

# CITY OF PILOT ROCK

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## **Council Meeting**

**May 17, 2016**

**7:00 PM**

### **A. Called to Order**

Having a quorum, the Regular Council meeting was called to order by Mayor Carnes at 7:00 PM. Council members present were Deacon Perkins, Raymond Doherty, Bob Deno, Ray Corwin and Jim Hinkle. Also present were Teri Porter, Bill Caldera and Steve Draper. Citizens present were Mary Lue Slabik and Pastor Harley Jeffers.

### **B. INVOCATION**

Pastor Jeffers gave the invocation.

### **C. PLEDGE OF ALLEGIANCE**

### **D. APPEARANCE OF INTERESTED CITIZENS**

### **E. PRESENTATIONS**

On a motion by Councilor Perkins and seconded by Councilor Doherty, Council agreed to add G-5 Options for Main St. Lighting.

### **F. ACTION ITEMS**

#### **F-1 Budget Hearing for the 2016-2017 Fiscal Year**

Mayor Carnes opened the Budget Hearing and stated it would remain open until the end of the meeting.

Mary Lue Slabik stated she was glad that the Council is moving ahead with the Lagoon project. asked Council to consider the following:

1. Would like to see the Equipment Replacement fund cut by \$5,000 and that money go toward the lagoon project.
2. Designate A&Vs payment of \$39,600 to go to the Lagoon project.
3. Sell city owned property as well as the leased ground and put the revenue toward the lagoon project.

Councilor Perkins stated that the Lagoon project is significant and hopes that in a 5-year plan that we look for ways to help offset the cost of that loan in some way, so that we can shrink the 40-year term down. He asked if the suggestion to use the A&V payment is a possibility. Steve Draper, stated that paying off the loan early will be one of the goals that will be presented in the 5-year plan. Harley Jeffers asked if all the items that Mrs. Slabik suggested were able to be moved? Regarding using money that is being put aside for equipment replacement, Teri explained that those funds come from several different funds, State Tax Street, Sewer, Water and Park fund. The Sewer, Water and Street fund, you cannot use for any other purpose except for expenses that are specific to each of those funds. It is possible to re allocate the equipment replacement funds in the Sewer to go toward the Lagoons, but the funds that are being set aside for equipment replacement in Street and Water, must

# CITY OF PILOT ROCK

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remain in those funds. Councilor Perkins asked if it is possible to move funds from the General Fund. Teri agreed with Councilor Perkins that it would have to go before the budget committee and be part of a long term plan. Teri went on to state that the Sewer and Water funds should be able to sustain themselves. Borrowing or using revenue from other funds only increases the risk of making those funds as unhealthy as the Sewer Fund is now and cautioned against that type of solution. Councilor Perkins is looking for assurance as we forecast that we will shrink down the 40-year term of the loan. Teri stated that she has been focused on the budget and getting it passed, but has already started pulling information together for the 5-year plan and preliminary numbers show that we should have about \$500,000 to \$600,000 saved in the reserve just in that 5 year span. Paying the loan off early is very likely. Steve Draper added that no matter who is on Council or on Staff it will be set up so that it will get paid off early. Council Hinkle appreciated Mrs. Slabik's comments and suggested, but stated the budget meetings are open to the public and that would have been a better time and place to make these suggestions.

## **G. INFORMATION ITEMS**

### **G-1 Department Head Report**

#### **CITY HALL:**

1. Working with the County to Co-adopt our TSP program.
2. Working on developing a 5-year plan. Found the plan that was developed in 2009.
3. Posted the budget summary in the EO.
4. Accepting applications for a Swim Bus director.
5. Made changes to the Librarian job description and posted the position.
6. Sent a letter to John Fenton requesting that he attend a future Council meeting regarding extension of off street parking variance.
7. As of May 4 the assessor's office tells me the property for the stairs still has past due taxes. Steve called the previous owner who said he would go down that day and pay them.
8. Planning Commission held public hearings to consider two variance requests. There is question about property lines on one of the properties and its proximity to the rail road. I will be looking into the matter further before presenting it to Council. The second request, the property owner did not show up for the hearing. The commission had questions so they tabled the item.
9. Taxes paid on property at bottom of stairs.
10. Working on format and gathering info for the 5-year plan.

*Teri added to her report: As far as monies owed to the city for bulk water. We are all paid up, there are none past due. The Bike Pit actually has a \$100 credit.*

*Teri will be attending the League of Oregon Cities regional meeting tomorrow in Hermiston.*

#### **POLICE:**

1. Put together the hiring process for the vacant police officer position, a total of 10 applications were received. The physical fitness and written examination will be done on May 18<sup>th</sup> at the Pendleton Convention Center. On May 19<sup>th</sup> the oral board will be held, participants will be required to take a written exercise and make an oral presentation to the interview board prior to the actual interview.
2. Ofc. Badal and the Chief attended a night firearms qualification shoot in Pendleton.
3. Received and installed drying and temporary evidence lockers in the evidence processing room.

# CITY OF PILOT ROCK

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4. Chief is working a hit and run case at the high school where a fire hydrant was backed over, information was received about a possible suspect.
5. Chief is working problem areas in the community where speed is a factor. Citations have been issued and warnings have been given when appropriate.

## **PUBLIC WORKS:**

1. Taking the brush hog to property below the wood waste landfill on NW Cedar and 5 acres by the flow building
2. Start reading meters this month.

## **G-2 Financials**

No questions or comments.

### **G-3 Ordinance Amending the Zoning Ordinance and Prohibiting Marijuana Related Business**

Teri stated that during the November 17, 2015, Council meeting as the Council passed Ordinance No. 569 Banning Marijuana Related Business within Pilot Rock, it was discussed that we take it one step further and make an amendment to the Zoning ordinance as well. The proposed ordinance was included in Council's packet, so that they can review it before it is put on the next agenda as an action item. Councilor Perkins, asked about developing a business license. Teri stated we currently do not have any kind of business license requirement in the City, so it will have to be developed from scratch and there is a lot to consider, but will work on that in the near future.

### **G-3 Recreational Vehicle Park Ordinance**

Each Councilor had the proposed ordinance in their packet for review. Teri stated that it will be on the June 7, 2016, agenda as an action item.

### **G-3 Options for Replacing Street Lights on Main St.**

Council was presented with a letter from PP&L which outlined the two options that are available. If we upgrade to the LED lights it will cost the City \$4,300 upfront but will save a little bit on our monthly light bill. Steve stated that with that savings it would take us over 20 years to recoup the \$4,300. Mayor Carnes asked if it would make a difference to the Police. Chief Caldera stated it would not. Steve explained that the poles are rotting and need to be replaced. Steve answered Councilor Doherty's question that the funds would come out of the Street department. Steve stated that he doesn't have a preference either way and is leaving it up to Council. Teri asked in the future is everything going to go to LED making the old ones obsolete and would we be then forced to replace them again. Steve stated that he thinks eventually everything will go to LED it is much cheaper to operate, but does not think that we would be forced to switch over to LED any time soon, otherwise they would not have given us the option. It was discussed that if we do not upgrade to LED, replacing the poles and the lights would not cost the City anything except an increase in the monthly charge. Councilor Doherty made a motion that was seconded by Councilor Deno, that we make this an action item and vote in favor of option #1. In discussion Councilor Perkins asked if Steve was comfortable with option #1 and he was. Councilor Corwin stated that it is his experience that everything is going to LED and asked if we could first ask PP&L if they plan to go all LED in the near future. Steve agreed that before we pull the trigger he will ask them. Councilors Doherty and Deno rescinded their motion, and Council agreed to wait to take action on this item until Steve has a chance to ask the question.

# CITY OF PILOT ROCK

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## H CONSENT CALENDAR

Bills Total: \$14,785.10

On a motion by Councilor Hinkle and seconded by Councilor Corwin, Council agreed to accept the consent calendar. All present voted yes.

## J COUNCIL COMMENTS

Councilor Hinkle asked about payment of the back taxes on the property at the foot of the stairs. Teri explained that rather than hold up the process waiting for the previous owner to pay their portion of the taxes, we decided to go ahead and pay them.

Councilor Corwin asked Chief Caldera about an item in his department head report regarding problem areas for speeding. Corwin stated that he has heard some complaints from folks that have been stopped, but congratulated the officers it needs to be done.

Councilor Corwin also asked Chief if we got everything done in the PD that we needed. Chief Caldera said that Steve and his boys have done an outstanding job and for the most part everything is done.

Councilor Corwin asked Teri when the Councilors emails will be set up and ready. Teri said she should be able to get it done by next week.

Councilor Perkins asked about the Solar Energy facility that has shown interest in leasing property from the City. Steve stated that they are still in the due diligence phase. The due diligence period was just extended to 1 ½ years but we are now charging him so maybe it will speed things up.

Mayor Carnes suggested that signing up with Life Flight at \$110 is a good idea, and if you ever have to use it, it would save you a substantial amount of money.

Steve stated that although it was not a very nice day, the mud bog was a success and that he did notice at least 7 mud bidders getting gas at the gas station. Councilor Doherty also stated that he asked the gas station attendants if they notice a difference and they said they did it kind of came in waves.

On a motion by Councilor Perkins, and seconded by Councilor Corwin, Council agreed to close the Budget Hearing.

## K. EXECUTIVE SESSION:

None

## K. ADJOURNMENT

Council agreed to adjourn at 7:30 PM.

**APPROVED** \_\_\_\_\_

**ATTEST** \_\_\_\_\_