

CITY OF PILOT ROCK

COUNCIL MEETING

December 4, 2012

7:00 PM

A. Call to Order

The regular meeting was called to order by Mayor Virginia Carnes at 7:00 pm. Council members present were Jim Hinkle, Kacie Moss, Ray Corwin, Michael Baleztena, Misty Rowe, and Shawna Kirk. Also present were City Recorder Teri Porter and Chief Darren Richman. Citizens present were Mary Lue Slabik, and Pastor Jeffers.

B. INVOCATION

Pastor Jeffers gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

E. PRESENTATIONS

Steve Draper addressed Council as a representative of the Bike Pit to discuss a proposal to allow the Bike Pit to put 250,000 cubic feet of soil at the Bike Pit which is owned by the City of Pilot Rock. This soil would replace the soil that was removed by Masonite. Steve said that he will have a letter for Council to consider at the next meeting.

Steve also stated that the application for the Bike Pits 501c3 will be done and submitted by Friday December 7, 2012.

F. ACTION ITEMS

F-1 Moving the Police Department

Chief Richman presented his suggestion to move the Police Department to the old Chamber of Commerce office and the room behind it. Once the Police Department is moved out of their existing office, City Hall would move their files from the store room behind the Chamber, into the old PD. This would give the City Hall better access to their files. He explained that it would give them more room and afford them the privacy they need to conduct their business. There was discussion regarding what would be needed such as doors and minimal construction. There was further discussion on additional monthly costs for power and heat. This move would not interfere with the use of the Council Chambers. Council Rowe asked how it would help the citizens of the town? Chief Richman said they will still need to call dispatch if they want to call us out, or they can stop by the office if there is an officer in. It would be tight on the Budget.

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The Chief thought it would be a month before the rooms are ready to be moved into. **On a motion by Councilor Moss and seconded by Councilor Kirk, Council agreed to approve moving the Police Department into the Council Chambers building. All present voted yes.**

F-2 \$25 Charismas Check for City Employees.

Teri Porter explained that each year Council has approved a \$25 Christmas check and asked for Councils approval to do the same this year. **On a motion by Councilor Baleztana and seconded by Councilor Kirk, Council agreed to approve the \$25 gift checks for the City Employees.** Mary Lue Slabik expressed her concern that Staff is making recommendations to Council regarding something that would benefit them. Council explained that Teri is the fiscal agent for the City and she is bringing to Councils attention what has been past practice. Teri stated that in the future when she addresses Council with this issue, she will not make a recommendation. **All present voted yes.**

F-3 Christmas and New Years Eve Hours.

Teri Porter stated that it has been past practice to give the City Employees half a day on Christmas Eve and asked if we can do the same this year. Councilor Kirk asked if the hours would be covered by comp or vacation, and Teri stated that they would. Councilor Rowe asked why they don't get the whole day. It was discussed that half a day would give folks that need to visit City Hall time to get in. **On a motion by Councilor Kirk and seconded by Councilor Hinkle, Council agreed to give half a day to the City employees on Christmas Eve. All present voted yes.**

G-1 Department Head Reports

CITY HALL:

1. The search for a new administrative assistant has been interesting. We offered the position to two individuals who accepted the position but before either of them actually started work, one decided to take a higher paying job elsewhere and the other was offered more money to stay with her current employer so she decided to not take the job with the City. The good news is that the position was then offered to Pilot Rock citizen, Rindy Watson, who has accepted, has given her notice to her current employer. She will actually start working a couple hours a day after working her current job, this week. Fingers crossed.
2. Life after Angel has been a challenge, but a good one. It has afforded me the opportunity to really learn and understand the entire office. Keeps me very busy. Very good experience.
3. Had an issue with a citizen regarding a development permit. He got very load and disruptive. Since there is an ongoing legal case between the City and this citizen, I let David know of the incident. David sent a letter to the citizen's attorney explaining that that type of behavior is not acceptable. The episode made me want to consider developing a "Workplace Violence" policy.
4. The auditors are still putting the final touches to the audit.

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5. Spoke with Art Flores of Sterling Bank regarding their closing to the Pilot Rock brand.
6. On November 7th, Carol Doherty called City Hall, concerned that she has seen several near miss accidents at the corner by the Community Center. Chief said he would keep an eye out.

POLICE:

1. Four juveniles working on completing community service.
2. Officer Faber has been working on the Shop with a Cop and Firefighter program.
3. Impala had to be towed to be fixed, cost is \$1,553.09. It had some major issues.
4. Crown Vic was taken to be tuned up after getting the Impala back.
5. Looking for interview and interrogation classes for officers.
6. Working on Ordinances.

PUBLIC WORKS:

1. Pulling pump at the #1 lift station for maintenance.
2. Friday was Adams last day for this year. He will be laid off until the Spring.

Chief Richman added to his report updating Council on the maintenance and cost of the police vehicles. Chief also stated that we can get a 2000 Crown Victoria, with 113,000 miles, fully loaded, that runs, \$0 to us. He suggested that we can strip the car using the equipment to update our cars, then sell the car. Councilor Rowe feels we have too many cars now and does not agree with having the gold car as a 4th vehicle. She is concerned with how it appears to the public. There was lengthy discussion on the pros and cons of having a 4th car. Councilor Rowe feels that if we have 3 officers we should only have 3 cars. Chief Richman explained that it is used as a back up when one of the other cars are down and other City employees use it to go to training and meetings. Councilor Kirk stated that it has been her experience that companies prefer to have a company vehicle for employees to use rather than pay them mileage to use their personal vehicle. Councilor Moss stated that she is in favor of keeping the 4th car, so that each officer will have a vehicle even when one is down. Councilor Rowe does not see the value in having a 4th car just for training etc. Chief Richman suggested that if Council would like us to sell the 4th car he has no problem doing so, that they just need to make a motion. There was no motion to sell the car. **On a motion by Councilor Baleztana and seconded by Councilor Kirk, Council agreed to acquire the free vehicle from Nyssa. All present voted yes.**

Regarding #3 in City Halls staff report about a citizen who came into City Hall and was loud and disruptive. **On a motion by Councilor Kirk and seconded by Councilor Baleztana Council agreed that staff should look into a Workplace Violence Policy. All present voted yes.**

H. Consent Calendar

Councilor Rowe pointed out that there was an error regarding the Small Cities meeting she attended with Mayor Carnes. It was held in Boardman not Heppner.

Councilor Kirk asked why Tim Britain's fuel usage is the same as the officers and asked for a breakdown. Steve stated that he uses his fuel card for the gator, weed eaters and

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the City truck.

On a motion by Councilor Kirk and seconded by Councilor Hinkle, Council agreed to accept the consent calendar with the noted correction. All present voted yes.

I. City Council Comments

Councilor Kirk appreciated the meetings that have been held regarding the Sterling Bank. Mayor Carnes stated that Ezra Eckardt, the president of Sterling bank who attended last night's committee meeting, has committed to staying with us until we find a solution. Other bank representative who attended were Doug Stark, the Retail Territory Manager, VP, Mark Griffin, VP, and Art Flores, area manager.

J. EXECUTIVE SESSION

None.

K. ADJOURNMENT

On a motion by Councilor Kirk and seconded by Councilor Baleztena, Council agreed to adjourn at 7:40. All present voted yes.

APPROVED _____

ATTEST _____

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