

CITY OF PILOT ROCK

Executive Session

March 1, 2016

7:00 PM

Council went into executive session at 7pm under ORS 192.660(2)(a) Employment of a Public Officer. Present were Mayor Carnes and Councilors Deno, Doherty, Hinkle and Perkins. Council returned to regular session at 7:23. No motion was made.

Council returned to executive session at 7:30 pm under ORS 192.660(2)(h) to consult with Legal Counsel concerning the legal rights and duties of a public body with regard to litigation likely to be filed. Present were Mayor Carnes and Councilors Deno, Doherty, Hinkle and Perkins. Council returned to regular session at 8:30. **On a motion by Councilor Corwin and seconded by Councilor Deno, Council by a majority vote agreed to resume the monthly payments to the Koch family. Councilors Corwin, Deno and Perkins voted in favor. Councilors Doherty and Hinkle opposed.**

Council Meeting

March 1, 2016

8:00 PM

A. Called to Order

Having a quorum the Regular Council meeting was called to order by Mayor Carnes at 7:00 PM. Council members present were Deacon Perkins, Jim Hinkle, Raymond Doherty and Bob Deno. Also present were Teri Porter, Steve Draper and Bill Caldera. Citizens present were ML Slabik, Legaya Bernabe, John R. Taylor, Loraine Greene, Brad Baird, Jadon Herron, Jackie Carey, and Pastor Jeffers.

B. INVOCATION

Pastor Jeffers gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

Jackie Carey of the Community Days committee addressed Council requesting that the City sponsor the Community Days events as it has done each previous year. The sponsorship would allow the events to be covered under the City's insurance. **On a motion by Councilor Deno and seconded by Councilor Hinkle, Council agreed to sponsor the Community Days events. All present voted yes.**

Jackie also expressed appreciation to Steve Draper for all of his hard work and support of the community. He always puts the City first.

E. PRESENTATIONS

None.

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F. ACTION ITEMS

F-1 Approval of Cost for Improvements to the Police Department

Rob Naughton and Sam Allen of Inter-Mountain ESD were to address Council. At Chief Caldera's request they conducted an audit of the Pilot Rock Police Department technology, particularly focusing on the Criminal Justice Information Services (CJIS). Council and attendees were given a hand out with a breakdown of the audit (attached). Focus was on the operation of a Police Department and what their needs are to properly do their job and spend as little time doing office work so that they can be in the field. In addition the focus was to determine where there was compliance issues as it applies to CJIS. Cities are audited by the government and held accountable to pass these audits. After review of the audit and discussion. Council agreed to approve the recommended upgrades and costs including an additional modem for back up that will meet DJIS requirements.

Steve Draper and Chief Caldera, then informed Council of the costs to secure the police department in a manner that meets CJIS requirements as recommended by Chief Roberts. Chief Caldera would like to have the building secure before bringing in the new equipment. Draper stated that in addition to the computers, there is the installation of the secure windows and doors, as well as securing the wall space above that is currently open, all total the cost is estimated at about \$25,000. Council asked for an itemized list, breaking down what these additional expenses would be. The only estimate available at the time of the Council meeting was for the doors totaling \$5,999 which Draper stated he would like to get ordered as they take about 3 weeks to arrive. There is funds in the budget for this expenditure. After discussion Council agreed to approve the expense of the computer equipment as outlined in Rob and Sam's audit as well as the cost for the doors. **On a motion by Councilor Perkins and seconded by Councilor Doherty, Council agreed to appropriate \$15,300 for police department improvements. All present voted yes.**

Councilor Doherty expressed his disapproval of having someone without a contractor license to do the work and invoice the City. Draper agreed and stated we would put this person on the payroll and he would work under Draper's supervision.

F-2 ODOT Agreement for Cross Walk on 395 and McGowan

Teri Porter reminded Council of a crosswalk project started over a year ago when Chief Richman was with us. The project is to put a crosswalk at the intersection of US 395 and McGowan Dr. with a Rectangular Rapid Flashing Beacon (RRFB) on the east side of the intersection. Porter explained tht the City would be responsible for maintenance of the beacon. Council asked what that would be and Porter said she would find out more and let them know at the next Council meeting. Council was presented with the Agreement between the City and ODOT. **On a motion by Councilor Corwin and seconded by Councilor Hinkle, Council approved the ODOT agreement. All present voted yes.**

H. INFORMATION ITEMS

H-1 Department Head Report

CITY HALL:

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1. Sent out letters to the Budget Committee in prep for the Budget meetings. We have 3 positions whose term ended in December. I have asked them if they would like to re-up and included applications with their letter. I have also posted the positions requesting applications for those interested in serving on the committee. The applications will be presented to Council on March 15th.
2. Meeting with Steve and Bill to start going over the budget numbers.
3. The Planning commission will hold a public hearing on March 7th to consider and annexation and rezone on NW. Cedar.
4. I will be attending a Northeastern Oregon Planners Network Meeting in Pendleton on March 2 from 1p-7p.
5. Working with attorney Jennifer Brager regarding the Koch payments.
6. Prep the Council Chambers for "Community Watch" meeting on the 25th.
7. Registered Council and Planning Commission for online SEI.
8. Newsletter articles: Option #5 for lagoon upgrade and Burn Pile at risk.
9. Attending the CIS conference in Salem from February 24-26.

POLICE:

1. Chief Caldera has been working with Officer Badal and Cpl Lehnert on changes in the PD.
2. Chief attended a budget meeting with Steve and Teri.
3. Cpl. Lehnert will hold a meeting on February 25, 2016 at 6pm, with the "Pilot Rock Community Watch" members to assist them in understanding what is and is not community watch as well as offer crime prevention tips.

PUBLIC WORKS:

1. Have ordered the control box for the sewer lift station when it arrives will have the technician install it and also wire the new electronic water meter at well house #1.
2. Tim is going to training March 26-31.
3. Steve will be going to training first part of April
4. Contacted Greg Smith, previous owner of the property at foot of the stairs, to reconcile the issue of unpaid property taxes.
5. Attended the School Board meeting informing them that if they would like to replace their portion of the stairs at the time that we do the stair projected they would need to set approximately \$10,000 aside. They said they will think it over.

I CONSENT CALENDAR

Bills Total: \$26431.35

On a motion by Councilor Deno and seconded by Councilor Corwin, Council agreed to accept the consent calendar. All present voted yes.

J COUNCIL COMMENTS

Councilor Deno stated that he would not be present at the next Council meeting.

Mayor Carnes stated that the Downtown Association is taking over the Easter egg hunt. They will be filling 1500 Easter eggs. Cash or candy donations will be accepted.

K. EXECUTIVE SESSION:

Held prior to regular session

K. ADJOURNMENT

Council agreed to adjourn at 9:30 PM.

APPROVED _____

ATTEST _____

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