

CITY OF PILOT ROCK

Council Meeting

December 2, 2014

7:00 PM

A. Called to Order

Having a quorum the Regular meeting was called to order by Mayor Carnes at 7:00. Council members present were Raymond Doherty, Ray Corwin, Kacie Moss and Jim Hinkle. Also present were Teri Porter, Steve Draper and Chief Richman. Citizens present were Mary Lue Slabik, John Taylor, and Teresa Lachapelle.

INVOCATION

Pastor Jeffers gave the invocation.

1. PLEDGE OF ALLEGIANCE

2. APPEARANCE OF INTERESTED CITIZENS

None

3. PRESENTATIONS

None.

4. ACTION ITEMS

On a motion by Councilor Moss and seconded by Councilor Hinkle Council agreed to add F-4 Stairs to School Plans. All present voted yes.

F-1 Christmas Eve and New Years Eve Hours.

On a motion by Councilor Moss and seconded by Councilor Hinkle, Council approved closing City Hall on Christmas Eve and New Years Eve at noon and allow City employees to work only 1/2 the day. All present voted yes.

F-2 Annual \$25 Christmas Bonus for City Employees.

On a motion by Councilor Corwin and seconded by Councilor Doherty, Council approved the annual \$25 Christmas check for City employees. All present voted yes.

F-3 Christmas Parade Permission

On a motion by Councilor Hinkle and seconded by Councilor Moss, Council approved sponsoring the Christmas Light Parade. All present voted yes.

F-4 Stairs to the School

Steve Draper presented a proposal from Anderson Perry to do the schematic drawings of the proposed staircase and sidewalk, prepare the technical specifications and prepare a simple bid form to allow the city to secure quotes or bids. The following was discussed:

1. The cost would be \$5,000.

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2. The school has agreed to pay a portion of the cost as they are interested in replacing the sidewalk that is on school property. There is no set dollar figure at this time. The school will need to know what the total cost is before they can commit.
3. Both options are still on the table (replace the stairs or reroute the path across and down the bluff), first we must approve the expense to draw up the plans.
4. The City received a \$50,000 grant to pave East Main St. The State will allow us to use half of that money for this project. Commission Givens, the County and the School may through in some money. The rest will come out of the Street Department.
5. Taking half the grant for the East Main St. paving will result in doing a pre-level one year and doing the overlay another year.

On a motion by Councilor Corwin and seconded by Councilor Doherty, Council agreed to hire Anderson Perry to work up the schematic and plans at a cost of \$5,000. All present voted yes.

G INFORMATION ITEMS, REPORTS AND PRESENTATIONS

G-1 Department Head Report

City Hall:

1. Have issued a permit accepting the existing boundaries for the property donated by International Paper. Will contact Steve Haddock when he gets back in town, to proceed with the final plat. The final plat will be presented to Council for approval at a future meeting and then recorded.
2. Regarding Jim Byrnes request to annex his property I have been contacted by DLCD and they have requested that he submit a "Trip Generation" letter from an engineer. I have sent Mr. Byrnes a letter explaining what is needed.
3. Notices for the Byrnes annexation public hearing have been sent to neighbors and affected agencies. Legal notice will appear in the EO on November 26, 2014.
4. Still working on the RV Ordinance. Trying to make it more user friendly.
5. Will be attending the annual "All County Planner" meeting on December 1, 2014. Agenda items are: new mapping systems, routing permits to the County, UBG and JMA's, Marijuana Regulation etc.
6. Working on amending our water ordinance, ensuring that it is in line with state regulations. Will present to Council for approval at a future meeting.
7. Working with Springbrook prepping for upcoming upgrade.
8. Have approved an application for AT&T to place another antenna on their tower. Steve approved the plans. The additional antenna will generate additional revenue.
9. We have receive

Police

1. Department Heads have been reviewing applications.
2. I am continuing to work on updating Lexipol for the second time this year.

Public Works

1. Hoping to have prices for repair/replacement of the stairs to the schools from Main St.
2. Have attempted to contact a concrete specialist, suggested by Councilor Hinkle. Could only leave a message.
3. Have installed a catch basin and storm drain at the crosswalk in front of the Senior Housing on Main St.
4. The roof in the Council Chambers has a good size leak. Will have to look into options for repair.

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H. CONSENT CALENDAR

Councilor Moss appreciated the flower arrangement sent from Council.

Councilor Corwin apologized for being late.

Councilor Doherty inquired about patrolman applications. Chief Richman stated that he hoped to be doing some interviews in the next few weeks.

Mayor Carnes stated that Saturday is the Christmas bazaar and light parade. Sunday is the bike pit race. The elementary school has made directions for the tree.

Steve explained that they have graveled and sanded all the intersections and plow all the roads.

J. EXECUTIVE SESSION:

Council went into executive session under ORS 192.660(2)(f) Exempt Public Records at 7:30. Council members present were Moss, Hinkle, Doherty, Corwin and Mayor Carnes. Staff present were Draper, Richman and Porter.

Council returned to regular session at 8:10. On a motion by Councilor Corwin and seconded by Councilor Doherty, Council directed Teri to find out more information from our insurance company. All present voted yes.

K. ADJOURNMENT

On a motion by Councilor Corwin and seconded by Councilor Hinkle, Council agreed to adjourn at 8:13pm. All present voted yes.

APPROVED _____

ATTEST _____