
CITY OF PILOT ROCK

Council Meeting
February 1, 2022, 6:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Appointed Mayor Randy Gawith** at 6:00 PM. Council members present were **Councilor Derek Turner, Councilor Tegan Kaneaster and Councilor Raymond Doherty. Councilor Paula Evoniuk attended via phone conferencing and Councilor Kody Johnson was absent.** Department Heads present were **Chief William Caldera and City Recorder Teri Bacus. Public Works Director Steve Draper was absent. Citizens present were Ray Bacus and Kim Gawith. Fire District Chief Herschel Rostov was also present.**

B. INVOCATION

Chief William Caldera gave the invocation

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS.

E. PRESENTATIONS

F. ACTION ITEMS

F-1 Mayor Oath of Office – City Recorder administered the oath of office for Mayor to Randy Gawith.

F-2 Umatilla County Special Library District Agreement – City Recorder presented a new agreement from the Umatilla Special Library District Agreement. This intergovernmental agreement is to provide Library Services through the City of Pilot Rock Library. The term of the agreement is three years which is effective July 1, 2022 and will allow the city to continue library services with Umatilla County. City Recorder explains that section 4 which is duties and obligations required of the city, under paragraph A(g) states “Compensating the Head Librarian/Director or equivalent at not less than 150% of the State of Oregon minimum wage”. Our current librarians wage is slightly less and will have to be increased to meet this requirement. The increase will take effect July 1, 2022. City Recorder further explains that the Library District provides enough funds to sustain the library including the librarian wages. **Councilor Doherty made a motion to approve the library agreement and Councilor Turner seconded. Councilor Kaneaster voted yes, and Councilor Evoniuk voted yes. Motion carried: 4 Yes – 0 No**

G-1 Department Head Report – City Recorder thanked City Council for attending the memorial service for Mayor Virginia Carnes. She provided an update on the Administrative Assistant position. Six applications have been received and interviews will be conducted on February 4, 2022. All applicants are from the local area either from Pendleton or Pilot Rock. City Recorder also stated that one application has been received so far for the open

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council position. Applications are due no later than February 9, 2022, for review at the February 15, 2022, City Council meeting.

Chief Caldera states that applications have been received for the open police officer position and testing is scheduled for February 23, 2022.

City Hall:

1. Completed payroll
2. Processed employee W-2's
3. Completed & submitted year end federal report to IRS
4. Completed & submitted year end state payroll report to Dept of Revenue
5. Completed & submitted state transit tax year-end report
6. Prepared council packets
7. Completed January 19 council meeting minutes
8. Routine updates on website
9. To date 4 applications received for Administrative Assistant position.
10. Scheduled interviews for February 4, 2022
11. Coordinating celebration of life memorial
12. Submitted land lease for solar project to City Attorney
13. Received final documents from Auditor for review

Police Department:

1. Report of a bullet hole in a shed.
2. Received a report of a tire being slashed with a suspect mentioned.
3. Assisted UCSO on a civil issue and the service of a warrant.
4. Provided help to a citizen who needed shelter, due to the cold weather.
5. Mediated a dispute between parties regarding a business deal.
6. Officer took care of a telephonic harassment complaint.
7. Assisted ODOT with a traffic hazard.
8. Financial assistance was provided to a citizen who needed propane.
9. A background request was done for the FBI on a case that originated from 1971.
10. A radio ad was done for ODOT on the dangers of driving while impaired.
11. A local resident was arrested on a Grant County warrant and lodged in jail.
12. Chief reviewed and sent out an updated policy manual for 2022.
13. Did a welfare check on a possible endangered female.
14. Report of illegal fireworks on SW 10th St.
15. A man wanted his ex-girlfriend trespasses from his residence.
16. Officer assisted DHS with a child abuse case.
17. A local resident was arrested on a warrant.
18. Two high school students were cited for possessing a vape pen.
19. Officer assisted the fire department with a structure fire.
20. Report of a cat being shot with a BB.
21. Investigated a verbal domestic.

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22. Responded to a fight at a downtown business.
23. Report of a disturbance between a couple downtown, no arrests were made.
24. Assisted Pendleton PD with a stolen vehicle case.
25. Report of a theft at a downtown business.
26. Report of a car being stolen by the victim's adult son.
27. Chief attended an executive leadership training seminar in Seaside.
28. Received a report of a mother who was using marijuana during her pregnancy.
29. A five-year-old girl was found walking in the lane of travel on Hwy. 395. The girl was picked up by a local resident and transported to the police department. Her caretaker was cited for Child Neglect II.
30. Investigated a domestic where a female was arrested for DV Assault IV – Felony. A five-year-old child was a witness to the incident.
31. Responded to a disturbance where one of the parties was escorted off the property.
32. Received a report of power tools stolen from a garage. The incident was not reported for over a week.
33. A six-year-old girl got off at the wrong bus stop. She was reunited with her family.
34. Report of a disturbance with a possible firearm involved.
35. Assisted the Oregon Health Authority with information on a 2020 suicide.
36. Assisted Pendleton PD with a driving complaint.
37. Reviewed a Will where somebody was claiming ownership of some of the deceased's property.
38. Investigated damage to one of the football stadium lights.
39. An officer attended municipal court for security.
40. Took a report of two landowners arguing over an easement.
41. Assisted a medical provider in Arizona with an emergency contact.
42. Received a report of a motor vehicle crash on the NE side of town.
43. Report of shots being fired in a residential area. An investigation determined it was illegal fireworks instead of gunshots.
44. Assisted the principal at the high school with a fight during lunch hour.
45. Received a report of a driver failing to stop for the flashing red stop lights on a school bus.
46. Report of a young male wanting to commit suicide.
47. Officer assisted a mental health worker in contacting an adult threatening suicide.
48. Did 39 house checks for people who were out of town.

Public Works

1. Continued monitoring of sewer project
2. Winter equipment maintenance
3. Snow removal
4. New water services have been installed for 1 residential property
5. Sewer main plugged on SE 4th

H. CONSENT CALENDAR

Councilor Turner made a motion to approve the consent calendar and Councilor Doherty seconded. Councilor Kaneaster voted yes, and Councilor Evoniuk voted yes.
Motion carried: 4 Yes – 0 No

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Bills \$37,580.20

I. COUNCIL COMMENTS

Councilor Doherty states that the celebration of life for Mayor Virginia Carnes was put together very well. Councilor Turner agrees that it was a good event. Councilor Kaneaster congratulates Mayor Gawith on his new position.

K. EXECUTIVE SESSION – NONE

L. ADJOURNMENT

**Councilor Doherty made a motion to adjourn, and Councilor Kaneaster seconded. Councilor Evoniuk voted yes, Councilor Gawith voted yes, and Councilor Johnson voted yes.
Motion carried: 4 Yes – 0 No**

Mayor Randy Gawith adjourned the meeting at 6:22 pm.

APPROVED _____
Randy Gawith, Mayor

ATTEST _____
Teri Bacus, City Recorder