mary Lue Slabik.

B. INVOCATION

Councilor Deno gave the invocation

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

None

E. PRESENTATIONS

None

F. ACTION ITEMS

F-1 Burn Ban Extension

There was discussion regarding the rains that are forecasted and no need to extend the burn ban.

On a motion by Councilor Hinkle and seconded by Councilor Corwin, Council agreed not to extend the burn ban. All present voted yes.

F-2 Investment Policy

The Investment Policy was included in the September 6, 2016, Council Packets as information, giving Council time to review before taking action at tonight's meeting. At Council's request, 4 examples of investment policies from other cities were given to Council. **On a motion by Councilor Deno and seconded by Councilor Womack, Council agreed to adopt resolution No. 594, Investment Policy. All present voted yes.**

G. INFORMATION ITEMS

G-1 Department Head Report

CITY HALL

1. Have completed the annual Workers Comp Audit for CIS.
2. Regarding the USDA loan application, as required, I have posted the letter of intent in the EO.
3. Now that the notice for Bonding Authority notice has been posted and the remonstrative period has ended, I have contacted Carol McCoog (bonding attorney). She will develop the certificate for us to sign then forward it onto USDA.
4. Met with Brad Baird to discuss staircase design as well as update on Lagoon Funding application progress. The USDA application is just about complete.
5. Brad asked me to pull together some consumption numbers. It is a bit of a task but I should have it to him by Monday. He expects that the application will be submitted by the deadline if not earlier.
6. Working to recover money owed the City from a house that was sold on auction.

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7. Trying to get feedback from other cities regarding investments. Most small cities that I have spoken to, have only invested with the LGIP (Local Government Investment Pool). Have found and printed off investment policies from other cities. I will have copies for Council at the next meeting.
8. Preliminary work for the Audit has begun. The Auditor will be reviewing our books in City Hall November 1,2,7&8.
9. Have printed up and given copies of the Park Maintenance Program to each of the Public Works/Maintenance employees. They will start the program October 1, 2016.
10. In response to Councilor Deno's question at the last meeting: Bob Smith of the Broken Spur Ranch has been purchasing water to keep the dust down at the ranch.
11. In response to Councilor Doherty's question, Chief Caldera located the ordinance regarding Jake Brakes and a copy was sent to Councilor Doherty via email.
12. I have sent Mr. Hatley a registered letter, informing him that before any more work, or blasting is done on his property on Hwy 395 and 3rd, he must submit a development permit application complete with detailed plans.
13. Have submitted a progress report regarding the need for RSIA designation.
14. Sent out email to other small cities, inquiring about their experience investing city funds. Have only received 2 responses, both have only invested with Local Government Pool Investment. We already invest with LGPI. Receiving only .5% interest we are wanting to look into investments that will give us a better return on our money.
15. At the last meeting Councilor Doherty pressed me with questions regarding a public works matter and seemed concerned that I did not know the answer to his questions. To be clear, matters concerning public works or the negotiation of contracts and agreements falls to Steve Draper. I should not be expected to know the answer to public works issues, just as Steve should not be expected to know answers to payroll, planning, accounts payable/receiving or public meeting law and public records.

POLICE:

1. The Chief has been working with the Sheriff's Office to finalize the dispatch contract.
2. Chief assisted the Oregon State Police by sitting on a promotional board for a new OSP Sergeant.
3. Chief and Ofc. Badal attended a qualification firearms shoot in Pendleton.
4. Ofc. Badal received more bicycle helmets from Wal-Mart to be passed out to the youth who don't have any.
5. The speed trailer is up and running and being used in areas where speed complaints are being reported.

PUBLIC WORKS:

1. Staircase is gone. Meeting with Brad Baird to discuss plans for the replacement stairs.
2. Will be exercising all fire hydrants next week.
3. Have done the quarterly sewer sampling.
4. Replaced the heater cord on the one-ton pickup.
5. Park Maintenance Program will start by first of October.
6. PP&L was out to revamp the power supply to well #1 to help prevent the squirrels from shorting out the power system.
7. The maintenance crew has cleaned up the Hwy 395 right of way in front of Kinzua.

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G-3 Dispatch Agreement

Council was given the proposed Dispatch Agreement for review. They will be asked to take action on it at the next Council meeting. Chief Caldera explained that the agreement has gone back and forth between the County and the City Attorney David Blanc, and this is the final product.

H CONSENT CALENDAR

Bills Total: \$8,377.11

On a motion by Councilor Deno and seconded by Councilor Womack, Council agreed to approve the Consent Calendar. All present voted yes.

J COUNCIL COMMENTS

Councilor Corwin asked when we can expect the stairs to the high school to be complete. Steve stated we are about 8 weeks out.

Councilor Hinkle asked if the work session scheduled for October 24th, would be posted around town and in the newsletter? Teri explained that all meetings where there is a quorum of Council, must be posted and is open to the public. She asked for clarification if Council was wanting this to be a work session, for Council and OHV board members to hash out the issue or a Public hearing and invite input from the public. There was discussion that the intent of the meeting was to meet with the OHV board and brainstorm some ideas on how to solve the problem, but it should be open to the public. Councilor Perkins asked if there is a list of OHV board members? Teri stated that she has been pulling together information in preparation for the work session and now has a list. She was also asked if she has a copy of the 501(c)3. She does. The work session should address the issue to prepare if the City must take it back.

Councilor Deno stated, the LOC Focus magazine has been reporting on the Recreational Use Immunity issue and nothing has been resolved as of yet. Teri informed Council that she had written a letter to Senator Hansel and copied to LOC, regarding the effect the new interpretation to the Recreational Use Immunity law is having on our City. She has been contacted by LOC to come and speak at their conference. She turned them down as it is not in the budget and she will be on vacation at that time. The LOC has a task force that is addressing the issue and is very interested in what's going on in our community.

Councilor Deno, appreciated the Pilot Rock Police for their actions in reducing the speeding on SW Birch.

Mayor Carnes appreciated Councilor Womack for driving the Pilot Rock first citizens in his convertible car in the Pendleton Round Up Dress Up parade.

Mayor Carnes informed Council that a concession trailer has been located that should fit the needs of the community. Steve will be going down next week to take a look at it. The concession trailer will be available for any community activities. The list of donors includes Umatilla County Economic Development, Wild Horse, The Pilot Rock Downtown Association, Pilot Rock Chamber of Commerce, Bike Pit, Pilot Rock Education Foundation to name a few.

K. EXECUTIVE SESSION:

None

K. ADJOURNMENT

Council agreed to adjourn at 8:23 PM.

APPROVED _____

ATTEST _____

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