

CITY OF PILOT ROCK

COUNCIL MEETING

May 15, 2012

7:00 PM

A. Call to Order

The regular meeting was called to order by Mayor Virginia Carnes at 7:00 pm. Council members present were Kacie Moss, Annie Tester, Michael Baleztena, Ray Corwin and Shawn Kirk on the speaker phone. Also present were City Recorder Teri Porter, Public Works Director Steve Draper and Police Chief Darren Richman. Citizens present were Rick Lynch and two other mentors from Lost and Found Youth.

B. INVOCATION

Councilor Tester gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

E. PRESENTATIONS

Lost and Found Youth: Rick Lynch and two other mentors from the Lost and Found Youth asked Council to grant them permission to use the Council Chamber as a meeting room for the children of Lost and Found Youth. Currently they meet at the High School which won't be available once school is out. Chief Richman stated that Lost and Found Youth has done a lot of good things with the kids that are involved with it and stated he would appreciate it if they could use the Council Chambers so that they can stay involved with the kids. Mayor Carnes also stated that there is always adult supervision. Councilor Corwin asked if this was part of a Church Group. It was explained that it is not faith based, a lot of the mentors are Christian, but they do not force any religion on the kids. They prefer to stay disconnected from the church so that all are more comfortable. There was clarification that the Council Chambers can be used for non-profit programs as well as it could be rented for other purposes. Steve Draper and Councilor Tester also added their thoughts that this is a positive program for our youth. On a motion by Councilor Moss and Seconded by Councilor Tester, Council agreed to allow Lost and Found Youth to use the Council Chambers on Tuesdays from 3:30 to 5:30, all present voted yes.

Mayor Carnes stated that each Councilor has Councilor Halls resignation (**attached**) and asked for a motion to accept his resignation. On a motion by Councilor Moss and seconded by Councilor Baleztena, Council agreed to accept George Halls resignation from Council. All present voted yes.

Mayor Carnes asked Council to approve adding two additional items to the agenda. On a motion by Councilor Kirk and seconded by Councilor Baleztena, Council agreed to add F-2 Vehicle Replacement and F-3 Community Center Agreement. All present voted yes.

F-1 T-Mobile Lease

Steve Draper stated that A&V has been negotiating with T-Mobile to put an antenna on the water tower at the industrial park. Since the closing of the property has taken so long, T-Mobile has contacted the City regarding entering into a lease between the City and T-Mobile for the proposed antenna. They have presented us with a suggested lease agreement. Steve read it over and made some changes that T-Mobile will review and get back to us. Once he gets the lease document back from T-Mobile Steve is asking if they would like him to bring it to David Blanc for review before bringing it to Council or would Council like to wait the 45 days when we should have a response from A&V? If we wait until the 45 days are up and the sale does not go through, then we would have to jump on it immediately, if we do it now we are a little ahead of the game. There is approx. a \$300 cost to have David review it. Mayor Carnes feels that we should send it to David for review. Councilor Corwin asked for Clarification that T-Mobile are wanting to do business with us and not A&V. Steve stated they are happy to do business with either they just want to get the antenna up. Councilor Corwin asked if Steve had the original lease. Steve stated that he did not bring it, but that it was pretty one sided. He made changes to it to bring it in line with the City's standard for leases and suggested that it would be better to present it to Council after David has looked it over. Councilor Tester stated that we are not attorneys and felt that \$300 was not expensive to have the lease reviewed. On a motion by Councilor Baleztena and seconded by Councilor Tester, Council agreed to send the T-Mobile lease to David Blanc for review once it is received. All present voted yes.

F-2 Replacement Police Vehicle

Chief Richman addressed Council stating that he has found an SUV to be used as an additional police vehicle. The 2011-12 fiscal budget identified \$15,000 for the purchase of a police vehicle. Research has uncovered a 2003 Chevrolet Tahoe for \$13,500 from a private party. The new patrol vehicle would update the patrol fleet and be used as a regular patrol vehicle with emergency lights, which would allow the police department to have four patrol vehicles. Four patrol vehicles will allow each full-time police officer a take-home patrol car for immediate response to emergencies, along with having a backup patrol vehicle if a vehicle is being repaired. The Tahoe will get between 12 to 16 miles to the gallon and currently the Impala is getting 14 miles per gallon and the Crown Victorian is getting 12 miles per gallon.

Total cost for the new vehicle with equipment will not exceed \$19,480. The Police Department Police Vehicle Capital Outlay will cover \$15,000. An additional \$4,000 from Economic Development Capital Improvements line item will need to be transferred to Police Vehicle Capital Outlay by the attached resolution. With the additional \$480 being taken from Equipment Replacement Capital Outlay line item that currently has \$2010 in the fund. By purchasing the patrol vehicle, it would allow the police

department to have an SUV to respond to locations out of town with the County and not be as concerned about the roads. In addition the Ford 500 police vehicle would be the backup patrol vehicle and be used by City Staff to attend trainings that are out of town with the City not having to pay mileage for the use of a private vehicle. Chief Richman asked that Council approve the purchase of the vehicle and the equipment and to approve the resolution transferring funds. Councilor Corwin asked who owns it now and Steve Draper stated it was owned by Van Dorn. There was discussion regarding the color and the Chief stated that it was Pewter and had better resell value. The gold car would be reserved for the City to use for trips to Pendleton and for training. Steve stated that he would clean out a place in the shop to keep the gold car out of the weather, he also stated that the gold car gets very good gas mileage. Chief stated that there would be some additional expense as he and Steve would have to drive down to Lincoln City to pick it up. On a motion by Councilor Baleztena and seconded by Councilor Tester Council approved the purchase of the patrol vehicle and equipment. All present voted yes. On a motion by Councilor Baleztena and seconded by Councilor Moss Council passed Resolution #542 Transferring funds, all present voted yes.

F-3 Community Center Agreement

Teri Porter stated that the Community Center Agreement between Pilot Rock Parks and Recreation and the City of Pilot Rock is up for renewal. It was suggested that we change the agreement so that it would renew automatically unless either party wanted to suggest a change. Council had directed Teri to present it to the Parks and Recreation Board for their approval. Teri said she spoke with Katie Weinke today and was told that the Parks and Recreation Board has agreed to allow the agreement to automatically renew. Teri asked Council for their approval of the agreement with the automatic renewal. On a motion by Councilor Tester and seconded by Councilor Baleztena Council agreed to approve the Community Center agreement. All present voted yes.

G-1 Department Head Report (attached)

Chief Richman added to his report by stating that Saturday they did the annual spring clean up and thanked public works for the use of the back hoe. Officer Rachell Faber's husband, Jacob was a big asset by working all day with the Chief and did a good job. We did use 4 dumpsters total so the City will be paying half of that cost.

Teri Porter stated as she mentions in her department head report that she could not find anything in the minutes where there was a motion to have requests from citizens be put in writing and addressed to Council. Steve Draper suggested that Council direct staff to look into it further and put it in a staff report for a future meeting. On a motion from Councilor Tester and seconded by Councilor Kirk, Council agreed to direct staff to come back to Council with an outline and guild line for us to use with lengthy citizens requests. All present voted yes.

There was discussion regarding the fact that a citizen has visited with the City Attorney and concern that another citizen may have been in contact with Western Organics (the bark company). Teri referring to #5 of her department head report, stated that she is still waiting for the signed Deed from Mr. and Mrs. Slabik but was called by David Blanc who

was contacted by Mrs. Slabik (not sure if she went to his office or called), because she did not like some of the wording in the terms of the Revocable License Agreement allowing the Little League access to the field. So she spoke with him and wanted it restated. David called Teri to discuss the matter which is when Teri asked him who he would be billing his time to. David out of the goodness of his heart stated that he would not bill either party. But the point is he could very well have charged us. Steve Draper requested that Council make a motion that Staff and Council are the only one allowed to contact our attorney. Teri added that Mr. Taylor made a comment regarding the Bark Plant late rent payment, stating that it is Sherrie that she needs to talk to at Western Organics. Teri stated that she deals with Sherrie but it is a delicate situation as she is trying to be firm with them sending letters of demand and such but at the same time not harass them to the point of them pulling out. Teri is concerned that if Mr. Taylor is calling them it could upset the balance she is trying to maintain. Councilor Moss stated that it would be unacceptable for Western Organics to give out information to anyone other than City staff. Regarding the attorney Councilor Moss stated that no one in the public should be able to incur charges without Council approval. There was additional discussion regarding the Revocable Lease Agreement for the Little League. Teri stated that Council would see the final draft before signing. On a motion by Councilor Tester and seconded by Councilor Kirk, Council agreed that Lawyers and other people we do business with, take direction from Council and staff only, not individuals of the communities. All present voted yes.

On a lighter note Teri stated that we did get \$1000 from Wild Horse for the swim program so Angels efforts are paying off.

Teri also pointed out #6 of her report regarding the \$5 late fee for the Public Safety Surcharge which is in addition to the \$10 late fee so that would be a total of \$15. This is per an ordinance that went into effect in 2010 and we are simply enforcing it. We will be putting a notice in the newsletter to let folks know.

The bark plant has made a payment so they are now only 1 month behind.

Steve Draper added that they have started the storm drain project. Councilor Corwin asked how long it would take? Steve answered 6-12 months. Councilor Baleztena asked if we had put that out for bid. Steve said we did and it would be around \$10,000.

Councilor Tester asked Teri since we got the \$1000 from Wild Horse do we have enough to fund the whole program. Teri said no it cost approx. \$7,000 and part of that will come from the sale of the tickets. The tickets are ready for sale right now. Councilor Tester stated that the Pilot Rock Community Foundation has never been asked for a donation. Teri was glad to hear of another resource.

H-2 Consent Calendar

On a motion by Councilor Kirk and seconded by Councilor Baleztena, Council agreed to accept the consent calendar. All present voted yes.

Teri stated that while Shawna may not be able to see the actual bills she did receive the spread sheet and had the opportunity to ask her questions.

I. City Council Comments

Councilor Tester stated that they have been working on a new staff evaluation form that should simplify the process. She asked that it be put on as an action item for the next meeting. Teri said she would add it.

Councilor Tester stated June 5th is awards night at the High School so it would interfere with the Council Meeting and suggested changing the time or date. After some discussion it was discussed that 5pm on June 6th would be best for all. On a motion by Councilor Tester and seconded by Councilor Baleztena, Council agreed to hold the next regular Council Meeting on June 6th at 5pm. All present voted yes.

Councilor Baleztena stated that there would be about 8 schools in town on June 23 – 28 so there will be a lot of people in town and it would be a good time to plan an event.

J. EXECUTIVE SESSION

No need to go into executive session.

K. ADJOURNMENT

On a motion by Councilor Baleztena and seconded by Councilor Moss, Council agreed to adjourn the meeting at 8:49pm. All present voted yes.

APPROVED _____

ATTEST _____

