

CITY OF PILOT ROCK

Council Meeting
September 17, 2013
7:00 PM

A. Called to Order

The Regular meeting was called to order by Mayor Carnes at 7:05. Council members present were Kacie Moss, Jim Hinkle, Craig Porter and Bob Deno. Also present were City Recorder Teri Porter and Chief Richman. Citizens present were Mary Lue Slabik, and Pastor Harley Jeffers.

A. INVOCATION

Pastor Jeffers gave the invocation.

B. PLEDGE OF ALLEGIANCE

C. APPEARANCE OF INTERESTING CITIZENS

D. PRESENTATIONS

None

E. ACTION ITEMS

F-1 Officer Employment

Chief Richman stated that he has received and reviewed applications for the police officer position. They will conducting interviews the following week. If he finds a suitable candidate Chief asked Council to allow him to hire an officer after completing the background check. He stated the next police academy starts October 14th and the next after that would be January 27, 2014. Allowing him to hire would help get the new officer into the October 14th class. **On a motion by Councilor Deno and seconded by Councilor Hinkle, Council agreed to make an exception for this time, allowing the Chief to hire a new officer after completing the background check. All present voted yes.**

F-2 Closing of Stairs to the High School

Steve Draper explained that the stairs were closed due to safety concerns and asked Council for permission to contact the City Engineer to inspect the stairs. Teri explained that the school owns the property at the very top of the stairs and the City owns the property from there down to John Fenton's property line. There is no easement from the bottom of the stairs across Mr. Fenton's property to the street. Teri explained that Mr. Fenton was in and said he would not want to cause any issues regarding the easement and is happy to settle the matter. There was discussion that having the engineers inspection would be the prudent action to take. **On a motion by Councilor Moss and seconded by Councilor Deno, Council agreed to direct Steve to contact Anderson Perry to get better direction on the closure of the stairs and to address the easement issues with John Fenton. Councilors Moss, Deno, and Hinkle voted yes. Councilor Porter voted no.**

F-3 Vacation Request

Steve Draper would like to take 40 hours of vacation time from October 21 through October 28, 2013.

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On a motion by Councilor Hinkle and seconded by Councilor Moss, Council agreed to approve the October 21-28 vacation for Steve Draper. All present voted yes.

F-4 Sign for the Baptist Church

With two of the four Councilors present abstaining due to conflict, Council agreed to table this matter until all Councilors are present.

F-5 Approval of Resolution No. 551 (Increase Sewer Rates)

Teri explained that during the budget process Council agreed to increase the sewer rates by \$1.50. It has since been decided that to increase all rates by 9.09% rather than \$1.50 each would be more consistent. This resolution would make those changes. **On a motion by Councilor Moss and seconded by Councilor Deno, Council agreed to approve Resolution No. 551. All present voted yes.**

F-6 Ordinance No. 556 Vacating a Public Right of Way

Teri explained that Ordinance No. 556 will need to be passed to vacate the public right of way on SW 3rd. Teri read the ordinance in full. **On a motion by Councilor Deno and seconded by Councilor Moss, Council approved the 1st reading of Ordinance No. 556. All present voted yes.**

F-7 Resolution No. 552 in support of a Local Radio Station.

Mayor Carnes explained that she and Steve had met with representatives of Blue Mountain Community Radio which is a non-profit organization. It would be called KBlue. The radio station would report on local activities, and weather. Resolution No. 552 is a letter of support of the radio station. Mary Lue Slabik asked if there would be any cost to the citizens? Mayor Carnes said there would be no cost. **On a motion by Councilor Deno and seconded by Councilor Hinkle, Council agreed to approve Resolution No. 552 in support of the KBlue radio station. All present voted yes.**

F-8 Resolution No. 553 Letter of Support to keep the Pilot Rock Rail Spur

Mayor Carnes stated that there is a meeting scheduled for September 23, 2013, at 2pm. To discuss the importance of maintaining the rail spur in Pilot Rock. **On a motion by Councilor Hinkle and seconded by Councilor Moss, Council agreed to approve Resolution No. 553 a letter of support to keep the rail spur. All present voted yes.**

F-9 Jody Bronson Request to Re-zone.

Teri Porter explained that Jodean Bronson the owner of the property that used to be the Motel on the corner of 4th and NE Douglas, has submitted an application to rezone her property from commercial to residential. Council is being asked to review and approve the application before notice can be sent to the state. Councilor Deno asked if we can find out what the difference in tax revenue would be. **Teri said she would try to get that information.** Mary Lue questioned whether it is a single family dwelling as stated in the application. There were several concerns raised that it does not appear to be a single family living there. Teri explained that she supplied Mrs. Bronson with the ordinance and she will have to comply with the R-2 restrictions. Council agreed that they needed more information and would like Mrs. Bronson to be present at a meeting for questions before they can approve the application. Council agreed to table the request until Mrs. Bronson can be present. **On a motion by Councilor Hinkle and seconded by Councilor Deno, Council agreed to direct Teri to ask Mrs. Bronson to be present at a meeting. All present voted yes.**

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G INFORMATION ITEMS, REPORTS AND PRESENTATIONS

G-1 Department Head Report

CITY HALL:

1. Regarding the RV park the Jim Hatley would like to put in. The property is already in a C-1 zone and will not need to be rezoned. A Conditional Use will need to be granted.
2. Per Councils decision, David Blanc has sent a letter to Mary Koch's attorney, denying the extension request.
3. A reporter from the EO asked for information regarding the US cell tower and agreements between the Koch family and the City. He reviewed, the easements, letter from Don Bensel, minutes, etc. The following day an article was in the paper.
4. I have found out that the property that Jim Hatley would like to develop for and RV park is already C-1 and will not need to be rezoned.
5. At the August 6, 2013, Council meeting Councilor Rowe requested to see the file regarding the Hatley annexation up on Stockdrive Road. I brought the file to the next meeting but Councilor Rowe had since resigned. So no one looked at the file. The file does contain the "Consent to Annex", which states that *the properly owners shall be responsible for extending all city utilities from the existing city services to the far end of the property lines where the services are requested; place a booster water pump station to provide a minimum of 50 psi at the highest elevation at the developed property.*
6. Researched who is responsible for the stairs to the high school and easements.
7. Met with Steve Haddock on Wednesday the 4, he is a wealth of information. I have sent a letter to Jim Hatley letting him know that I will need a detailed map of the RV Park and a letter addressing each of the standards for a conditional use.
8. Met with John Taylor regarding pulling together a Planning Commission. Have posted notices for citizens interested in serving on the Commission. Applications and ordinance is available at City Hall.
9. Wanda is doing well. We are still in intense training, but she is catching on fast.
10. Court has been cancelled for the October 26th.
11. Will be attending the OAMR conference next week 18-20th.
12. Have started doing audit prep with the auditors. They will be in the office the week of the 23rd.
13. I have not heard back from Patrick Doherty regarding his annexation and the water supply he will need.
14. Have extended the ad for the police officer until Sept. 16, 2013, in EO, at the employment office and on our website.
15. Have assigned addresses to the PGG grain silos, as well as both well houses on Delwood.

Teri Added to her report;

1. *She has posted notices that we are accepting applications for citizens who would like to serve on the planning commission. She met with John Taylor who has offered to help pull together a committee. She has received an application from Mr. Carl Shriner and will have copies of the applications recieved at the next meeting.*
2. *Teri explained that she has received an email from Scot Jacobson of Let-R-Brew Coffee, expressing interest in leasing the property where Rocket Espresso was to bring in another Espresso business. **On a motion by Councilor Hinkle and seconded by Councilor Deno, Council agreed to allow Steve to negotiate with Scot Jacobson and bring back information to Council. All present voted yes.***

POLICE DEPARTMENT:

1. Reviewing applications.
2. Increase in trespass and disorderly conduct calls.
3. Ford Crown Vic will be going into a body shop to get repaired

Chief Richman added to his report:

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1. Homecoming week is coming up and the school has contacted him because in addition to the noise parade they would like to have a bon fire up at the burn pile. Chief asked Council to appointed a Council member to approve the application when he receives it. **On a motion by Councilor Moss and seconded by Councilor Hinkle, Council agreed to appoint Virginia Carnes to be part of the committee to review the request for a bon fire and the authority to approve the request. All present voted yes.**

PUBLIC WORKS:

1. Delwood St. is paved. Will be rocking the shoulders next week.
2. Replaced the roof on Well #1.
3. Inspected the stairs to the High School will close them on Monday, Sept. 16, 2013.

Steve added to his report;

1. Steve stated that they have been doing a lot of clean up around town from the resent storm. They have been helping everyone they come across weather it is out in the public right of way or not. Councilor Porter, commended Steve and his crew for the work they have done cleaning up the town and helping out the citizens. Councilor Porter suggested that something be mentioned in the minutes and the newletter stating that they have gone above and beyond the call of duty.

H. CONSENT CALENDAR

On a motion by Councilor Moss and seconded by Councilor Hinkle, Council agreed to accept the consent calendar. All present voted yes.

I. CITY COUNCIL COMMENTS

Councilor Porter asked Teri if she could e-mail the bill spread sheet to Council prior to the meeting. Teri stated that she can email it the day of the meeting.

Mayor Carnes stated that she received a text from Ezra Echart COO, of Sterling Bank informing her that Umpqua Bank has purchased Sterling Bank, but assured her that all that we have started here in Pilot Rock (the ATM) would continue. Teri added that the Pendleton Branch manager also stopped by City Hall to assure us of the changes.

J. EXECUTIVE SESSION: ORS 192.660 (2)(h) Legal Council

K. ADJOURNMENT

On a motion by Councilor Moss and seconded by Councilor Deno, Council agreed to adjourn at 8:15. All present voted yes.

APPROVED _____

ATTEST _____