

# CITY OF PILOT ROCK

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## Council Meeting

October 15, 2013

7:00 PM

### A. Called to Order

The Regular meeting was called to order by Mayor Carnes at 7:00. Council members present were Kacie Moss, Jim Hinkle, Craig Porter, Bob Deno and Michael Baleztena. Also present were City Recorder Teri Porter, Public Works Director Steve Draper and Chief Richman. Citizens present were Mary Lue Slabik, Jim Rogers and Tim Britain.

### A. INVOCATION

Pastor Jeffers gave the invocation.

### B. PLEDGE OF ALLEGIANCE

### C. APPEARANCE OF INTERESTED CITIZENS

### D. PRESENTATIONS

None

### E. ACTION ITEMS

Mayor Carnes opened the public hearing for a sign variance for the Baptist Church and a setback variance for Mr. Don Servi.

#### F-1 Public Hearing - Sign Variance for the Baptist Church

Jim Rogers of the Baptist Church was present to address any questions during the public hearing regarding the Churches request to erect a 4x8 sign. Councilor Hinkle asked for clarification regarding how it would be lit. Mr. Rogers stated that it would be lit by a light shining on the sign. There were no comments from citizens.

**On a motion by Councilor Hinkle and seconded by Councilor Baleztena, Council agreed to close the public hearing for the Baptist Church variance. All present voted yes. On a motion by Councilor Baleztena and seconded by Councilor Moss, Council agreed to grant the variance for the sign. All present voted yes.**

#### F-2 Public Hearing - Setbacks Variance for Don Servi

Tim Britain was present to represent Mr. Servi. Teri Porter explained that Mr. Servi wants to build a gargage and is requesting a variance to decrease the setbacks in the rear and the side to 5'. Teri also explained that notice has been sent to all neighbors within 250' of the property as well as City officials and that she has not heard from any of the neighbors. Tim explained that there is an existing building there that will be coming out and a bigger and nicer building built in its place. Steve stated that the City does not have a problem with his plans.

**On a motion by Councilor Baleztena and seconded by Councilor Deno, Council agreed to close the public hearing for Don Servi's variance. All present voted yes. On a motion by Councilor Baleztena and seconded by Councilor Moss, Council agreed to grant the variance to Don Servi. All present voted yes.**

#### F-3 Lump Sum LOCAP Payment

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During the budget process Council had voted to apply the down payment money received from the sale of the industrial property towards the Water project / LOCAP loan. Teri Porter explained that at that time it was her understanding that by applying that lump sum in January it would reduce the interest amount from \$5095 to approximately \$1900 (which is what she budgeted for). Teri has since been made aware that the lump sum payment made on January 1, 2014, will not reduce the interest amount to be paid in January. This plus the early payoff penalty fee will put us over budget by \$4,290. Teri is asking to reduce the lump sum amount from \$125,000 to \$120,000, leaving enough in the budget to offset the extra interest and penalty. Making this lumpsum payment on January 1, 2014, will reduce the interest payment amount on July 1, 2014. Mary Lue Slabik had a couple of questions. #1 When the motion was made to pay the \$110,000, how long ago was it and was the payment to be made on July 1st? Teri explained that the motion was made on May 21, 2013. The motion made by Councilor Rowe and seconded by Councilor Hinkle stated that Council agreed to pay \$110,000 toward the LOCAP loan at the appropriate time that we don't get a penalty. #2 By not paying that payment as soon as possible, did it cost the City more money in interest because you did not make the payment when the City had the money? Teri explained that per the LOCAP loan contract, the bank requires a 45-60 day notice. There was no time between May 22nd and July 1st to give them the required notice. So the payment could not be made in July. The contract also states that you can only prepay on interest dates and those are July 1st and January 1st, so those were the only two options. Steve Draper explained that the penalty would have been more in July. Teri stated that she asked the bank straight out when would be the best time to make the lump sum payment that would be most effective to the City and he replied January 1, 2014. Mary Lue asked if it would be feasible to get expert advice on how that contract is written. Steve explained that the contract had already been reviewed by the City Attorney. There was further discussion that the City would save approximately \$6,000 in the 2015 fiscal year. **On a motion by Councilor Hinkle and seconded by Councilor Moss, Council agreed to reduce the lump sum amount by \$5,000 from \$110,000 to \$105,000, to cover the additional costs. All present voted yes.**

## G INFORMATION ITEMS, REPORTS AND PRESENTATIONS

### G-1 Department Head Report

#### CITY HALL:

1. Letters to Jody Bronson and Pat Doherty informing them that their public hearing was postponed due to the required 45 day notice to the DLCD.
2. Mailed out notices to neighbors of Don Servi and the Baptist church in prep for Oct. 15 public hearings.
3. Sent schedule 4 to US Bank giving them the required 45-60 notice that we will be making the lump sum payment.
4. Sent notice to Abadan, giving them the required 45-60 notice that we intend on purchasing the copy machine.
5. Mailed "Proposed Amendment Notice" for both the Bronson rezone and the Doherty annexation, to the state.
6. Have left a couple of messages for Tim O'Rourke (land use attorney) to call.
7. Have invoiced Safeco Insurance for damages done to the wall.
8. Wanda has updated the sewer rates per Ordinance No. 556.

#### POLICE DEPARTMENT:

1. Reviewing applications for police officer.

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2. Crown Vic is repaired.
3. Continuing to work on ordinances as time allows.
4. I have hired a part-time officer to help cover a couple days a week.
5. I have reviewed the budget and currently there are no reasonable options to help offset the accumulation of my vacation time.

## **PUBLIC WORKS:**

1. October will be the last month for reading meters.
2. The bathroom at the park is now closed for the winter.
3. Had a successful homecoming bon fire and burned the burn pile.
4. Getting ready for winter. Attaching the snow plow, the sander, insulating etc.

## **H. CONSENT CALENDAR**

**On a motion by Councilor Baleztana and seconded by Councilor Hinkle, Council agreed to accept the consent calendar with the described changes. All present voted yes.**

## **I. CITY COUNCIL COMMENTS**

Councilor Porter stated that he is moving out of the City limit and although he owns property in the city limits he will no longer be allowed to serve as a Councilor. He stated that he feels as long as you pay property taxes water bills and taxes are going to this community you should be allowed to serve on Council. Steve Draper stated the only way to change that is to change the City Charter. Councilor Porter regretfully resigned and stated that this would be his last meeting.

Mayor Carnes reported on the success of the Community Yard sale held at the Community Center and was grateful for all the help they received with set up and clean up.

The race at the Bike Pit went great.

Mayor Carnes brought up a concern she is hearing from a couple of people in the community regarding the concern that we are not functioning with a third officer which is what the \$5 public surcharge is for, and feels that there should be an explanation as to continuing the surcharge. Teri Porter explained that when Officer Faber left City she was paid a lump sum for her accumulated vacation. In addition if we do hire a lateral officer we will need the funds to pay for that officer. Also, if we do hire a lateral, we may be responsible to pay for the training he/she received at another City. Steve added that the department is designed to run with 3 officers. If you cut those funds then you won't have a 3 man department. Even if we were to just suspend the surcharge until we were back up to staff, it would reduce the amount of funds available to hire a lateral. Teri also reminded everyone that Darren is out there working a lot of extra hours, around the clock and accumulating a lot of vacation time which is time he cannot take. Council has discussed the option of possibly paying him out on some of his vacation time. Steve suggested that we place a brief explanation in the newsletter. **On a motion by Councilor Deno and seconded by Councilor Moss, Council agreed to allow staff to put a brief explanation in the newsletter. All present voted yes.**

Mayor Carnes reported on the Town hall meeting held the night before. She was disappointed in the turn out, but felt that they did an excellent job explaining the law enforcement levy.

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Councilor Deno appreciated the City maintenance crew for their help in clearing debris created by the last wind storm. They stepped out of the box to help. Steve stated we don't normally help people clean up their yards but during a wind storm will do anything they can do to help.

## **J. EXECUTIVE SESSION:**

None.

## **K. ADJOURNMENT**

On a motion by Councilor Moss and seconded by Councilor Baleztena, Council agreed to adjourn at 7:30. All present voted yes.

**APPROVED** \_\_\_\_\_

**ATTEST** \_\_\_\_\_