

CITY OF PILOT ROCK

SPECIAL COUNCIL MEETING

FEBRUARY 22, 2011

7:00 PM

A. ROLL

The special meeting was called to order by Mayor Virginia Carnes at 6:00 PM. Council members present were Annie Tester, Glenn Snively, Michael Baleztena, George Hall and Shawna Kirk. Also present were City Recorder Jackie Carey, Chief Darren Richman, Public Works Supervisor Steve Draper, Kim Bedard, Jim Carey, Angel Williams, Mary Lue Slabik, Don and Jan Bensel.

B-1 JOHN TAYLOR RESIGNATION

Councilor John Taylor resigned at the last meeting, and the Council by motion, tabled accepting Taylor's resignation to allow for a cooling off period. Councilor Hall stated that the intent of the motion was to allow for the Council to come back with thought processes, and that the Council can revote for the acceptance or rejection of John Taylor's resignation. Councilor Hall also stated that for all intents and purposes it has been accepted.

Councilor Snively stated that he had read the rules and that once you resign, you resign and there is no need to vote on anything.

Councilor Hall agreed and stated that because there was conversation he wanted to make sure that everyone had the opportunity to think about it.

Councilor Baleztena stated that a resignation is a resignation Taylor signed and dated his resignation. Councilor Hall stated that then there is no need for further conversation and that the Council can move on to item two.

B-2 WAGE NEGOTIATIONS

Chief Richman stated that during the last meeting Staff was requested to present options to the Council for wage negotiations at the next meeting. In order to present these options Staff needs to know factors such as insurance premiums, and benefits against projected revenues. Staff recommends continuing with the Council's decision of a 0% wage increase until all of these factors are known with the possibility of further consideration before the final budget. Staff feels that in fairness to the citizens of Pilot Rock these expenses should be identified before negotiation of wage increase continues.

Councilor Kirk wanted to know a time frame for bringing the information back. Chief Richman stated it would be part of the budget process and that Staff could bring something back to Council during that process.

Councilor Hall stated that he just wanted to make sure that the issue was discussed and one of the considerations that Council is looking for is funding for the third police officer, he would like Staff to please consider this while working on the budget.

Councilor Kirk wanted to know when the City was going to receive monthly revenue from A&V Investments. City Recorder Carey stated that we have received \$18,000 quarterly and the option to purchase by June 30, 2011.

On a motion by Kirk and seconded by Snively the Council directed Staff to begin the budget process with a 0% wage increase with a possibility of further consideration before the adoption of the Budget. All members present voted yes.

B-3 JACKIE CAREY MOU

Councilor Hall stated that the Memorandum of Understanding has been reviewed by the City Attorney and there has been an add-on. City Recorder Carey stated the City Attorney added "Jackie Carey should serve as temporary part time employee of the City and shall not be eligible for benefits as provided for regular full time employees of the City except the City shall pay as compensation to Carey the premiums for medical dental insurance for one person." Carey stated that everything else is exactly the same as before and she would like to get this approved because her insurance with the City ends on Monday.

Councilor Hall read the Memorandum of Understanding into the record. The MOU will be attached to the minutes as Exhibit A.

On a motion by Kirk and seconded by Baleztana the Council approved the Memorandum of Understanding between the City and Jackie Carey. All members present voted yes.

Mary Lue Slabik wanted to know how the MOU works with hiring a new City Recorder. Councilor Hall stated that part of the agreement is for Jackie to be a mentor and assist with the transition.

B-4 APPOINT INTERIM RECORDER AND CLERK'S HOURS

The City will have a vacancy for the position of City Recorder due to the retirement of Jackie Carey. The position will become vacant on February 28th, 2011. The City of Pilot Rock has the need to temporarily fill the position of City Recorder. Kim Bedard has offered to temporarily fill the position of City Recorder for up to 6 months or until filled by the City Council. Kim Bedard would like to have Jackie Carey serve as her mentor during this time to allow a smooth transition to the new position. Kim Bedard will be applying for the position of fulltime City Recorder if opened by the City Council, and if

not hired for the position would like the guarantee to move back to her original position when the position is filled.

The City of Pilot Rock would need to increase the hours for Angel Williams, who would be required to move into the vacancy of City Clerk that was filled by Kim Bedard. The City would need to have Angel Williams work 35 hours a week, instead of the 20 hours assigned as a part time employee.

Staff would like to recommend promoting Kim Bedard to the temporary position of City Recorder and increase her pay an addition \$5 an hour for the added responsibility, along with increasing Angel Williams's hours to cover the City Hall and take on responsibilities that were performed by Kim Bedard.

Councilor Kirk stated that she had some concerns regarding the \$5 an hour and that Angel is getting more hours so should she also receive more pay? Councilor Hall stated that this is just a proposal for Council to tweak.

Councilor Tester stated that a \$5 dollar increase while still in training mode, but she is taking on the additional responsibilities.

Councilor Snively wanted to know if Councilor Kirk thought that \$5 is unreasonable. Councilor Kirk stated that she is just throwing it out there, but is questioning \$5 an hour for an interim position in a training mode.

Councilor Snively stated he wants to know what number Council will come up with if a number hadn't already been thrown out there. Councilor Hall suggested starting with \$3 to \$4 dollars and then increasing as the need for mentoring from Jackie Carey decreases.

On a motion by Kirk and seconded by Tester the Council approved elevating the Interim City Recorder position with \$3 an hour increase not to exceed \$5 total pending a review in 60 days. All members present voted yes.

J. EXECUTIVE SESSION

The Council went into executive session under ORS 190.660(2)(h) Legal Counsel at 6:40 PM. The Council came out of executive session at 6:50 PM.

On a motion by Baleztena and seconded by Hall the Council instructed Public Works Supervisor Draper to continue negotiations with Bob Mautz and Kinzua. All members present voted yes.

COMMENTS

Mayor Carnes wanted to know how the Council wants to handle filling the City Council vacancy. Mayor Carnes also stated that she was contacted by Kacie Moss regarding coming back to the Council.

Councilor Hall stated that there were people on the ballot who didn't get elected. Councilor Tester stated that if it is opened they have the same opportunity as anyone else.

City Recorder Carey offered to contact the East Oregonian and the Council agreed to have a closing date of March 9, 2011.

ADJOURNMENT

On a motion by Tester and seconded by Kirk the meeting was adjourned at 6:55 PM. All members present voted yes.

APPROVED _____

ATTEST _____

