

# CITY OF PILOT ROCK

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## Council Meeting

February 17, 2015

7:00 PM

### A. Called to Order

Having a quorum the Regular meeting was called to order by Mayor Carnes at 7:00. Council members present were Deacon Perkins, Raymond Doherty, Jim Hinkle, Kacie Moss and Bob Deno. Also present were Teri Porter, and Steve Draper. Citizens present were Mary Lue Slabik, John Taylor, George Ficenec, Harold Warner, and Pastor Harley Jeffers.

### INVOCATION

Pastor Jeffers gave the invocation.

### 1. PLEDGE OF ALLEGIANCE

### 2. APPEARANCE OF INTERESTED CITIZENS

Mrs. Slabik asked since the water project loan (LOCAP) has been paid off why are we still getting charged \$3 each month? Teri explained that the water project was two phases and only phase one has been done. Mr. Taylor does not recall two phases. The portion from the water tower to the school was approved. But the portion going to the north well was not approved. **On a motion by Councilor Hinkle and seconded by Councilor Deno, Council directed Teri to look into the motion made regarding phase one and phase two for the water project fee. All present voted yes.** Mr. Taylor also stated that he feels the money collected for the water project fee should have its own fund. Teri explained that that money is accounted for in the Water fund.

Mr. Warner addressed Council with a concern regarding the speed of vehicles on W. Birch. [Mayor Carnes stated that she would express his concerns to the police department.](#)

### 3. PRESENTATIONS

None.

### 4. ACTION ITEMS

On a motion by Councilor Deno and seconded by Councilor Hinkle, Council agreed to add F-4 Upgrade to the Wastewater System and move it to the first action item. All present voted yes.

#### F-4 Upgrade to the Wastewater System

Braid Baird and Jadon Herron, engineers from Anderson Perry, addressed council with items that are being considered to develop the Feasibility Study / Wastewater Facilities Plan. The following issues were discussed:

- Service area of the wastewater system (city limits, urban growth, etc.)
- 20- year population projection.
- Current wastewater flows and what they mean

# CITY OF PILOT ROCK

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- Preliminary options and ideas.

For the purposes of developing the plan Council agreed that a 5% population increase is reasonable (changes can be made in the future if needed). Council agreed that a work session on March 16, 2015, at 6p, would be beneficial.

*Steve Draper left the meeting with Brad and Jadon to meet with them briefly.*

## **F-1 Ordinance No. 564 Amendment to Water Ordinance 2nd Reading.**

Councilor Moss read Ordinance No. 564 in title. **On a motion by Councilor Hinkle and seconded by Councilor Deno, Council agreed to accept the second reading of Ordinance No. 564. All present voted yes.**

## **F-2 Approve the 2016 Budget Calendar**

Council was reminded that Council is required to be present at the budget meetings which are slated for April 15 and 29, 2015. **On a motion by Councilor Moss and seconded by Councilor Deno, Council approved the budget calendar as presented. All present voted yes.**

## **F-3 Planning Commission Recommendation to Approve a Variance at 852 SW Cedar**

At Council's request the newest member of the Planning Commission, George Ficenic, was present to introduce himself to Council.

**On a motion by Councilor Deno and seconded by Councilor Perkins, Council approved the variance at 852 SW Cedar as recommended by the Planning Commission. All present voted yes.** Councilor Moss asked that in the future if Council could have more information than just the findings of facts, such as plot plans and application.

## **G INFORMATION ITEMS, REPORTS AND PRESENTATIONS**

### **G-1 Department Head Report**

#### **City Hall:**

1. Regarding the marijuana issue, I have been in contact with Tamara Mabbott who tells me she is hoping the committee has something that is comprehensive and self-explanatory to present to the board. Then she will schedule a time to come out and speak to Council, hopefully next month.
2. I am waiting to hear back from our insurance company regarding possible liability on the condemned stairs to the school.
3. Also still waiting to hear back from LOC regarding requiring background checks for Councilor and Planning Commission.
4. Have orientated our new police officer Gary Thompson.
5. Planning Commission met on Monday February 9, 2015, to consider a setback variance for Wanda and Frank Young.
6. Steve and I will be meeting with the person responsible for damaging the Welcome to Pilot Rock Sign so that we can set up an arrangement for restitution.
7. Still working on getting the city owned industrial property "Decision Ready". This is a tedious process. Business Oregon has assigned a RARE student to assist me in gathering all the necessary information.
8. The RV Park Ordinance is out for review and will be presented to Council very soon.

*Teri added to her report regarding #2 of her report, Michael Corey from our insurance company did come out and look at*

# CITY OF PILOT ROCK

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*the stairs to the school, seeing that we have fenced it off and posted no trespassing, he feels that the City does not have a liability issue. The City is doing all it can to warn people to stay off.*

## **Police**

1. Officer Stallings is FTO for Officer Thompson.

## **Public Works**

1. I did not get a report as Steve is on vacation.

## **H. CONSENT CALENDAR**

On a motion by Councilor Corwin and seconded by Councilor Hinkle, Council agreed to accept the consent calendar. All present voted yes.

Councilors Hinkle and Perkins pointed out that in F-5 of the February 3, 2015, minutes the motions was not complete. Teri said that she would listen to the tape and include the proper motion.

**On a motion by Councilor Hinkle and seconded by Councilor Perkins, Council agreed to accept the minutes with the corrected changes. All present voted yes.**

## **I COUNCIL COMMENTS**

- Councilor Doherty asked the status of Deeding the Bike Pit. Teri stated that the partition will be recorded this week or next and then we can move forward with deeding the property.
- Councilor Deno asked if we had an answer regarding background checks for Planning Commission and Council. Teri explained that she did put that question out to LOC legal team and have not had a response yet. She will follow up.
- Councilor Perkins, stated that he thought the planning commission would be present at this meeting to discuss the Byrnes annexation and rezone. Teri explained that there is one more option to consider which is an Limited Overlay Zone Ordinance, which was presented to the Planning Commission on February 9th. The Commission asked Teri to get more information and Teri has contacted Umatilla County Planner, Tamara Mabbot, for clarification. Once we are more clear whether this is a viable option, the commission will then come before coming to Council.
- Mayor Carnes explained that Councilor Corwin had every intention of attending tonight's meeting, but unfortunately there was an altercation at his store and he could not leave work.
- Mayor Carnes also stated that Chief Richman has submitted his resignation as Interim Chief.
- Teri Porter added that Gary Thompson our new officer is on board and Sergeant Stallings tells me he is learning quick and doing well.

## **J. EXECUTIVE SESSION:**

Council went into executive session at 8:30 under ORS 192.660.(2)(a) Employment of Public Officers.

Present were Councilors Hinkle, Moss, Perkins, Doherty and Deno. Mayor Carnes, Teri Porter and Gary David.

# CITY OF PILOT ROCK

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Council returned to regular session at 9:05. The doors were unlocked, there were no citizens waiting to return to the meeting.

**On a motion by Councilor Doherty and seconded by Councilor Deno, Council agreed to cancel recruitment of a Chief and move forward with the internal promotion process. All present voted yes.**

**On a motion by Councilor Moss and seconded by Councilor Hinkle, Council agreed to allow Gary David to make the necessary changes to the Police Chief job description. All present voted yes.**

Mayor Carnes stated that March 15-19, Officer Diehl will be in training and officer Stallings will be on call for those 5 days. Officer Stallings has requested to take a police car home so that he can respond more quickly to calls if necessary. **On a motion by Councilor Deno and seconded by Councilor Moss, Council agreed to allow Officer Stallings to take a police car home while officer Diehl is in training. All present voted yes.**

## K. ADJOURNMENT

Council agreed to adjourn at 9:30pm.

APPROVED \_\_\_\_\_

ATTEST \_\_\_\_\_