

CITY OF PILOT ROCK

REGULAR COUNCIL MEETING

APRIL 5, 2011

7 PM

ROLL

The meeting was called to order by Mayor Virginia Carnes at 7:00 PM. Council members present were Kacie Moss, Annie Tester, George Hall, Shawna Kirk, and Glen Snively. Also present were City Recorder Jackie Carey, Public Works Supervisor Steve Draper, Chief Darren Richman, Victor Ellis, Mike Zojonc, Mary Lue Slabik, Jim Hinkle, Teri Porter, Harley Jeffers, Tom Callahan, and Samantha Tipler.

INVOCATION

Pastor Harley Jeffers gave the invocation.

PLEDGE OF ALLEGIANCE

PRESENTATION

Mike Zojonc, new manager of Boise Cascade, introduced himself to the Council. He gave some history of himself. He has worked with wood products for 30 years. He plans on painting and cleaning up their site. He complimented the Council on the Bike Pit facilities. He felt it would be a great thing that would bring revenue to the City.

F-1 APPROVAL OF LOW INCOME APPLICANT

Carey advised she has received a low income application that meets our guidelines for reduced water, sewer and public safety charge. On a motion by Hall and seconded by Tester the Council approved the low income application. All members present voted yes.

F-2 DOWNTOWN ASSOCIATION REQUEST

Teri Porter, the President of the Downtown Association, addressed the Council regarding some projects they are proposing. They would like to place a covered area in the City's empty lots on Main Street. It will be anchored by concrete, but could be removed later if the City has other uses for the property. They have applied for a grant for the project. OHV and Hatley Construction will donate equipment and labor. They are asking for permission from the Council to locate the covered area on the City lot. It will be used for the farmer's market, Community Days, etc.

Councilor Hall advised they would need to get permits from the City and State. Porter stated she would do some more research and come back to Council regarding the permits.

On a motion by Kirk and seconded by Tester the Council will allow the Downtown Association use of the land pending the approval of the Fire Dept, City and State agencies. All members present voted yes. Draper advised there are no easements or utilities on those lots.

F-3 AT&T CELL TOWER LEASE

AT&T has been negotiating a lease with the City to place a cell tower on City property by the reservoir. The City Attorney has been working with legal counsel for AT&T and the lease presented to the Council is the final draft. Carey advised there were a few typos that needed to be changed on the final Lease.

Hall asked Draper if he sees any problems with placing the cell tower by the water reservoir. Draper stated there were no problems. Bill Goss from the State had all his issues addressed.

On a motion by Snively and seconded by Hall the Council approved the AT&T Lease with the typos corrected. All members present voted yes.

Hall stated he likes his documents sent electronically. If there are changes he wants to be notified and sent a new electronic record.

F-4 APPOINTMENT TO PLANNING COMMISSION

Tom Callahan has applied for an appointment to the Planning Commission. Snively wanted to know what the criteria is for the Planning Commission. Carey advised they need to live in the city or Urban Growth Boundary. Kirk asked Callahan if he could follow the rules. He replied yes. Hall stated he has been at odds with the City on ordinance violations.

Callahan stated he wants what is best for the City. He would like to serve his community. He has a lot of experience in building that may be useful on the Planning Commission. He wanted to know if him getting a violation affect his Planning Commission position. Tester stated the Council makes the ordinances not the Planning Commission, so it wouldn't affect his position.

On a motion by Kirk and seconded by Hall the Council appointed Tom Callahan to the Planning Commission. All members present voted yes.

F-5 HINKLE AGREEMENT

Draper stated Jim Hinkle, Kirk, Snively and himself met to discuss the Hinkle Agreement. They all came to an agreement, which is outlined in the new Agreement. Jim Hinkle read the new Agreement and agreed it is what was agreed upon at their meeting.

On a motion by Hall and seconded by Kirk the Council accepted the new agreement with Jim Hinkle. All members present voted yes.

Mary Lue Slabik wanted to know if the City would provide cost for the Hinkle project. Draper stated \$5000.

F-6 SPRING CLEANUP

Richman asked permission for May 11th for High School cleanup and May 14th for the City Cleanup be approved. The cost to the City would be \$700, which will be paid out of the General Fund under Street Department for \$400 and Police Department JCP Grant for \$300. The remaining cost would be covered by Pilot Rock Sanitation. The cost will cover 3 additional dumpsters, along with 2 dumpsters furnished by Pilot Rock Sanitation per the franchise agreement for a total of 5 dumpsters.

The Downtown Association paid \$600 last year for the cleanup. On a motion by Kirk and seconded by Tester the Council approved May 11th and May 14th for the annual cleanup man by volunteers. All members present voted yes.

F-7 APPOINT BUDGET COMMITTEE MEMBERS

There is a vacancy on the Budget Committee since Kacie Moss was appointed to the City Council. Mary Lue Slabik and Karen Stanton have submitted applications for the Budget Committee. On a motion by Hall and seconded by Tester the Council appointed Karen Stanton to the Budget Committee. All members present voted yes.

F-8 RESOLUTION TO TRANSFER FUNDS

The City received a bill from Anderson/Perry regarding the Hinkle Easement in the amount of \$1126. This bill was not anticipated and there is not enough money in the budget to pay this bill without transferring money from the contingency line item in the water department.

On a motion by Kirk and seconded by Hall the Council approved Resolution No. 525, a resolution transferring funds from the contingency line item in the Water Operation Fund in the amount of \$1130 to pay the Anderson/Perry bill. All members present voted yes.

DEPARTMENT HEAD REPORT

See attached Department Head Report. Chief Richman asked the Council how they wanted to proceed with the codification process. Kirk, Moss, Hall, Carnes and Tester would like the ordinances sent to them electronically for their review.

Carey asked permission to send Angel Williams to the Clerk of the Court conference in Newport for a total of \$500. Carey stated she would work those days Angel is gone. On a motion by Kirk and seconded by Hall the Council approved sending Angel Williams to the Clerk of Court conference not to exceed \$500. All members present voted yes.

H. CONSENT CALENDAR

Mary Lue Slabik asked about the possibility of not allowing any more events at the bike pit until they get their 501c3. Slabik wanted to know the cost for insurance for the occasional rider. Hall stated he would address their questions on Council Comments.

On a motion by Tester and seconded by Moss the Consent Calendar was approved. All members present voted yes.

I. COUNCIL COMMENTS

Hall stated the use of City property or equipment can only be used with the approval of the Council. The emergency meeting for the Bike Pit dinner did not meet an emergency. He talked to people and they told him the City should shut it down.

Hall stated the City does have insurance for the occasional rider. If they charge a fee then they need to get additional insurance and list the City as additional insured.

Slabik stated it has been 2-3 years since the bike pit has been trying to get their 501c3. Draper stated it has not been 2 years. They had 3 volunteers working on it and they all bailed on them. They have hired an accountant to do it back in October for \$1500-\$1800. It should be done soon.

Hall recommends that all recommendations be signed by all the council members so they are aware of what is going on.

Hall would like an executive session on April 19th under disciplinary or correction action of employees, those being Virginia Carnes and Steve Draper.

Tester and Moss would like an employee handbook sent to them electronically.

K. ADJOURNMENT

On a motion by Tester and seconded by Snively the meeting was adjourned at 8:30 PM.
All members present voted yes.

APPROVED _____

ATTEST _____