
CITY OF PILOT ROCK

Council Meeting
December 5, 2023, 6:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Randy Gawith** at 6:00 PM. Council members present were **Councilor Raymond Doherty, Councilor Tegan Kaneaster, Councilor Tiffany Schademan, Councilor Rhonda Hinkle, and Councilor Vern Sandy. Councilor Derek Turner was absent.** Department Heads present were **City Recorder Teri Bacus, Public Works Director Tim Britain, and Chief of Police William Caldera. Corporal Daniel Badal and Adrian Inzerillo also attended.**

B. INVOCATION

Pastor Harley Jeffers gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

E. PRESENTATIONS - NONE

F. ACTION ITEMS

F-1 Police Officer Hire – Chief Caldera introduces Adrian Inzerillo as the new candidate for the Police Department. Corporal Badal has completed the background check with no concerns. He also states that Adrian will be a good addition for the Police Department, and he has high moral and ethical standards. Adrian has also passed the medical and psychological exams. Adrian provides a summary about himself and family. The Chief explains that the Police Department has completed six interview cycles and Adrian is a good fit for the City of Pilot Rock. Corporal Badal also speaks highly of Adrian. **Councilor Doherty made a motion to approve the hire and Councilor Sandy seconded. Councilor Kaneaster voted yes, Councilor Hinkle voted yes, and Councilor Schademan voted yes.**
Motion carried: 5 – Yes 0 - No

City Recorder administers the oath to Adrian, and he accepts.

F-2 Umatilla County Agreement for sale of police vehicle – Chief Caldera presents an agreement from Umatilla County for the purchase of a third police vehicle. City Council approved the purchase at the October 17, 2023, meeting but the agreement was not available at the time. The 2019 Ford Explorer Police Interceptor cost was originally \$22,500 and is now \$22,000. **Councilor Sandy made a motion to approve the agreement and Councilor Doherty seconded. Councilor Kaneaster voted yes, Councilor Hinkle voted yes, and Councilor Schademan voted yes.**
Motion carried: 5 – Yes 0 – No

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F-3 Public Safety Surcharge Increase – City Recorder presents resolution #700 which increases the public safety surcharge \$3.00 due to the hiring of a new police officer. The new hire will begin in late December and the increase would be effective on January 1, 2024. **Councilor Doherty made a motion to approve resolution #700 and Councilor Sandy seconded. Councilor Kaneaster voted yes, Councilor Hinkle voted yes, and Councilor Schademan voted yes. Motion carried: 5 – Yes 0 – No**

F-4 Gravel Purchase – Public Works Director explains that the city has no gravel. The type and uses for the gravel were explained and he is requesting to purchase gravel. He gives details on the local cost and the cost of two other companies outside of the City of Pilot Rock. Councilor Doherty states that he sees three prices but only one price to crush. There was discussion about various companies to obtain three quotes. **Councilor Doherty made a motion to table until we get two more prices to crush, and Councilor Sandy seconded. Councilor Kaneaster voted yes, Councilor Hinkle voted yes, and Councilor Schademan voted yes. Motion carried: 5 – Yes 0 – No**

G-1 Department Head Report – City Recorder states that the owners of the property for the shed placement have not submitted any request for a variance. The Chief will issue a citation.

City Hall:

1. Completed routine updates on reader board
2. Routine updates on city website
3. Completed November 7, 2023, City Council meeting minutes.
4. Processed payroll and payroll liabilities
5. Published request for bids for senior center buildings
6. Mailed 13 senior center building requests for proposal
7. Provided fixed assets report and minutes for auditor
8. Ordered new computer switch that feeds City Hall & Library
9. Scheduled IT services to replace computer switch for network access. Current one is very old and only capable of 100 Mbps (megabits per second). Standard today is 1,000 Mbps.
10. Provided bids for purchases over 5k to auditors. Audit will be complete in December.
11. City Hall closed December 25 & 26, January 1 & 2
12. Awaiting bids for Senior Center design & build. Deadline to receive is December 14, 2023.

Police Department: November 21

1. Completed an employee report for the Oregon Uniform Crime Reporting Bureau.
2. Approved an OLCC report for the Pilot Rock Booster Club.
3. Initiated a new house check on SW Birch Pl. until April of 2024.
4. Did a record check on a potential employee for Reno PD.
5. Did a record check on a potential employee for the Oregon Department of Corrections.
6. Assisted a civil process server.
7. Report of two vehicles drag racing on SW Birch St. at W. Main St.
8. Assisted Pendleton PD with a fraud case.

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9. Performed a welfare check on an elderly female.
10. Searched for a wanted subject on NE Elm St.
11. Report of a woman in distress three miles north of Pilot Rock.
12. Report of a dog that digs out underneath of a fence and runs at large.
13. A male was arrested on several warrants on SW Birch St. and he was lodged in jail.
14. Report of a mental person who covered the screen of his TV in band aids.
15. Report of a woman who lost her credit card near the Post Office.
16. Report of a driver operating a four-wheeler in a reckless manner on NE Cherry St.
17. Responded to a report of an injured deer on SE 5th St.
18. Report of a suspicious vehicle parked on SW Birch Pl.
19. Assisted the school with a protective order dealing with a student.
20. Met with the regional training coordinator for the police academy.
21. Did two record checks for the Department of Corrections on prospective employees.
22. Received information regarding a loose dog on SW Birch St.
23. Investigated an incident where a high school student used a taser against another student.
24. Report of a suspicious person on NE Fir St.
25. Sent a letter to Chief Addleman of the Umatilla Tribal Police Department regarding the city's donation of the two Ford Crown Victorias to their agency.
26. Report of a loose dog in the log yard at Woodgrain.
27. Welfare check requested on children whose mother is using drugs.
28. Report of a male trying to commit suicide with a knife.
29. A female was arrested on warrants and lodged at the jail.
30. Report of a harassment between two middle school students.
31. Provided security at a high school basketball game.

December 5

1. Chief drafted up a bill of sale agreement for the 2003 Chevrolet Tahoe.
2. Assisted a citizen with a trailer that might have been stolen.
3. Report of a disturbance between a man and woman on SW Birch Pl.
4. Report of a loose dog trying to pull another dog underneath of a fence by the face. Citation was prepared against the dog owner.
5. The Chief approved daily training for December.
6. Report of a trespass at Family Dollar. The suspect was trespassed from the store for life.
7. Report of threats being made to a person on SW Birch Pl.
8. Received a report of a wolf in town. The animal was located, and it was found to be a family dog.
9. Assisted a disabled person with transportation.
10. Report of two teenage girls that got kicked off school property because they smelled of marijuana. The reporter was referred to school staff as it was not a criminal issue.
11. Spoke to a citizen about concerns of a crosswalk that ODOT had put in. The person was referred to ODOT to file a complaint.
12. Report of a suspicious male walking around a neighborhood late at night.
13. Report of trucks using their exhaust brakes disturbing people. Wood Grain and Mountain West Bark contacted, and they will advise their drivers.
14. Found property located at the burn pile.
15. Assisted Pendleton PD on a stolen vehicle case.

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16. Checked on two young children whose mother was possibly under the influence of drugs.
17. Citizen complained about a loose and barking dog. A complaint will be served to the dog owner.
18. Report of a car parked in the middle of Highway 395 at SW Birch St. The driver was stranded and was given assistance to get back home to Washington.
19. Report of a loose goose on SW Birch Pl.
20. Report of two vehicles being vandalized on E. Main St.
21. Received a lanyard of keys which were lost on SW 2nd St. They were returned to their owner.
22. Report of the theft of gas from a vehicle and damage to tires on SW Cedar St.
23. Report of a disturbance between three people on NW Elder St.
24. Received a driving complaint about two riders who were doing wheelies on their quads.
25. Assisted the Morrow County Sheriff's Department by looking for a vehicle, which they had been in a pursuit with it.
26. Report of a female who pulled her pants down and peed in the street.
27. Report of possible drug activity, the information was turned over to the regional drug team.
28. Report of found property on NW Alder Dr.
29. Conducted a death investigation.
30. Report of a suspicious vehicle on NE 4th St.
31. Report of animal abuse on S. Alder St.

Public Works

1. Cleaned and pulled weeds from planters at park
2. Pulled weeds from islands on Main St
3. Started prep for grading/ripping of old lagoon
4. Prep materials for removal of dikes at old lagoon, spill tarps
5. Removed leaves and dirt from storm drains
6. Cleaned leaves from park planters
7. Continued work on Senior Center plans
8. Prep for ODOT sign. Measuring distant from bridge to 395 for post
9. Contracted someone to pull weeds around burn pit/new lagoon
10. Getting snow plows/winter equipment ready for winter
11. Finishing up mowing in parks
12. Cleaned well station pumps from build up with Jetter turck
13. Started gravel at Community Center curbing
14. Adam's last week in November.

H. CONSENT CALENDAR

Councilor Doherty made a motion to approve the consent calendar and Councilor Hinkle seconded. Councilor Kaneaster voted yes, Councilor Sandy voted yes, and Councilor Schademan voted yes. Motion carried: 5 – Yes 0 – No

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Bills \$40,682.69

I. COUNCIL COMMENTS

Councilor Sandy welcomes Adrian and commends Corporal Badal. Chief provides and updates on a property. Mayor Gawith states his appreciation for everyone on City Council and he welcomes Adrian.

K. EXECUTIVE SESSION – None

L. ADJOURNMENT

Councilor Doherty made a motion to adjourn, and Councilor Kaneaster seconded. Councilor Hinkle voted yes, Councilor Sandy voted yes, and Councilor Schademan voted yes.

Motion carried: 5 – Yes 0 – No

Mayor Randy Gawith adjourned the meeting at 6:31pm.

APPROVED _____

Randy Gawith, Mayor

ATTEST _____

Teri Bacus, City Recorder