

# CITY OF PILOT ROCK

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## Council Meeting

February 3, 2015

7:00 PM

### A. Called to Order

Having a quorum the Regular meeting was called to order by Mayor Carnes at 7:00. Council members present were Ray Corwin, Deacon Perkins, Raymond Doherty, Jim Hinkle and Bob Deno. Also present were Teri Porter, and Chief Richman. Citizens present were Mary Lue Slabik, John Taylor, John Fenton, Gary Thompson, Harold Warner, Rose Deno and Teresa LaChapelle.

### INVOCATION

Councilor Deno gave the invocation.

### 1. PLEDGE OF ALLEGIANCE

### 2. APPEARANCE OF INTERESTED CITIZENS

Mr. Taylor asked who has jurisdiction and responsibility for zoning powers under the Joint Management Agreement with the County? Teri stated that the City has jurisdiction.

### 3. PRESENTATIONS

None.

### 4. ACTION ITEMS

#### F-1 Appoint Council Vice President

**On a motion by Councilor Perkins and seconded by Councilor Hinkle, Council agreed to appoint Councilor Corwin as Council Vice-President. All present voted yes.**

#### F-2 Appoint Mr. Ficene to the Planning Commission

**On a motion by Councilor and seconded by Councilor Doherty, Council approved and appointed George Ficene to the Planning Commission. All present voted yes.** The need for background checks in general for both the planning commission and Council was discussed. Teri stated that she would look into the issue. Council Hinkle asked Mr. Ficene to come to the next Council meeting so that they could meet him.

#### F-3 Approve Handbook Revisions

It was explained that the existing handbook was based on a generic handbook offered by the League of Oregon Cities and that staff has been working on reviewing and revising to be more specific to the City of Pilot Rock policies and procedures. The sections to be considered were included in the January 20, 2015, Council packet as an information item so that Council had time to review before taking action tonight. **On a motion by Councilor Doherty and seconded by Councilor Hinkle, Council agreed to approve the revisions on pages 29-37. All present voted yes.**

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## **F-4 Amendment to the Water Ordinance to Include Delinquency Procedures**

Councilor Hinkle read Ordinance No. 564 in title only. **On a motion by Councilor Corwin and seconded by Councilor Hinkle, Council agreed to accept the 1st reading of Ordinance No. 564. All present voted yes.**

## **F-5 John Fenton Request for Extension on Off-street Parking Variance**

Mr. Fenton informed Council that he would like to purchase the property and dilapidated house next to his duplex, so that he can excavate and make a parking lot as needed for his duplex. The owners of the property are asking more than the property is worth, so things are at a standstill. Steve Draper could not be present at this meeting but has stated that he will contact the property owner to see what options are available. **On a motion by Councilor Deno and seconded by Councilor Perkins, Council agreed to grant Mr. Fenton a 6 months extension with the option that if there is something in the works we can extend it. All present voted yes.**

The following was discussed:

1. The City may be interested in acquiring an easement through the property as an option for the stair / path route to school.
2. The only safety issue for the renters parking on the street is during icy conditions at that intersection.
3. Council would like to resolve the stairs / path to school in a timely manner.
4. Condemnation process.
5. The City Engineers have visited the site and will provide viable options.
6. Liability concerns for the kids using the path rather than the sidewalks to get to and from school.

## **G INFORMATION ITEMS, REPORTS AND PRESENTATIONS**

### **G-1 Department Head Report**

#### **City Hall:**

1. Jared from Springbrook has been in the office all week to help train and set up the upgraded accounting software.
2. Steve and I will be meeting with the person responsible for damaging the Welcome to Pilot Rock Sign so that we can set up an arrangement for restitution.
3. Still working on getting the city owned industrial property "Decision Ready". This is a tedious process. Business Oregon has assigned a RARE student to assist me in gathering all the necessary information.
4. Working with Springbrook, preparing for the new upgrade to be done January 26-30.
5. The RV Park Ordinance is out for review and will be presented to Council very soon.

#### **Police**

1. Reviewing officer applications
2. Officer Stallings is covering patrol shifts.

*Chief Richman added to his report stating that he received an email from Umatilla County Dispatch regarding a dispatch services contract. Currently we give them our 911 money, but it sounds like it will be quite a bit more that we will need to budget for.*

#### **Public Works**

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1. Building a tack oil trailer in the shop.
2. Cleaned up the metal stock pile and placed on the newly built racks.
3. Getting ready to do quarterly sewer wells
4. Spoke with Brad the City engineer. He will be at the 2/17 meeting.

## H. CONSENT CALENDAR

On a motion by Councilor Corwin and seconded by Councilor Hinkle, Council agreed to accept the consent calendar. All present voted yes.

## I COUNCIL COMMENTS

- Councilor Hinkle remembering that we spent a lot of money last year on the police systems asked Chief to explain what the dispatch increase is for. Chief explained that last year it was spent on the computer system, this is for dispatch services. Last year there was talk about it and it was pretty high priced.
- Councilor Perkins stated that he feels we need to get out ahead of the marijuana dispensaries and offered an article that was recently in the EO for information. Mayor Carnes stated that Tamara Mabbot who is heading up the committee for the County will be attending a Council meeting in March to address the issue and concerns with Council.
- Mayor Carnes stated that the farewell reception for Chief Richman went well it was well attended approx. 70-75 folks and a lot of the Chief's family were present.
- The County Fair will be the same weekend that our Community Days are usually held so Community Days will be pushed back to the 21st and 22nd of August.

## J. EXECUTIVE SESSION:

Council went into Executive session at 7:37 under ORS 192.660(2)(a). Present were Councilors Hinkle, Perkins, Corwin, Doherty and Deno. also present were Teri Porter and Chief Richman.

Council returned to regular session at 8:19. **On a motion by Councilor Hinkle and seconded by Councilor Corwin, Council agreed to accept the application for the patrolman position and approve Darren to hire him with the request that he move to Pilot Rock. All present voted yes.**

Chief Richman invited the candidate back into the regular session where Council were able to meet him.

## K. ADJOURNMENT

Council agreed to adjourn at 8:20pm.

APPROVED \_\_\_\_\_

ATTEST \_\_\_\_\_