

# CITY OF PILOT ROCK

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## Council Meeting

September 2, 2014

7:00 PM

### A. Called to Order

Having a quorum the Regular meeting was called to order by Mayor Carnes at 7:00. Council members present were Kacie Moss, Ray Corwin, Bob Deno, Raymond and Jim Hinkle. Also present were City Recorder Teri Porter, Steve Draper and Chief Richman. Citizens present were Mary Lue Slabik,

### A. INVOCATION

Pastor Harley Jeffers gave the invocation.

### B. PLEDGE OF ALLEGIANCE

### C. APPEARANCE OF INTERESTED CITIZENS

### D. PRESENTATIONS

None.

### E. ACTION ITEMS

#### F-1 Charter Communications Franchise Agreement

**On a motion by Councilor Deno and seconded by Councilor Moss, Council approved the franchise agreement with Charter Communications. All present voted yes.**

#### F-2 Planning Commission Application

**On a motion by Councilor Hinkle and seconded by Councilor Deno, Council agreed to accept the application of Randall Ziegler and appointed him to the Planning Commission. All present voted yes.**

#### F-3 Approval to Attend FEMA Class

Teri Porter requested permission from Council to attend the free class being offered by FEMA on floodplain development. She explained that there would be a cost for travel and hotel. Chief Richman stated that the gold car would be available and would cut down on the cost. **On a motion by Councilor Moss and seconded by Councilor Hinkle, Council agreed to allow Teri to attend the FEMA class. All present voted yes.**

#### F-4 Resolution #568 Assigning and Address on NW Elder

**On a motion by Councilor Moss and seconded by Councilor Corwin, Council approved Resolution No. 568. All present voted yes.**

#### F-5 Approve Vacation for Teri Porter

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**On a motion by Councilor Corwin and seconded by Councilor Hinkle, Council agreed to approve a vacation request for Teri Porter. All present voted yes.**

## **G INFORMATION ITEMS, REPORTS AND PRESENTATIONS**

### **City Hall:**

1. Virginia and I attended the small cities meeting on July 16, 2014.
2. On July 23rd, I attended the CIS meeting which covered open enrollment.
3. The CIS class scheduled for July 30th, covering Workers Comp was cancelled due to lack of attendance.
4. Wanda has arranged to have the vaccination clinic and dog license day on September 19th.
5. Summer is a busy time for City Hall with swim bus passes, community day vendors, ducks, yard sales and parade applications. Also citizens renting tables to use for yard sales. Burn pile users etc.
6. Darren, Steve and I have resumed review of the employee hand book and will have new revisions for Councils approval at future Council meetings.
7. Wanda and I have worked on the Yard Sale maps and website for Community Days.
8. I have submitted and was granted a \$1000 grant on behalf of the Police Dept. The grant is strictly for body cameras for the officers.
9. Have been doing a lot of work researching and developing a floodplain development permit packet.
10. Wanda still working on auditing utility billing accounts.
11. The annual City audit will begin September 22, 2014.
12. The planning commission considered Jim Hinkle's antenna. They found that since it is not a permanent structure it would not need to meet the set back requirements and that it did not impose a negative impact on the neighborhood. The development permit was approved.
13. The planning commission meeting scheduled for September 9th has been cancelled.
14. I will be out of the office from Sept. 8-11 to attend the FEMA class in Eugene.
15. I will also be out of the office from Sept. 17-18 to attend the OAMR conference in Bend.
16. Anthony Bushong has applied for and was granted a permit to bring in a mobile home to his property behind the old Round UP room. The mobile is a permitted use. Our ordinance states that mobiles must be manufactured after 1976. This mobile home meets that requirement. The tongue must be removed and it must be tied down and skirted. I am in contact with Anthony to insure that this gets done in a timely manner. I will also encourage him to do some landscaping as the ordinance requires.
17. I will be looking into upgrading the ordinance regarding mobile homes to encourage newer mobiles. I will present my suggestions to Council at a future meeting.
18. I am also looking into creating an ordinance that will address the development and maintenance of RV parks within the City limits. Again I will present to Council for approval. *There was additional discussion by Council and staff regarding this matter. Chief Richman pointed out that Mr. Hatley was granted an conditional use for a portion of the property. Now that he has purchased the property in front, he may need a conditional use for that property as well.*

### **Police**

1. Continuing to work on ordinances.
2. Looking into prices for cameras for patrol officers, which are less expensive then cameras in the patrol vehicles.
3. I have been reviewing applications for police officer.
4. Council was made aware that an officer was made a job offer.
5. Amanda Copeland will either be in the September class or October class for her 16 week academy training.

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6. The police department was approved for the Bulletproof Vest program.
7. I have purchased body cameras for the police department which can be used in court and if there is a complaint about an officer it can be reviewed.
8. There is a CIS grant to reimburse half the cost of the cameras if the council approves the grant.

Chief Richman added to his report stating that he applies annually for the Bullet Proof Vest grant and asked for Councils approval to accept the money from the grant. **On a motion by Councilor Moss and seconded by Councilor Deno, Council agreed to allow Chief Richman to accept the bullet proof vest grant. All present voted yes.**

Chief also stated that he purchased four body camera for the officers. They cost 1200. CIS has a grant that would reimburse the City for half the cost up to \$1,000. Chief Richman asked for permission to accept the grant. **On a motion by Councilor Deno and seconded by Councilor Hinkle, Council agreed to allow Chief to accept the grant. All present voted yes.**

Chief also added that he spent \$500 for Pet Waste stations.

## Public Works

1. Have had discussions with Jim Hatley regarding the booster lift station. Councilor Moss asked Steve to expand and the following were discussed.
  - Steve stated that there has been talk in the past that the City would pay for half the booster station
  - Jim Hatley asked Steve to bring it up with Council.
  - Years ago there was discussion about trading a lot on that hill in trade for half of the cost of the station.
  - The station would cost between \$60,000 and \$80,000.
  - The booster station may make it possible for approx 15 new higher end houses.
  - It would take many years for the City to see a return on their investment.
  - The consent to annex states that Mr. Hatley would incur the cost of the booster station.
  - This could set a precedence.
2. Doing a lot of spraying for puncture vines.
3. Reading meters.
4. Exercising valves and hydrants.
5. The new lawn mower has been a great asset to the City and has cut down on the amount of time it takes to mow. Will be installing the bagging system this week.

Steve added that Sue Gibson our PT park maintenance, has resigned. We are accepting applications, but since it is the end of the season may not rush to hire.

## G-1 Department Head Report

### G-3 Bike Pit Partition

Teri Porter explained that while Steve Haddock (surveyor) was preparing the plat to partition Mt. Judy out of the Bike Pit, he found that there were some errors made when the property was deeded by International Paper to the City. These errors caused slivers of the property to still belong to International Paper. Teri and Tracy Diehl, the County cartographer, have sent letters to International Paper urging them to reconcile the issue. We are holding off going forward with the partition until this issue is resolved.

## H. CONSENT CALENDAR

Teri Porter stated that thanks to Mrs. Slabik's insistence Teri finally understood that she had left Councilor Doherty's statement out of the June 17th minutes. She has amended those minutes and asks Council to approve them along with the consent calendar.

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**On a motion by Councilor Moss and seconded by Councilor Deno, Council approved the consent calendar. All present voted yes.**

## I. CITY COUNCIL COMMENTS

Councilor Moss addressed the Councilor attendance issue, requesting that if a Councilor cannot make a meeting they call either Teri or Virginia. This way if there is not a quorum, we don't have staff showing up on the clock for a meeting that is cancelled. Also if there is not going to be a meeting there are things other councilor would rather be doing than showing up and then the meeting is cancelled. Councilor Corwin requested that the phone list cards be updated and redistributed. He also stated that he is coaching but since there are other coaches there, he finds that he can pull away for an half hour or so, to be at Council. He feels other councilors who are coaches should be able to do the same. Councilor Moss stated that we went a whole month without meetings and that should never happen again. Councilor Corwin agreed that we have all made a commitment to be here. Councilor Moss stated that she signed on to be on a committee of 6 not 4, and when voting on important issues she prefers to have everyone present.

Mayor Canes stated that Saturday is the Dress Up parade and Pilot Rock will be well represented by the Fire Dept, Bike Pit, School District etc. The State Fair was awesome. Last Friday was Pilot Rock day and it was a big success.

It was suggested that we take a group picture of Council for the website.

## J. EXECUTIVE SESSION:

None

## K. ADJOURNMENT

On a motion by Councilor Moss and seconded by Councilor Hinkle, Council agreed to adjourn at 7:50pm. All present voted yes.

**APPROVED** \_\_\_\_\_

**ATTEST** \_\_\_\_\_