

# CITY OF PILOT ROCK

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## Council Meeting

July 21, 2015, 2015

7:00 PM

### A. Called to Order

Having a quorum the Regular Council meeting was called to order by Mayor Carnes at 7:00 PM. Council members present were Deacon Perkins, Jim Hinkle, Kacie Moss, and Ray Corwin. Also present were Teri Porter, and Steve Draper. Citizens present were Travis Saviere, Daniel Badal, Harley Jeffers and Mary Lue Slabick.

### B. INVOCATION

Pastor Jeffers gave the invocation.

### C. PLEDGE OF ALLEGIANCE

### D. PRESENTATIONS

None

### E. APPEARANCE OF INTERESTED CITIZENS

None

### F. ACTION ITEMS

**On a motion by Councilor Moss and seconded by Councilor Hinkle, Council agreed to add F-7 Ordinance Amending M-2 Zoning. All present voted yes.**

#### F-1 Resolution No. 579 Establishing Sewer Rate

**On a motion by Councilor Moss and seconded by Councilor Perkins, Council adopt Resolution No. 579 Establishing Sewer Rates. All present voted yes.**

#### F-2 Resolution No. 580 Assigning an Address

**On a motion by Councilor Perkins and seconded by Councilor Corwin, Council agreed to adopt Resolution No. 580 Assigning an address to 610 NW Delwood. All present voted yes.**

#### F-3 Resolution No. 581 Wage Schedule and Adjustments to the Police Wages

Teri Porter presented Council with a comparison survey of wage schedules for police departments of our neighboring town. It was explained that we need to be competitive with our neighboring communities, rather than other small towns throughout the state. An example was given that an officer could be hired, put through the academy and FTO, then be recruited by Hermiston or Pendleton for \$500-\$700 a month more in pay. Steve Draper stated that police department wages have not been adjusted since before Chief Richman was hired then went on to state if we want to retain quality people we need pay a competitive wage. Councilor Hinkle asked how it will reflect in the budget. Teri reminded Council that just prior to adopting the budget she had adjusted the Police payroll category by \$25,000 because of additional carry over from the Police Dept. this year. So the money is there to cover these increases. Councilor Perkins stated that it is important to be competitive in order to retain our employees and that he understands that we have money in the budget this year, but asks about coming years. Teri explained that the Public Safety Surcharge ordinance No. 541 passed in 2010 a \$6 per month, was intended to fund the 3rd officer and bring the

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department up to acceptable service levels. Due to saving not only in wages in the Police Dept. but cutting back in supplies etc, we have been able to reduce the surcharge to \$3. We may need to look at increasing the surcharge again, for future budgets. Councilor Perkins also stated that the charter states that wages should be looked out annually. Councilor Perkins asked if all things were considered in the budget if we move forward with this, that we would not be tripped up. Teri explained that she looked at all payroll line items, such as income taxes, workers comp, PERS and is confident that we will have enough in the budget for this year. **On a motion by Councilor Moss and seconded by Councilor Hinkle, Council agreed to approve Resolution No. 581 establishing the employee wage schedule. All present voted yes.**

### **F-4 Adjustment of Officer Thompsons Wages and Use of Un-Marked Car**

Teri and Steve explained that with the passing of the new wage schedule, we need to take a look at Officer Thompsons wages to bring him in line. Officer Thompson had already been through the academy and done some of his FTEP before coming to us, consequently after just 4 months he is now a certified officer. He was initially brought in at the bottom of the scale. Teri and Steve feel that he should have been brought in mid range of the entry level wage, which on the new schedule would be \$3,679 per month. This would give him a \$203 a month increase and bring him in line.

**On a motion by Councilor Corwin and seconded by Councilor Moss, Council agreed to the wage adjustment for Officer Thompson. All present voted yes.**

It was also stated that due to Officer Thompson being the only officer at this time, he being called back in from time to time and causing him to accumulate comp time. Steve and Teri ask council to approve paying him for comp time that exceeds the 80 hour maximum. Officer will be expected to keep his comp down, and this is only until we are up to staff in the Police Dept.

Another issue Council is asked to consider is that because he is called back from his home in Pendleton, Could we allow him to take the unmarked car home 3 nights a week, so that he can respond quickly and is not over using his own vehicle. This is also on a temporary basis until the police dept. is up to staff. Councilor Corwin, asked about Officer Thompsons progress in getting moved out here. Steve stated that it is his understanding that he has his house up for sale and still looking for something here. Teri explained due to our current staffing situation, he must be on call on his off hours of his scheduled days. (if he works 7-5 he is on call from 5p until he returns to work the following day). We do not want to wear out our one and only officer so we have asked the County not to call him on his scheduled days off. They have agreed and the Sheriffs dept, State and Pendleton will be responding. The Sheriffs dept have already responded to several call for us. All non-emergency calls are held until Officer Thompson's first day back and responds accordingly. Councilor Perkins asked if we have allowed officers to use the vehicle in the past. Steve and Mayor Carnes agreed that they have. Councilor Perkins also asked for confirmation that if we pay out the comp time over 80 hours will we have enough in the budget to cover. Teri stated we would.

**On a motion by Councilor Corwin and seconded by Councilor Moss, Council agreed to allow Officer Thompson the use of the gold (unmarked) car while he is on call on a temporary basis. All present voted yes.**

**On a motion by Councilor Moss and seconded by Councilor Hinkle, Council agreed to pay Officer Thompson for comp time over 80 hours. All present voted yes.**

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## F-5 Stairs to the School

Council was presented with three options to resolve the demolition and replacement of the stairs to the high school. #1 Demolish and re-route the pathway and stairs to the north along the bluff. #2 Demolish and replace the stairs nearby in the same location. #3 Demolish the stairs and do not replace. The following was discussed:

- Funding would come from half of the Main St. Grant approx \$25,000. We have funds in our bicycle and footpath fund with about \$8,000. The remainder would come out of Street Dept in the General Fund approx. \$42,000. The school may pay \$10,000 to be negotiated. Total available funds are approx. \$130,289.
- We can apply to the County for funds from their bicycle and footpath fund. Mayor Carnes suggested that we contact Umatilla County Development as well.
- Councilor Perkins stated that he walked the path the kids are using now. If we went with option #1 he is concerned with trash being thrown in everyone's back yard. It is not safe the way it is right now.
- Option #2 is the safest route, it brings you out at the bottom on Main St. with a sidewalk across the street. There is only about a \$30,000 difference, but over time it is a better option.
- Councilor Hinkle stated that there is a good chance that even if you reroute it to the north, kids will still take the most direct path straight down which is still a safety concern.
- Going north along the bluff could require that we put in a sidewalk down Alder.
- Costs could be cut by doing some of the demo ourselves.
- We would go through an escrow company and not a realtor.
- There will be a cost to resolve title issues.
- A lot of the alumni are interested in replacing the stairs where they are.
- Talk with the fire dept. regarding demolition and burning the old building.

**On a motion by Councilor Perkins and seconded by Councilor Corwin, Council agreed to move forward with option #2 to demolish and replace the stairs. All present voted yes.**

## F-6 Replace Master Meter Well Head #1

**On a motion by Councilor Corwin and seconded by Councilor Perkins Council agreed to replace the Master meter with a Mag meter at \$4,000. All present voted yes.**

## F-7 Ordinance No. 567 Amending Ordinance No. 514

Teri stated that there are several permitted uses on the Heavy Industrial zone ordinance that are commercial and should not be allowed in heavy industrial. **On a motion by Councilor Hinkle and seconded by Councilor Corwin, Council approved the first reading of the Ordinance No. 567. All present voted yes.**

## G INFORMATION ITEMS, REPORTS AND PRESENTATIONS

### G-1 Department Head Report

#### CITY HALL:

1. Have been in contact with Read and Bose to set up this year's audit dates. Audit is confirmed for Oct. 5th.
2. Will be attending the OAMR regional meeting in Island City on July 23rd.

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3. Have applied for a scholarship to attend the OAMR Annual Academy and Conference in September.
4. A copy of the 2015-2016 adopted budget is on file with the County Records office and the LB50's have been stamped and delivered on time.
5. Have received several promising applications for the Chief of Police position. Working to get interviews set up.
6. Steve and are will be attending the Water and Wastewater Infrastructure Finance Workshop in Newport on the July 30, 2015.
7. The Portland attorney's will help us with the marijuana ordinance. How soon do we want the ordinance?
8. Have printed Pendleton's business license. Ready for next marijuana workshop.
9. Researching more information regarding System Development Charges.
10. Typed up and Mayor Carnes signed letter of support for ODOT rapid flashing light for the crosswalk and crosswalk education. Letter was sent on July 8, 2015.
11. Typed up articles on the Police Dept., Marijuana in Pilot Rock and Stairs to the School for the July 9, 2015, newsletter.

*Regarding #7 Council would like the Marijuana Ordinance and the Pendleton Business license for the next work session.*

*Council would like to schedule another Lagoon Work session on August 4th at 6pm.*

## **POLICE:**

1. Having completed his FTO manual, medical exams and basic training, Officer Thompson has received his certification as a police officer. Congratulations to Officer Thompson.
2. Have interviewed and Pendleton PD has conducted a background check on a promising candidate for police officer.
3. Have set up several interviews for qualified applicants for the Chief of Police position.
4. Officer Thompson continues to work on ordinance violations and follow up on all police matters.

## **PUBLIC WORKS:**

1. Anderson Perry has filed for an extension for the lagoon study. We are ok until the 1st of Sept.
2. Regarding bank loans to purchase property to facilitate the required lagoon upgrade: Have been quoted the following by Inland Empire Bank: \$150,000 for 3 years. 1% upfront fee, 5.5% interest rate for 3 years. Or 5% interest rate for 3 years if we move our bank account to them, which would save about \$3,000.
3. Removing sucker trees from street right of ways and alley ways for about a week.
4. In negotiation with American Tower for a longer lease term.

## **G-2 American Tower Lease Extension**

Steve informed Council that he has been contacted by American Tower with a request to extend their current lease an additional 30years. That would give us 50 year term which is good for us. They have offered a \$10,000 sign up offer with a 2% increase to the lease amount every year.

## **H. CONSENT CALENDAR**

On a motion by Councilor Moss and seconded by Councilor Hinkle, Council agreed to accept the consent calendar. All present voted yes.

## **I COUNCIL COMMENTS**

Councilor Hinkle will not be at the next Council meeting.

Councilor Corwin may be late to the 6pm work session on August 4th.

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Councilor Corwin asked if we got the agreement between the city and Pendleton Police dept back to Pendleton with the changes. Teri said she did get it back to them but not sure if she got it to them in time to get it on the agenda.

Councilor Corwin also stated that citizens have asked him about the fire fighters filling up their water trucks at our fire hydrants to fight fires outside the city limits. Wants to know who is paying for that, concerned that our water rates have gone up. It was explained that our water rates have not gone up, just the sewer rate. Steve stated that is the fastest way to fill up. Under emergency circumstances we should be willing to help out where we can.

Mayor Carnes stated that the girls softball team is leaving for Bozeman, representing Pilot Rock for the 3rd year in a row as state champions.

### **J. EXECUTIVE SESSION:**

**On a motion by Councilor Moss and seconded by Councilor Corwin, Council went into executive session under ORS 192.660 (2)(a) Employment of a Public Officer, ORS 192.660 (2)(h) Legal Council to discuss possible litigation.**

Council went into executive session at 8:14, present were Mayor Carnes, Councilors Perkins, Corwin, Moss and Hinkle. Teri Porter and Steve Draper. Phil Wright of the EO.

**Council came back into regular session at 8:45.**

**On a motion by Councilor Hinkle and seconded by Councilor Corwin, Council agreed to move forward with Daniel Badal the candidate for police officer. All present voted yes.**

**On a motion by Councilor Moss and seconded by Councilor Hinkle, Council directed staff to ask the city attorney attend the next Council meeting. All present voted yes.**

### **K. ADJOURNMENT**

Council agreed to adjourn at 8:54 PM.

**APPROVED** \_\_\_\_\_

**ATTEST** \_\_\_\_\_