



CITY OF PILOT ROCK

144 N Alder Pl PO Box 130 Pilot Rock, OR 97868

www.cityofpilotrock.org

CITY COUNCIL MEETING

August 17, 2021 6:00PM

Council Chambers

MISSION

To serve our citizens, operate in a fiscally conservative manner, provide quality basic services, and involve the community in the decision-making process. Be responsive, responsible and provide civic leadership.

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

Public comments will be limited to 3 minutes as per ORS. #519, Sec. 8: B, D, E. Must sign the Roster to speak.

E. PRESENTATION:

F. ACTION ITEMS:

1. Water Rate Increase – Public Works Director
2. Water Service Connection Fee Increase – Public Works Director
3. Recreational Vehicle Park Review – City Recorder
4. Senior Center Electrical Upgrade – City Recorder
5. Request for permit funds – Public Works

G. INFORMATION ITEMS, REPORTS & PRESENTATIONS

1. Department Head Report
2. Financial Report and Accruals

H. CONSENT CALENDAR

1. Approval of bills
2. Approval of the August 3, 2021, minutes

I. CITY COUNCIL COMMENTS

J. EXECUTIVE SESSION – NONE SCHEDULED

K. ADJOURNMENT

NEXT COUNCIL MEETING, September 7, 2021 at 6:00PM at 143 W. Main is accessible to the disabled. Please contact the City Recorder at City Hall 541-443-2811 if you have questions.

City of Pilot Rock, Oregon

STAFF REPORT

Date: August 11, 2021

For Council Meeting of: August 17, 2021
Agenda Item No: F-1

To: Honorable Mayor and City Council
From: Public Works Director

Issue: Resolution No. 674 Water Rate Increase

SYNOPSIS: Council is asked to approve Resolution No. 674 Establishing Water Rates. The residential rate has been increased by \$1.00, a 4.15% increase. All other water rates have been increased by the same percentage. Water utility reserve fee was increased .02¢ and water project fee increased .12¢. The total increase for residents is \$1.14.

This issue comes before Council for action at this time.

OPTIONS: The following options are available for City Council.

1. Approve Resolution No. 674
2. Do not approve Resolution No. 674
3. Other action as directed by Council

STAFF RECOMMENDATION: Council by motion approve Resolution No. 674.

RATIONALE: The water department operating costs continue to increase. The last water increase was approved by City Council in May 2018 with the increase effective July 1, 2018.

Since then, the following expenditures have increased:

1. Postage – Increased 16%
 - a. Jan 2019 +.05¢
 - b. Aug 2021 +.03¢
2. Cost of installing water Meters – Increased 24.4%
3. Annual Fees (dues and certification fees) – Increased 50.31%
4. SDWA Compliance – Increased approx. 10% since 2019
5. Gas – Increased from approx. \$2.75 in 2018 to \$3.60 in 2021. Increased 30.90%
6. Overall current inflation which increases materials and supplies – 5.4%

BUDGET IMPLICATIONS: The city will receive approximately \$9,000 annually in revenue

BACKGROUND INFORMATION: The City has not increased water rates since July 2018 and without regular increases, the city will not be able to keep up with rising costs of operation.

ATTACHMENTS: Resolution No. 674, Consumer Price Index 8/11/2021 page 1.

CITY OF PILOT ROCK

RESOLUTION NO. 674

**RESOLUTION ESTABLISHING WATER RATES FOR
THE PILOT ROCK WATER SYSTEM**

The City Council having made an analysis of the operation costs for the Pilot Rock Water System has determined a rate change to be appropriate to fund the system; and,

The City Council recognizes that there will be a need in the future to adjust said rates to match the needs of the system, and that there is a real need to review these annually, therefore,

BE IT RESOLVED that the water rates and charges for the City of Pilot Rock effective August 1, 2021, shall be the following:

RESIDENTIAL/COMMERCIAL MONTHLY RATES

For metered service, residential & commercial customers' rates for the first 1500 Cubic Feet of water shall be as follows:

<u>¾ inch meter, or less</u>	<u>\$ 25.00</u>
<u>1 inch meter</u>	<u>\$ 26.20</u>
<u>1 ½ inch meter</u>	<u>\$ 28.60</u>
<u>2 inch meter</u>	<u>\$ 28.60</u>
<u>3 inch meter</u>	<u>\$ 76.68</u>
<u>4 inch meter</u>	<u>\$110.92</u>

RURAL

<u>¾ inch meter, or less</u>	<u>\$30.44</u>
<u>1 inch meter</u>	<u>\$30.44</u>

LOW INCOME

<u>¾ inch meter, or less</u>	<u>\$22.00</u>
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Rates for water beyond the initial 1500 CF shall be as follows:

\$.39 per 100 CF from 1501 – 2500 CF
\$.52 per 100 CF from 2501 – 3500 CF
\$.65 per 100 CF from 3501 – 4500 CF
\$.78 per 100 CF thereafter

ADDITIONAL FEES

<u>Turn-on Fee</u>	<u>\$ 57.28</u>
<u>Unauthorized turn-on fee</u>	<u>\$ 57.28</u>
<u>After Hours (5pm) turn-on</u>	<u>\$ 78.11</u>
<u>Meter Testing Fee up to 1" meter</u>	<u>\$ 26.04</u>
<u>Meter Testing Fees - larger than 1" meter will be the actual cost to send meter off to be tested.</u>	
<u>Water Deposit - Two times the total amount of the monthly flat rate</u>	
<u>Water from Standpipe at City Shop</u>	<u>\$5.97/1000 gallons</u>
<u>Water Utility Reserve Fee</u>	<u>\$.62</u>
<u>Water Project Fee</u>	<u>\$3.12 (until Phase II is completed)</u>
<u>Late fee charge</u>	<u>\$15.00</u>
<u>Door Hanger Fee</u>	<u>\$ 5.00</u>

PASSED by the City Council and approved by the mayor this 17th day of August, 2021.

APPROVED _____

Virginia Carnes, Mayor

ATTEST _____

Teri Bacus, City Recorder



Economic News Release

Consumer Price Index Summary

Transmission of material in this release is embargoed until
8:30 a.m. (ET) August 11, 2021

Technical information: (202) 691-7000 • cpi_info@bls.gov • www.bls.gov/cpi
Media Contact: (202) 691-5902 • PressOffice@bls.gov USDL-21-1467

CONSUMER PRICE INDEX - JULY 2021

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.5 percent in July on a seasonally adjusted basis after rising 0.9 percent in June, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 5.4 percent before seasonal adjustment.

The indexes for shelter, food, energy, and new vehicles all increased in July and contributed to the monthly all items seasonally adjusted increase. The food index increased 0.7 percent in July as five of the major grocery store food group indexes rose, and the food away from home index increased 0.8 percent. The energy index rose 1.6 percent in July, as the gasoline index increased 2.4 percent and other energy component indexes also rose.

The index for all items less food and energy rose 0.3 percent in July after increasing 0.9 percent in June. Along with shelter and new vehicles, the indexes for recreation, for medical care, and for personal care increased in July. The index for used cars also increased in July, but the 0.2-percent advance was much smaller than in recent months. The index for motor vehicle insurance declined in July, and the index for airline fares fell slightly.

The all items index rose 5.4 percent for the 12 months ending July, the same increase as the period ending June. The index for all items less food and energy rose 4.3 percent over the last 12 months, while the energy index rose 23.8 percent. The food index increased 3.4 percent for the 12 months ending July, compared to a 2.4-percent rise for the period ending June.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month						Un- adjusted 12-mos. ended July 2021
	Jan. 2021	Feb. 2021	Mar. 2021	Apr. 2021	May 2021	June 2021	July 2021
All items.....	.3	.4	.6	.8	.6	.9	.5
Food.....	.1	.2	.1	.4	.4	.8	.7
Food at home.....	-.1	.3	.1	.4	.4	.8	.7
Food away from home (1)...	.3	.1	.1	.3	.6	.7	.8
Energy.....	3.5	3.9	5.0	-.1	.0	1.5	1.6
Energy commodities.....	7.3	6.6	8.9	-1.4	-.6	2.6	2.3
Gasoline (all types)....	7.4	6.4	9.1	-1.4	-.7	2.5	2.4
Fuel oil (1).....	5.4	9.9	3.2	-3.2	2.1	2.9	.6
Energy services.....	-.3	.9	.6	1.5	.7	.2	.8
Electricity.....	-.2	.7	.0	1.2	.3	-.3	.4
Utility (piped) gas service.....	-.4	1.6	2.5	2.4	1.7	1.7	2.2
All items less food and energy.....	.0	.1	.3	.9	.7	.9	.3
Commodities less food and energy commodities....	.1	-.2	.1	2.0	1.8	2.2	.5
New vehicles.....	-.5	.0	.0	.5	1.6	2.0	1.7
Used cars and trucks....	-.9	-.9	.5	10.0	7.3	10.5	.2
Apparel.....	2.2	-.7	-.3	.3	1.2	.7	.0
Medical care commodities (1).....	-.1	-.7	.1	.6	.0	-.4	.2
Services less energy services.....	.0	.2	.4	.5	.4	.4	.3
Shelter.....	.1	.2	.3	.4	.3	.5	.4
Transportation services	-.3	-.1	1.8	2.9	1.5	1.5	-1.1
Medical care services...	.5	.5	.1	.0	-.1	.0	.3

1 Not seasonally adjusted.

Food

The food index increased 0.7 percent in July after rising 0.8 percent in June. The index for food at home also rose 0.7 percent, as the index for meats, poultry, fish, and eggs continued to increase. This index rose 1.5 percent in July; this was its seventh monthly increase in a row and followed a 2.5-percent increase in

City of Pilot Rock, Oregon

STAFF REPORT

Date: August 11, 2021

For Council Meeting of: August 17, 2021
Agenda Item No: F-2

To: Honorable Mayor and City Council
From: Public Works Director

Issue: Resolution No. 675 Water Service Connection Fees Increase

SYNOPSIS: Council is asked to approve Resolution No. 675 Establishing water service connection fees. The last increase in connection fees was effective July 1, 2012.

This issue comes before Council for action at this time.

OPTIONS: The following options are available for City Council.

1. Approve Resolution No. 675
2. Do not approve Resolution No. 675
3. Other action as directed by Council

STAFF RECOMMENDATION: Council by motion approve Resolution No. 675.

RATIONALE: The water department connection fees have not been increased since July 2012 and the cost of materials and labor have significantly increased. The material fees presented in the resolution have been verified with suppliers.

BUDGET IMPLICATIONS: The increase will cover materials and labor costs of connection fees.

BACKGROUND INFORMATION: The City has not increased water connection fees since July 2012.

ATTACHMENTS: Resolution No. 675.

CITY OF PILOT ROCK

RESOLUTION NO. 675

**RESOLUTION ESTABLISHING WATER SERVICE CONNECTION FEES
FOR THE PILOT ROCK WATER SYSTEM**

WHEREAS, the City Council having made an analysis of the operation costs for the Pilot Rock Water System has determined a connection fee change to be appropriate to fund the system; and,

WHEREAS, the City Council recognizes that there will be a need in the future to adjust said fees to match the changing rates of supplies and services, and that there is a real need to review these annually, therefore,

BE IT RESOLVED, that the water service connection fees for the City of Pilot Rock effective August 1, 2021, shall be the following:

	5/8 x 3/4	3/4 inch	1 inch	1 ½ inch	2 inches	3 inch or more
Saddle	\$104	\$104	\$123	\$142	\$154	Call for quote
Corp Stop	\$56	\$56	\$109	\$244	\$404	Call for quote
Copper 10' Over 10' per ft cost	\$70	\$70	\$100	\$150	\$230	Call for quote
Setter Riser	\$218	\$243	\$409	\$1,416	\$1701	Call for quote
Meter	\$88	\$88	\$186	\$893	\$1,058	Call for quote
Meter Box	\$150	\$150	\$150	\$474	\$474	Call for quote
Meter Box Lid	\$143	\$143	\$143	\$342	\$342	Call for quote
						Call for quote
Material Total	\$829	\$854	\$1,220	\$3,661	\$4,363	Call for quote
Labor & Equip ½ day or 4 hours				Time, Equip & Gravel		
Backhoe \$60 hour	\$240	\$240	\$240	Call for quote		
1 ton \$15 hour	\$60	\$60	\$60	Call for quote		
2 laborers	\$270	\$270	\$270	Call for quote		
2 yards gravel \$15 per yard	\$30	\$30	\$30	Call for quote		
Total Labor & Equip	\$600	\$600	\$600	Call for quote		
Material/equip/labor Combined TOTAL	\$1,429	\$1,454	\$1820	Call for quote		

PASSED by the City Council and approved by the Mayor this 17th day of August 2021.

APPROVED _____
Virginia Carnes, Mayor

ATTEST _____
Teri Bacus, City Recorder

City of Pilot Rock, Oregon

STAFF REPORT

Date: August 11, 2021

For Council Meeting of: August 17, 2021
Agenda Item No: F-3

To: Honorable Mayor and City Council
From: City Recorder/Planner

Issue: Development of RV Park

SYNOPSIS: Robin Matthews owns a vacant lot that was approved for the development of a Recreational Vehicle (RV) Park. A citizen, Jerry Spangler addressed City Council at the June 15, 2021, meeting and asked about the validity of the approval and extension. Since the appearance was unplanned, City Council requested that he return on July 6, 2021, to allow time for the city to obtain answers to his questions. The topic was not able to be discussed at the July 6, 2021, meeting due to the resignations of two City Councilors. Council no longer had a quorum to complete the meeting.

This issue comes before Council for action at this time.

OPTIONS: The following options are available for City Council.

1. Approve the RV park extension
2. Disapprove the RV park extension
3. Other action as directed by Council

BACKGROUND INFORMATION: Robin Mathews appeared before City Council on October 15, 2019, with a request to develop an RV park. No neighbors appeared at that time. The neighbor, Jerry Spangler provided a document with questions at the June 15, 2021, and the following addresses his questions.

1. Notification – Claims he did not receive any notification of the RV park.
 - a. Notifications were mailed on October 2, 2019, and an ad was placed in the Eastern Oregonian on October 3, 2019. The topic also appeared in the October 11, 2019, Pilot Rock newsletter. Public notices were placed at the Post Office, Council Chambers, City Hall and the mini mart. All City Council meetings are also posted on the city's website and are available the Thursday or Friday prior to the Tuesday evening meeting. The notification process is designed to have various means of communication so that one method is not relied upon. Per Pilot Rock Municipal Code 18.110.020 (2) (c) Other Public Hearings states **“Failure of a person to receive the notice prescribed in this subsection shall not impair the validity of the hearing”**. Notifications are not required for the extension process.
2. Permit Extension – Per Pilot Rock Municipal Code 18.05.060 Development Permits states **“A development permit shall be void after one year unless construction has commenced. The planning commission or its authorized agent may extend the permit for an additional period not to exceed one year upon written request”**. The permit was extended for one year based on a state of emergency which was first signed by the Governor of Oregon in March 2020. Since then, the State of Oregon has extended the state of emergency seven times finally ending on June 28, 2021. Oregon Revised Statutes state that **“to reduce the vulnerability of the State of Oregon to loss of life, injury to persons or property and human suffering and financial loss resulting from emergencies....”** There is a governmental responsibility for responding to emergencies at the local level. From March 2020 through the remainder of the year, most of Oregon was shut down due to COVID. Due to the unavailability of materials, equipment and contractors to the owner, the City Recorder and Public Works

director extended the permit. They both agreed that since City Council already approved it that made it an administrative function, and the owner should not be penalized since it was no fault of the owner that he could not commence construction.

3. Property Line Dispute – In early 2021, a survey was completed by Steve Haddock on the vacant lot, and it was discovered that several neighbors have debris including a small building.

ATTACHMENTS:

Handout with questions provided by neighbor, Jerry Spangler

October 15, 2019, City Council minutes

Copy of letter & enclosures - map & RV plan map which was mailed out Oct 2, 2019.

Map with highlighted lots that were mailed notifications

Pilot Rock Municipal Code 18.05.060 Development Permits

Pilot Rock Municipal Code Chapter 18.110 Administrative Provisions

Oregon Revised Statutes 401.032

Pilot Rock R-2 Limited Residential Zone Municipal Code

Citizen Questions provided at the June 15, 2021 City Council meeting

Questions for the council:

Why did the residents in the proposed area of this RV construction site not receive letters of the intent to build in 2019? All of the neighboring residents claim not to have received said notification. Nor did they receive any notification of an extension being granted in 2020.

***** (Gather the names of all of the neighbors who never got a notification)**

***** Ask that the city recorder (Teri) provide documentation as to whom these letters of intent were sent to, with names and address of said individuals to be included.)**

***** Bring written statements from the home owners of this neighborhood simply stating that he/she/they are opposed to this RV park being built in a residential area.**

Does the council not consider it to be an extreme fire hazard to have many units housed on a lot that is zoned as a single family resident lot? Would the council have agreed to allow someone to build say 8 or 10 tiny houses on a single lot in this residential space?

Who authorized a 1 year extension on this construction?

Is not it written in a city ordinance that all business proposals must be completed within 1 year after said proposal has been brought before, and approved by, the City Council?

Why was an extension of one year allowed to be obtained by the land owner without the consent and approval of the City Council in October of 2020 when the one year limit to complete this project was up?

On whose authority was a one year extension authorized? (If the argument that due to Covid-19, it was OK to ignore said rule, then ask to see the Covid-19 exemption rule clause that was approved and written by the State Of Oregon.)

Why were the residents in the surrounding neighborhood not notified of this undocumented and unauthorized extension in October of 2020? Is the City of Pilot Rock not obligated or answerable for making decisions such as these without notification to its citizens?

Is not this proposed RV site to be constructed in a single family residential zoned area? Why would a commercial business be authorized to operate in a residential area? Are not residential and commercial zones set up for specific reasons? Such as zoning restrictions should be?

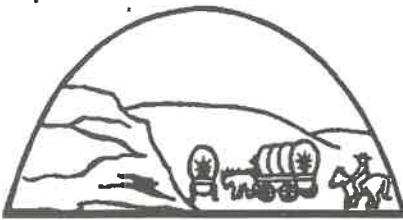
ALWAYS WAIT FOR YOUR QUESTIONS TO BE ANSWERED BY THE COUNCIL MEMBER(S), OR ONE OF THE CITY EMPLOYEE MEMBERS WHO ARE IN THE ROOM, BEFORE GOING ON TO YOUR NEXT QUESTION.

CITY OF PILOT ROCK

highway 395 through the lot, out to SW 4th Place directing traffic to turn right then left on SW Cedar. Councilor Deno Seconded. All present voted yes, and the zone change was passed.

F-2 Recreational Vehicle (RV) Park - Property owner Robin Mathews is requesting approval to develop a commercial recreational vehicle park off Birch Creek located between SW 9th Street and SW 10th Street. The property is currently not developed and does not have an address. The tax lot is 1S 3221BB 00100 and is located behind lots 00300, 00301 & 00302 with an access to the property next to lot 00300. Teri Bacus provided the City ordinance for commercial RV park, State density requirements, conditional use application, plat map and RV site plan. The RV site plan was prepared by a local engineer who used the Wildhorse Resort & Casino RV park as a template. The location of the RV Park was discussed and identified. Steve asked about zoning and Teri informed the group that the property is zoned R-2 and City ordinance does not require specific zoning. R-2 allows public or semipublic use. Steve mentioned the that areas of the plan look as though there may not be enough room for larger RV's to maneuver. Robin explained that the plan has been adjusted to allow room and there was discussion on how much space is being provided. Councilor Deno asked where the nearest fire hydrant is located and Steve replied, "very close" and Robin replied that it's about 200 feet away. Steve suggested that a better drawing should be presented with more accurate measurements. Councilor Carey asked about requirements for the State and Teri answered that the park meets State requirements including the number of units permitted (unit density). Robin explained that he will be providing schematics regarding water and sewer to the State. Councilor Sells asked if each space would have hook-ups and Robin replied, "that is correct, yes". **Councilor Sells made a motion to table the request for a more definite plot diagram of the park and Councilor Hinkle seconded.** There was further discussion and suggestions regarding the specifics of the plan. Mayor Carnes requested that Councilor Sells restate her motion. **Councilor Sells made a motion to table Mr. Mathews request until we have a better, more defined plan that outlines the traffic pattern, the size of the spacing, parking and more definition to the plan. Councilor Hinkle seconded.** Mayor Carnes asked if there is any further discussion. Councilor Carey said "yes and I didn't think we ever got involved with stuff like that. How people are going to layout stuff on their property". She further explained that the City never dictated where on the property and how the layout should be as long as the required setbacks are met. It's none of the City's business how the property owner decides the layout. Also, a well-known surveyor/engineer, Dave Krumbein was hired, and he knows how to develop the property and she believes that the City should not be involved in that aspect. Robin explained that Dave Krumbein designed the plan with the State's specifications including the widths of the road and spaces. Councilor Carey mentions that she thinks the topic shouldn't be tabled and there should be a vote. **Mayor Carnes asked all in favor of said motion signify by saying aye. Councilor Sells spoke that Councilor Carey has convinced her that she is right and all present voted no. Councilor Carey made a motion to approve the application for the RV park and Councilor Deno seconded. All present voted yes, and the RV park was approved.**

G-3 Department Head Report - Police Chief Caldera added that about three hours ago a report was received regarding shots being fired about 2 blocks east of the high school and the school was on lockout not a



CITY OF PILOT ROCK

P.O. Box 130 • 144 N. ALDER PLACE • PILOT ROCK, OREGON 97868

OFFICE: 541-443-2811 • FAX: 541-443-2253

October 2, 2019

COPY

Dear Property Owner and Agencies:

This letter is to notify you that Robin Matthews has submitted a development permit request for construction of a Recreational Park. The property does not have an address but is located at map #1S3221BB lot 100.

A Public Hearing is scheduled for October 15, 2019 at 7pm and will be heard by Pilot Rock City Council in the Council Chambers at 143 W. Main. Council will review the issue and hear testimony from the public. You are invited to attend this meeting if you wish to seek additional information, or if you would like to present information to the Council for their consideration. If we do not hear from you, either in writing or in person, we will assume that you have no adverse comments regarding the variance to put in the shop.

The City of Pilot Rock does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the public.

If you have any questions, if you need additional information regarding this matter or our non-discrimination policies, please contact me at City Hall or call 541-443-2811.

Sincerely,

Teri Bacus

Enc: Map, Recreational Park Site Plan

1S 32 21BB

COPY

BIRCH CREEK RV PARK

East Birch Creek Road
Bismarck, North Dakota

CONTRACTED FOR THE
CONSTRUCTION OF
SEWERAGE SYSTEM
BY THE CITY OF BISMARCK

PLAN

SECTION 1
FROM THE
BISMARCK
SEWERAGE
SYSTEM

SECTION 2

SECTION 3
FROM THE
BISMARCK
SEWERAGE
SYSTEM

SECTION 4

SECTION 5
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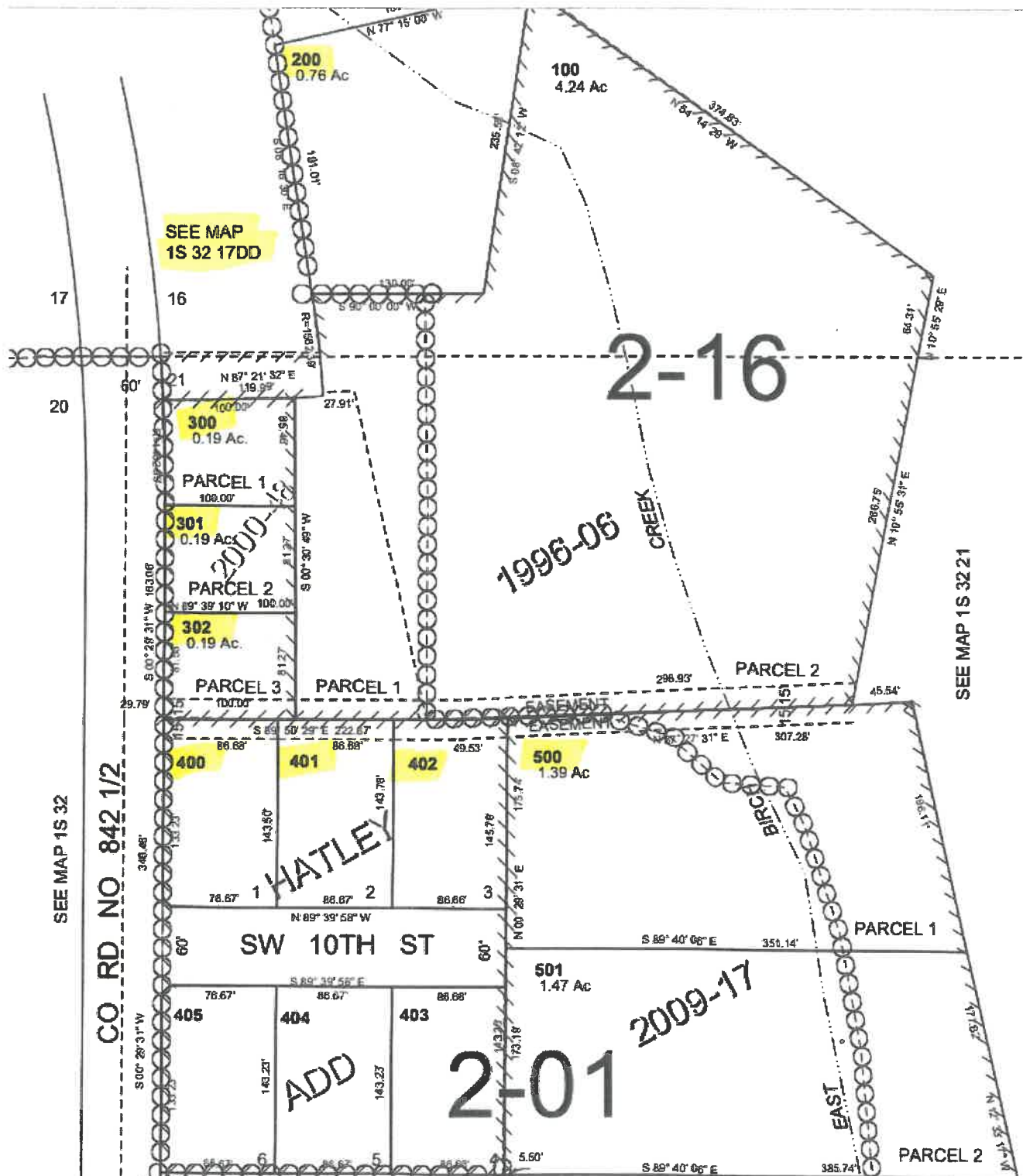
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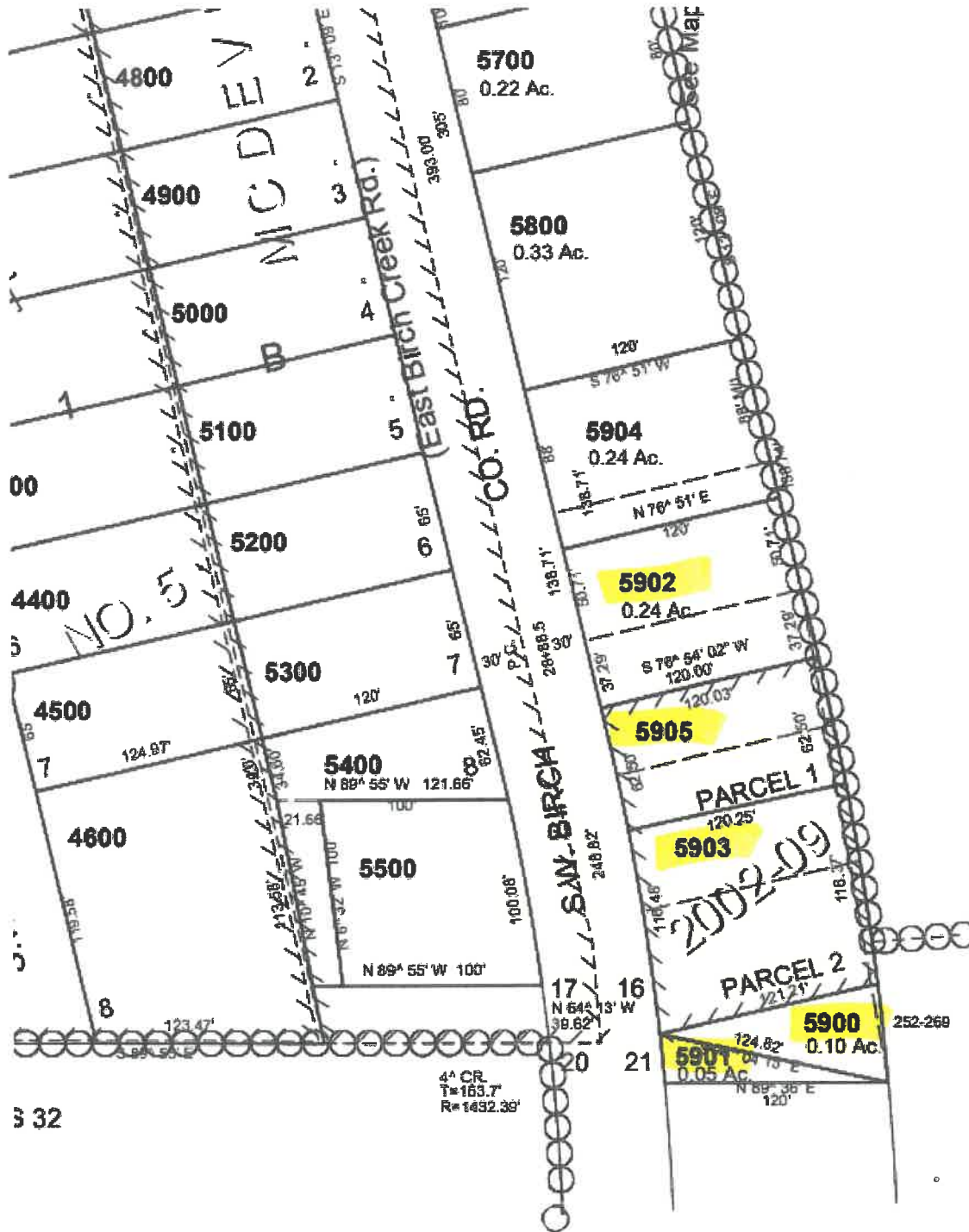
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Revised: 10-24-1

1S 32 17DD

Pilot Rock Municipal Code 18.05.060

18.05.060 Development permits.

(1) Prior to the construction, reconstruction, addition to or change of use of a lot, or the installation or replacement of a mobile home on a lot, a development permit shall be obtained from the city. Within a flood hazard area, a development permit shall be required for all other development including mining, paving, excavation or drilling. A development permit shall be void after one year unless construction has commenced. The planning commission or its authorized agent may extend the permit for an additional period not to exceed one year upon written request.

(2) Development permits shall be issued by the city recorder or the authorized official for the city if one is designated by the city. The recorder or zoning official shall not issue a development permit for the improvement or use of land that has been divided or developed in violation of this title or any other city ordinance, regardless of whether the applicant created the violation, unless the violation can be rectified as part of the development. [Ord. 514 § 1.70, 2001].

18.05.070 Definitions.

“Access” means the right to cross between public and private property, allowing pedestrians and vehicles to enter and leave property.

“Access classification” means a ranking system for roadways used to determine the appropriate degree of access management. Factors considered include functional classification, the appropriate local government’s adopted plan for the roadway, subdivision of abutting properties, and existing level of access control.

“Access connection” means any driveway, street, turnout or other means of providing for the movement of vehicles to or from the public roadway system.

“Access management” means the process of providing and managing access to land development while preserving the regional flow of traffic in terms of safety, capacity, and speed.

“Accessory use or structure” means a use or structure incidental and subordinate to the main use of the property, located on the same lot with the main use.

“Accessway” means a walkway that provides pedestrian and bicycle passage either between streets or from a street to a building or other destination such as a school, park, or transit stop. Accessways generally include a walkway and additional land on either side of the walkway, often in the form of an easement or right-of-way, to provide clearance and separation between the walkway and adjacent uses. Accessways through parking lots are generally physically separated from adjacent vehicle parking or parallel vehicle traffic by curbs or similar devices and include landscaping, trees, and lighting. Where accessways cross driveways, they are generally raised, paved, or marked in a manner that provides convenient access for pedestrians.

“Alley” means a street through a block primarily for vehicular access to the back or side of property otherwise abutting on another street.

“Alter” means any change, addition or modification in construction or occupancy of a building or structure.

“Amendment” means a change in wording, context or substance of this title, or a change in the zone of district boundaries or subdistrict boundaries upon the zoning map.

Pilot Rock Municipal Code 18.110.020

(2) Other Public Hearings Required by This Title. Public hearings for a major conditional use, major variance and amendments to this title or to the zoning map shall meet the following requirements:

(a) Notice of a public hearing shall be mailed to all owners of property within 250 feet of the property, according to the latest assessment roll in the county assessor's office, for which the land use action has been requested;

(b) Each notice of a hearing listed in this subsection shall be published in a newspaper of general circulation in the city at least 10 days prior to the date of the hearing;

(c) Failure of a person to receive the notice prescribed in this subsection shall not impair the validity of the hearing;

(d) The notice provisions of this subsection shall not restrict the giving of notice by other means, including mail, the posting of property, or the use of radio and television;

(e) The city council or planning commission may recess a hearing to obtain additional information or to serve further notice upon other property owners or persons it decides may be interested in the proposal being considered. Upon recessing, the time and date when the hearing shall be resumed shall be announced;

(f) If the city does not maintain professional planning assistance, the list of surrounding property owners required in subsection (2)(a) of this section must be submitted by the applicant with the application. [Ord. 514 § 12.20, 2001].

18.110.030 Conduct of public hearing.

A public hearing required by this title shall be held pursuant to the requirements of this title in the following manner:

(1) Nature and Conduct of Hearing.

(a) The planning commission or city council, in conducting a hearing which will result in a determination as to the permissible use of specific property, is acting in an administrative, quasi-judicial capacity, and all hearings shall be conducted accordingly. Interested parties are therefore entitled to an opportunity to be heard, to be present, to rebut evidence to an impartial court, to have the proceedings recorded and to have a decision based only on evidence which is supported by findings of fact as a part of that record;

(b) No person shall be disorderly, abusive or disruptive of the orderly conduct of the hearing;

(c) No proponent or opponent shall speak more than once without obtaining permission from the presiding officer;

(d) No person shall testify without first receiving recognition from the presiding officer and stating his full name and residence address;

(e) No person shall present irrelevant or repetitious testimony or evidence;

(f) There shall be no audience demonstrations, such as applause, cheering, display of signs, or other conduct disruptive of the hearing. Such conduct may be cause for immediate termination of the hearing;

Oregon Revised Statute 401.032

RESPONSIBILITY FOR EMERGENCY SERVICES

401.032 Statement of policy and purpose. (1) The general purpose of this chapter is to reduce the vulnerability of the State of Oregon to loss of life, injury to persons or property and human suffering and financial loss resulting from emergencies, and to provide for recovery and relief assistance for the victims of emergencies.

(2) It is declared to be the policy and intent of the Legislative Assembly that preparations for emergencies and governmental responsibility for responding to emergencies be placed at the local level. The state shall prepare for emergencies, but shall not assume authority or responsibility for responding to an emergency unless the appropriate response is beyond the capability of the city and county in which the emergency occurs, the city or county fails to act, or the emergency involves two or more counties. [Formerly 401.015]

Chapter 18.20 R-2 LIMITED RESIDENTIAL ZONE

Sections:

18.20.010 Permitted uses.

18.20.020 Conditional uses.

18.20.030 Dimensional standards.

18.20.010 Permitted uses.

In an R-2 zone the following uses and their accessory uses are permitted with the issuance of a development permit:

- (1) Single-family dwelling.
- (2) Manufactured homes subject to Chapter [18.65](#) PRMC. [Ord. 514 § 3.20, 2001].

18.20.020 Conditional uses.

(1) The following uses and their accessory uses are permitted after review by the planning commission pursuant to the mini-hearing process listed in Chapter [18.100](#) PRMC and PRMC [18.110.020](#):

- (a) Two-family dwellings.

(2) The following uses and their accessory uses are permitted when authorized in accordance with Chapter [18.100](#) PRMC:

- (a) Multifamily dwelling.

- (b) Public or semipublic use.

(3) Construction, reconstruction, or widening of highways, roads, bridges or other transportation projects, that are not improvements designated in the transportation system plan or not designed and constructed as part of a subdivision or planned development subject to site plan and/or conditional use review, shall comply with the transportation system plan and applicable standards, and shall address the following criteria. For state projects that require an environmental impact statement (EIS) or environmental assessment (EA), the draft EIS or EA shall be reviewed and used as the basis for findings to comply with the following criteria:

- (a) The project is designed to be compatible with existing land use and social patterns, including noise generation, safety, and zoning.
- (b) The project is designed to minimize avoidable environmental impacts to identified wetlands, wildlife habitat, air and water quality, cultural resources, and scenic qualities.
- (c) The project preserves or improves the safety and function of the facility through access management, traffic calming, or other design features.

(d) The project includes provisions for bicycle and pedestrian circulation as consistent with the comprehensive plan and other requirements of this title.

(4) If review under this section indicates that the use or activity is inconsistent with the transportation system plan, the procedure for a plan amendment shall be undertaken prior to or in conjunction with the conditional permit review. [Ord. 514 § 3.21, 2001].

18.20.030 Dimensional standards.

In an R-2 zone the dimensional standards of an R-1 zone shall apply except that the lot area shall be a minimum of 7,500 square feet and the minimum street frontage shall be 75 feet. [Ord. 514 § 3.22, 2001].

[Mobile Version](#)

City of Pilot Rock, Oregon

STAFF REPORT

Date: August 12, 2021

For Council Meeting of: August 17, 2021
Agenda Item No: F-4

To: Honorable Mayor and City Council
From: City Recorder & Public Works Director

Issue: Senior Center Electrical Upgrade

SYNOPSIS: Council is asked to approve a bid to upgrade the electrical system at the Senior Center

This issue comes before Council for action at this time.

OPTIONS: The following options are available for City Council.

1. Approve the purchase
2. Do not approve the purchase
3. Other action as directed by Council

STAFF RECOMMENDATION: Council by motion approve a bid for a new electrical system

RATIONALE: The Senior Center building currently has an unsafe electrical system. Not a single outlet has a grounding feature. The refrigerator does not have its own plug and an extension cord is routed to a plug that is located very near the sink. Recently a new stove was purchased and when it was installed, the electrical system was unable to support it. Only two burners were functioning.

BUDGET IMPLICATIONS: The city can pay for the purchase utilizing capital improvements line item. A capital improvement is the addition of a permanent structural change or the restoration of some aspect of a property that will either enhance the property's overall value or prolong its useful life.

BACKGROUND INFORMATION: The City owns the Senior Center and is responsible for the maintenance. Request for bids were requested from: Pendleton Electric Company, Gordon's Electric, Dry Canyon Electric and Blue Mountain Electric. Two bids were received: Gordon's Electric and Blue Mountain Electric.

ATTACHMENTS: Bid from Gordon's Electric and Blue Mountain Electric

Gordon's Electric

276-3154



567-0114

**214 SE Emigrant, Pendleton Oregon 97801
Oregon Electrical Contractor #30-24C – CCB #9144
Washington GORDOEI10504
Fax: (541) 276 – 5060
7 / 1 / 21**

Pilot Rock Senior Center
Attn: Teri Bacus
235 W Main
Pilot Rock Oregon 97868

teri.bacus@cityofpilotrock.org

Re: Electrical estimate.

Thank you for the opportunity to offer our estimate for the electrical work on this project.
Our estimate includes the following;

- Relocate, install and connect a new 200 amp commercial grade electrical service complete in place of the existing equipment.
- Reconnect existing structure circuits to the new distribution equipment.
- Install new circuits for five receptacles as discussed.
- Electrical permit as applicable.
- Coordination with the electric utility and state inspector/

Our estimate for the above is \$7,525.00.

Notes and exclusions:

- Painting and patching are not included if applicable.
- Most of the new wiring will be on the surface in metal raceways.

Thanks again, please call if you have any questions.

Sincerely,
Randy Leonard

Blue Mountain Electric, LLC
PO BOX 2025
Pendleton, OR 97801
5412151722



ADDRESS

City of Pilot Rock
144 N Alder PL
Pilot Rock, OR 97868

Estimate 1918

DATE 06/27/2021

EXPIRATION DATE 07/07/2021

ACTIVITY	AMOUNT
This electrical bid is for the Pilot Rock Senior Center located at 235 W Main St in Pilot Rock, OR.	12,162.00
Includes material, labor, and permit.	
Includes a new 200a overhead commercial electrical service.	
Includes a 200a disconnect on the exterior of the building per code.	
Includes a new 200a indoor panel. The new panel is to be located on the wall in the gathering area.	
Includes all new electrical circuits through out the building, with grounded outlets.	
Includes new circuits for warming appliances in the gathering area.	
Includes more outlets and circuits in the kitchen area.	
Includes a separate water heater circuit.	
Includes a new range circuit.	
Includes a new A/C circuit.	
Includes a furnace circuit.	
Includes new recessed LED lights in the restroom and configuring them so that when the bathroom remodel get done later the electrical should not have to be redone.	
Includes all new LED lights in the drop ceiling that are properly mounted in the grid per code.	
Includes new recessed LED lights in the kitchen area.	
Includes a new LED wall pack at the front and back door per code.	
Includes a new ceiling fan in the gathering area, that is properly mounted and wired.	
Includes all new standard style commercial devices in white or ivory.	
The flower planter in the front will have to be moved out of the corner, this space is dedicated electrical service space and requires proper working clearances.	

Thank you for giving us the opportunity to provide you with a professional bid to meet your needs. CCB#199270

ACTIVITY**AMOUNT**

THIS IS A GUARANTEED PRICE FOR WHAT IS INCLUDED ON THIS BID

This bid must be signed and returned with the deposit before work will be scheduled and parts will be ordered.

All invoices are due upon receipt and are subject to a 1.5% (18% APR) late fee if payment is not received within 30 days of the invoice date.

Credit card payments will be charged an additional 3% to swipe the card or 4% to key in the numbers.

Excludes any painting and patching.

Includes clean, professional, courteous, workmanship.

Final payment is due upon completion of the above-described work.

Final payment is due regardless of the inspection status or inspection being completed.

Excludes any trenching and back fill.

Excludes any power company fees.

Extras are any work performed that is not in the description of the bid.

Excludes power company conduit and wire.

Bid expires 90 days after Blue Mountain Electric has started on site, final invoice is subject to change.

Job site must be ready before Blue Mountain Electric scheduled to be on site, failure to do so will result in back charges due to time wasted.

Job site must be clean of all construction debris or garbage before Blue Mountain Electric is scheduled to be on site, failure to do so will result in back charges due to time wasted.

Any material supplied by others must be on site before Blue Mountain Electric is scheduled to be on site, failure to do so will result in back charges due to time wasted.

All work performed and material installed is warranted for 1 year from the date installed not the date the job was completed, the warranty covers normal wear and tear, manufacture defect.

Excludes all temporary power.

Any increase in price due to submittals not being accepted is not the responsibility of Blue Mountain Electric LLC, the increase in price will be passed to the general contractor or owner.

The payment schedule, inclusions, and exclusions supersede the general contractor or owners' contract. This bid must be included in the contract for reference and acknowledge meant before Blue Mountain Electric LLC will sign any contract.

Any retention withheld on invoices submitted by Blue Mountain Electric will be back charged to the contractor at 15% of the total withheld.

All labor is charged shop to shop.

Blue Mountain Electric is not responsible for any damages to property that is in the way or must be moved by Blue Mountain Electric to perform the work that Blue Mountain Electric was hired to do. Blue Mountain Electric is not responsible for any electronic device or

ACTIVITY	AMOUNT
Excludes any code violations that the Authority having Jurisdiction or the power company could call out on the existing electrical system.	
Due to the current situation with prices changing daily, electrical bids are only valid for 10 days from the date on the bid.	
Payment schedule:	
Deposit \$6,081.00	
Final \$6,081.00 plus any extra's	

TOTAL	\$12,162.00
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Accepted By

Accepted Date

City of Pilot Rock, Oregon

STAFF REPORT

Date: August 12, 2021

For Council Meeting of: August 17, 2021
Agenda Item No: F-5

To: Honorable Mayor and City Council
From: Public Works Director

Issue: Department of State Lands Permit Funds & Core of Engineers

SYNOPSIS: On May 20, 2021, the City of Pilot Rock experienced flooding which caused the collection of major debris in Birch Creek

This issue comes before Council for action at this time.

OPTIONS: The following options are available for City Council.

1. Approve the use of funds
2. Do not approve the use of funds
3. Other action as directed by Council

STAFF RECOMMENDATION: Council by motion approve the funds for Birch Creek cleanup & repair.

RATIONALE: Birch Creek is in need of clearing debris and repair to allow water to run with no further damage to the creek banks and existing sewer mains.

BUDGET IMPLICATIONS: There are funds available in the economic development fund capital improvements which has approximately \$187,000. Approximately \$20,000 is needed for permit fees

BACKGROUND INFORMATION: Flooding occurred in May 2020. City Recorder contacted the City Accountant/Auditor and he determined that the city is able to use monies from the economic development fund for this use due to "the city owns the property next to Main Street bridge and the cleanup is required for use or sale of the property". Economic development also applies for "the beautification of the city". When city property is properly cared for, it attracts new businesses.

ATTACHMENTS: None

CITY OF PILOT ROCK

Department Head Report

August 12, 2021

For Council Meeting on August 17, 2021
Agenda Item # G-1

To: Honorable Mayor and Council
From: Department Heads
Issue: Department Head Report

City Hall:

1. Completed City Council notarized signatures for Irrevocable Consent Agreement
2. Completed workers compensation audit with Citycounty Insurance Services
3. Forwarded Natural Hazards Mitigation Plan resolution to Oregon Dept of Land Conservation and Development and Umatilla County
4. Completed and notarized oaths of office for new City Councilors
5. Completed notification letter and Sanitary Sewer Overflows form. Originals were mailed and copy forwarded to Dept of Environmental Quality via email.
6. Provided information to editor for Pilot Rock newsletter
7. Updated website
8. Completed August 3, 2021, minutes and completed Council packets
9. Research for City Council meeting

Police Department:

1. Chief reviewed the current dispatch contract and sent it back to the county for recommended changes.
2. Performed a welfare check on two people that hadn't been answering their phones for a lengthy period. Both were found to be ok.
3. Chief approved the August monthly training schedule.
4. Investigated a domestic violence call, no arrests were made.
5. Working with John Day PD to investigate a child sex abuse case.
6. Picked up two 14-year- old girls for curfew at 1:30 a.m. and transported them home and released them to their parents.
7. A mother reported her adult son stole her vehicle and possibly headed to John Day in it.
8. There was vandalism done to the football bleachers and four juveniles were found to be responsible for the damage, The boys were turned over to Mr. Jerome for school sanctions.
9. An arrest was made on a domestic violence where the suspect used a car to commit the assault, The male was lodged in jail on numerous charges.
10. Assisted Meridian Idaho Police Department with a hit and run case where the suspect vehicle came back registered to a person in Pilot Rock.
11. A referral was made to the Oregon Child Abuse Hotline regarding a domestic that occurred in front of a two-year old.
12. Report of three juveniles using a vape pen on school property. The vape pen was seized, and their parents were notified.
13. Assisted the fire department with an illegal burn.
14. Report of medicine being stolen out of a locked medicine cabinet.
15. A subject was cited and released on an arrest warrant out of Pendleton.
16. Received a report of a large dog chasing a man on SE Douglas. The dog owner was contacted and advised of the complaint.
17. Did a welfare check on an elderly man who hadn't been seen for three days. The man was contacted and found to be in poor health.

18. A German Shepherd bit a 12-year-old boy on SE Cherry St. The victim was taken to St. Anthony Hospital for treatment of his injury. The dog owner was cited for Dog at Large and Dog as a Public Nuisance. He was ordered to keep his dog under quarantine for 10-days.
19. Report of two young males speeding on Douglas St. The males were identified and warned about their driving habits.
20. Chief attended the monthly Fire Board meeting.

Public Works

1. Continued monitoring of sewer project
2. Continued mowing
3. Minor maintenance
4. Ordered material for replacement of 8-inch sewer main across the creek at 6th Street
5. Paint was ordered for the water reservoir due to graffiti
6. Monthly water samples completed
7. Minor equipment repair
8. Currently fine-tuning new sewer system
9. Old lagoons are starting to dry with approximately 2 ½ inches of evaporation per week
10. There have been 3 sewer main plugs in the last week. We are jetting our sewer mains this week.

General Ledger

Budget Status

User: Teri Bacus
 Printed: 8/12/2021 - 1:01 PM
 Period: 1, 2022

City of Pilot Rock
 P.O. Box 130
 Pilot Rock, OR 97868
 541-443-2811



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 001	GENERAL FUND							
Dept 001-000								
R1								
001-000-400000	REVENUES							
001-000-410000	BEGINNING FUND BALANCE	357,292.00	0.00	0.00	357,292.00	0.00	357,292.00	100.00
001-000-410000	PROPERTY TAXES	188,000.00	981.12	981.12	187,018.88	0.00	187,018.88	99.48
001-000-411000	FINES	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-000-411100	ADMINISTRATIVE FEE	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-000-413100	FRAN. - CHARTER COMMUNIC.	9,700.00	0.00	0.00	9,700.00	0.00	9,700.00	100.00
001-000-413200	FRAN. - CASCADE NAT GAS	28,000.00	0.00	0.00	28,000.00	0.00	28,000.00	100.00
001-000-413300	FRAN. - CENTURYTEL	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-000-413400	FRAN. - PP&L	75,000.00	0.00	0.00	75,000.00	0.00	75,000.00	100.00
001-000-413500	FRAN. - PILOT ROCK SANIT.	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-000-413600	US CELLULAR	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
001-000-413700	AMERICAN TOWER	47,000.00	4,083.79	4,083.79	42,916.21	0.00	42,916.21	91.31
001-000-413800	FRAN - WTECHLINK	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-000-414000	LIQUOR APPORTIONMENT	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
001-000-417000	STATE CIGARETTE APPORT.	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
001-000-418000	ZONING/SUBDIVISION PERMIT	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-000-419100	INTEREST INCOME	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
001-000-419200	MISCELLANEOUS INCOME	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
001-000-419202	NOTARY FEES	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-000-419400	NEWSLETTER	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-000-421000	DOG CONTROL FEES	60.00	0.00	0.00	60.00	0.00	60.00	100.00
001-000-492000	STATE REVENUE SHARING	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
001-000-497700	POLICE TRAINING FUND	60.00	0.00	0.00	60.00	0.00	60.00	100.00
001-000-499000	SUMMER SWIM PASSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-000-499100	SUMMER SWIM GRANT/DONAT	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-000-499201	RENTAL FEES	40.00	0.00	0.00	40.00	0.00	40.00	100.00
001-000-499800	PUBLIC SAFETY SURCHARGE	48,000.00	0.00	0.00	48,000.00	0.00	48,000.00	100.00
R1 Sub Totals:		828,952.00	5,064.91	5,064.91	823,887.09	0.00	823,887.09	99.39
Revenue Sub Totals:		828,952.00	5,064.91	5,064.91	823,887.09	0.00	823,887.09	99.39

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-410	Dept 000 Sub Totals:	-828,952.00	-5,064.91	-5,064.91	-823,887.09			
01	OFFICE DEPARTMENT							
001-410-500000	PERSONAL SERVICES	15,000.00	1,328.33	1,328.33	13,671.67	0.00	13,671.67	91.14
001-410-506200	CITY RECORDER	6,500.00	397.80	397.80	6,102.20	0.00	6,102.20	93.88
001-410-508100	CLERK OF THE COURT	8,700.00	710.92	710.92	7,989.08	0.00	7,989.08	91.83
001-410-508200	PERS	4,200.00	253.48	253.48	3,946.52	0.00	3,946.52	93.96
001-410-508400	FICA/MEDICARE	12,000.00	940.56	940.56	11,059.44	0.00	11,059.44	92.16
001-410-508500	HEALTH, LIFE & DISABILITY INS.	1,200.00	2.31	2.31	1,197.69	0.00	1,197.69	99.81
001-410-508600	WORKERS COMP	800.00	76.22	76.22	723.78	0.00	723.78	90.47
001-410-509300	UNEMPLOYMENT INSURANCE	3,400.00	327.60	327.60	3,072.40	0.00	3,072.40	90.36
001-410-509400	PART-TIME CLERK	20,000.00	1,259.70	1,259.70	18,740.30	0.00	18,740.30	93.70
	ADMIN. ASSISTANT							
01 Sub Totals:		71,800.00	5,296.92	5,296.92	66,503.08	0.00	66,503.08	92.62
02	MATERIALS & SERVICES							
001-410-510000	MATERIALS & SUPPLIES	3,800.00	169.28	169.28	3,630.72	0.00	3,630.72	95.55
001-410-520000	EQUIPMENT REPAIR & MAINT	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-410-530000	TELEPHONE	1,900.00	293.64	293.64	1,606.36	0.00	1,606.36	84.55
001-410-540000	POWER/HEAT & LIGHTS	1,500.00	35.01	35.01	1,464.99	0.00	1,464.99	97.67
02 Sub Totals:		8,200.00	497.93	497.93	7,702.07	0.00	7,702.07	93.93
	Expense Sub Totals:	80,000.00	5,794.85	5,794.85	74,205.15	0.00	74,205.15	92.76
Dept 001-415	Dept 410 Sub Totals:	80,000.00	5,794.85	5,794.85	74,205.15	0.00		
02	MAYOR & COUNCIL DEPARTME							
001-415-510000	MATERIALS & SERVICES	2,600.00	95.17	95.17	2,504.83	0.00	2,504.83	96.34
001-415-560000	MATERIALS AND SUPPLIES	3,000.00	312.00	312.00	2,688.00	0.00	2,688.00	89.60
001-415-560100	CITY ATTORNEY	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-415-560400	MAYOR'S MEETINGS & MILEAC	1,340.00	1,339.45	1,339.45	0.55	0.00	0.55	0.04
	LEAGUE OF OR. CITY DUES							
02 Sub Totals:		7,440.00	1,746.62	1,746.62	5,693.38	0.00	5,693.38	76.52
	Expense Sub Totals:	7,440.00	1,746.62	1,746.62	5,693.38	0.00	5,693.38	76.52
Dept 001-420	Dept 415 Sub Totals:	7,440.00	1,746.62	1,746.62	5,693.38	0.00		
02	OVERHEAD DEPARTMENT							
001-420-510000	MATERIALS & SERVICES	2,700.00	35.87	35.87	2,664.13	0.00	2,664.13	98.67
001-420-510100	MATERIALS & SUPPLIES	750.00	96.00	96.00	654.00	0.00	654.00	87.20
001-420-510200	POSTAGE	1,200.00	643.77	643.77	556.23	0.00	556.23	46.35
	PUBLISHING							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-420-510500	BANK FEES	700.00	0.00	0.00	700.00	0.00	700.00	100.00
001-420-540000	POWER & HEAT	1,800.00	122.57	122.57	1,677.43	0.00	1,677.43	93.19
001-420-550000	BUILDING REPAIR & MAINT	1,000.00	100.00	100.00	900.00	0.00	900.00	90.00
001-420-550100	INSURANCE	20,250.00	20,250.00	20,250.00	0.00	0.00	0.00	0.00
001-420-560000	AUDIT	6,100.00	0.00	0.00	6,100.00	0.00	6,100.00	100.00
001-420-560100	EDUCATION, TRAVEL & TRAIN	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-420-560400	DUES, SUBSCRIP. & PUBLICA.	1,400.00	135.00	135.00	1,265.00	0.00	1,265.00	90.36
001-420-575000	MARY KOCH'S PAYMENT	2,600.00	300.00	300.00	2,300.00	0.00	2,300.00	88.46
001-420-580401	COMPUTER SUPPORT	5,000.00	103.29	103.29	4,896.71	0.00	4,896.71	97.93
001-420-580801	RURAL SYMPOSIUM	500.00	0.00	0.00	500.00	0.00	500.00	100.00
02 Sub Totals:		46,000.00	21,786.50	21,786.50	24,213.50	0.00	24,213.50	52.64
03	CAPITAL OUTLAY							
001-420-590801	CHRISTMAS DECORATIONS	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-420-597000	EQUIPMENT REPLACEMENT	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-420-597100	CODIFY ORDINANCES	800.00	0.00	0.00	800.00	0.00	800.00	100.00
001-420-598000	CAPITAL IMPROVEMENTS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
03 Sub Totals:		4,550.00	0.00	0.00	4,550.00	0.00	4,550.00	100.00
Expense Sub Totals:		50,550.00	21,786.50	21,786.50	28,763.50	0.00	28,763.50	56.90
Dept 420 Sub Totals:		50,550.00	21,786.50	21,786.50	28,763.50	0.00		
01	POLICE DEPARTMENT							
001-440-506000	PERSONAL SERVICES	85,700.00	6,891.00	6,891.00	78,809.00	0.00	78,809.00	91.96
001-440-506100	CHIEF	101,000.00	4,467.00	4,467.00	96,533.00	0.00	96,533.00	95.58
001-440-506300	PATROL PERSONNEL	2,000.00	210.00	210.00	1,790.00	0.00	1,790.00	89.50
001-440-508100	JUDGE	28,000.00	1,309.87	1,309.87	26,690.13	0.00	26,690.13	95.32
001-440-508200	PERS	16,000.00	897.64	897.64	15,102.36	0.00	15,102.36	94.39
001-440-508400	FICA/MEDICARE	75,000.00	4,510.32	4,510.32	70,489.68	0.00	70,489.68	93.99
001-440-508500	HEALTH, LIFE & DISABILITY INS.	14,000.00	5.75	5.75	13,994.25	0.00	13,994.25	99.96
001-440-508600	WORKERS COMP.	3,000.00	111.38	111.38	2,888.62	0.00	2,888.62	96.29
001-440-509400	UNEMPLOYMENT INSURANCE	2,100.00	165.75	165.75	1,934.25	0.00	1,934.25	92.11
01 Sub Totals:	ADMIN. ASSISTANT	326,800.00	18,568.71	18,568.71	308,231.29	0.00	308,231.29	94.32
02	MATERIALS & SERVICES							
001-440-510000	MATERIALS & SUPPLIES	6,500.00	283.40	283.40	6,216.60	0.00	6,216.60	95.64
001-440-510210	PRINTING EXPENSE (FORMS)	300.00	22.04	22.04	277.96	0.00	277.96	92.65
001-440-510500	BANK FEES	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
001-440-510600	UNIFORMS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-440-510610	ANIMAL CONTROL SUPPLIES	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-440-510660	AMMUNITION	750.00	0.00	0.00	750.00	0.00	750.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-440-510850	MEDICAL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-440-520000	EQUIPMENT REPAIR & MAINT	7,500.00	752.16	752.16	6,747.84	0.00	6,747.84	89.97
001-440-530000	TELEPHONE	5,000.00	575.43	575.43	4,424.57	0.00	4,424.57	88.49
001-440-540000	POWER/HEAT & LIGHTS	2,000.00	162.63	162.63	1,837.37	0.00	1,837.37	91.87
001-440-550000	AUTO LIABILITY INSURANCE	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	0.00
001-440-560100	EDUCATION, TRAVEL & TRAIN	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-440-580000	GAS & OIL	8,000.00	321.22	321.22	7,678.78	0.00	7,678.78	95.98
001-440-580100	UMATILLA CO. DISPATCH	22,000.00	0.00	0.00	22,000.00	0.00	22,000.00	100.00
001-440-580300	LEXIPOL POLIC E MANUAL	2,200.00	1,950.00	1,950.00	250.00	0.00	250.00	11.36
001-440-580400	TOWING COSTS	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-440-580401	COMPUTER SUPPORT	5,000.00	103.29	103.29	4,896.71	0.00	4,896.71	97.93
	02 Sub Totals:	71,350.00	7,170.17	7,170.17	64,179.83	0.00	64,179.83	89.95
03	CAPITAL OUTLAY							
001-440-590000	POLICE VEHICLE	70,000.00	0.00	0.00	70,000.00	0.00	70,000.00	100.00
001-440-597000	EQUIPMENT REPLACEMENT	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
	03 Sub Totals:	85,000.00	0.00	0.00	85,000.00	0.00	85,000.00	100.00
	Expense Sub Totals:	483,150.00	25,738.88	25,738.88	457,411.12	0.00	457,411.12	94.67
	Dept 440 Sub Totals:	483,150.00	25,738.88	25,738.88	457,411.12	0.00		
Dept 001-450	STREET DEPARTMENT							
02	MATERIALS & SERVICES							
001-450-510000	MATERIALS & SUPPLIES	2,000.00	161.48	161.48	1,838.52	0.00	1,838.52	91.93
001-450-525000	REPAIRS & MAINTENANCE	83,430.00	9,338.09	9,338.09	74,091.91	0.00	74,091.91	88.81
	02 Sub Totals:	85,430.00	9,499.57	9,499.57	75,930.43	0.00	75,930.43	88.88
	Expense Sub Totals:	85,430.00	9,499.57	9,499.57	75,930.43	0.00	75,930.43	88.88
	Dept 450 Sub Totals:	85,430.00	9,499.57	9,499.57	75,930.43	0.00		
Dept 001-470	LIBRARY DEPARTMENT							
02	MATERIALS & SERVICES							
001-470-550000	BUILDING REPAIR & MAINT	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	02 Sub Totals:	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	Expense Sub Totals:	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	Dept 470 Sub Totals:	500.00	0.00	0.00	500.00	0.00		
Dept 001-480	PARK DEPARTMENT							
		500.00	0.00	0.00	500.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01	PERSONAL SERVICES							
001-480-500100	SUMMER SWIM PROG WAGES	1,050.00	0.00	0.00	1,050.00	0.00	1,050.00	100.00
001-480-508100	PERS	800.00	82.51	82.51	717.49	0.00	717.49	89.69
001-480-508200	FICA/MEDICARE	350.00	26.22	26.22	323.78	0.00	323.78	92.51
001-480-508500	WORKERS COMP.	1,100.00	0.36	0.36	1,099.64	0.00	1,099.64	99.97
001-480-508600	UNEMPLOYMENT INSURANCE	100.00	7.98	7.98	92.02	0.00	92.02	92.02
001-480-509500	PART TIME PARK WAGES	7,000.00	346.50	346.50	6,653.50	0.00	6,653.50	95.05
	01 Sub Totals:	10,400.00	463.57	463.57	9,936.43	0.00	9,936.43	95.54
02	MATERIALS & SERVICES							
001-480-510000	MATERIALS & SUPPLIES	2,000.00	212.58	212.58	1,787.42	0.00	1,787.42	89.37
001-480-520000	EQUIPMENT REPAIR & MAINT	4,000.00	88.26	88.26	3,911.74	0.00	3,911.74	97.79
001-480-525200	TREE/SHRUB MAINTENANCE	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
001-480-540000	POWER/HEAT & LIGHTS	1,000.00	68.98	68.98	931.02	0.00	931.02	93.10
	02 Sub Totals:	8,200.00	369.82	369.82	7,830.18	0.00	7,830.18	95.49
03	CAPITAL OUTLAY							
001-480-597000	EQUIPMENT REPLACEMENT	63,282.00	0.00	0.00	63,282.00	0.00	63,282.00	100.00
001-480-598000	CAPITAL IMPROVEMENTS	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
	03 Sub Totals:	88,282.00	0.00	0.00	88,282.00	0.00	88,282.00	100.00
07	CONTINGENCY							
001-480-900500	CONTINGENCY	14,000.00	0.00	0.00	14,000.00	0.00	14,000.00	100.00
	07 Sub Totals:	14,000.00	0.00	0.00	14,000.00	0.00	14,000.00	100.00
	Expense Sub Totals:	120,882.00	833.39	833.39	120,048.61	0.00	120,048.61	99.31
Dept 001-998	Dept 480 Sub Totals:	120,882.00	833.39	833.39	120,048.61	0.00		
07	TRANSFERS							
001-998-900500	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	07 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 998 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	828,952.00	5,064.91	5,064.91	823,887.09	0.00	823,887.09	99.39
	Fund Expense Sub Totals:	827,952.00	65,399.81	65,399.81	762,552.19	0.00	762,552.19	92.10

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 002	Fund 001 Sub Totals:	-1,000.00	60,334.90	60,334.90	-61,334.90	0.00		
Dept 002-000	STATE TAX STREET FUND							
R1	REVENUES							
002-000-400000	BEGINNING FUND BALANCE	324,010.00	0.00	0.00	324,010.00	0.00	324,010.00	100.00
002-000-419100	INTEREST INCOME	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
002-000-419200	MISC. INCOME	100.00	0.00	0.00	100.00	0.00	100.00	100.00
002-000-420000	STATE TAX STREET APPORT.	104,000.00	0.00	0.00	104,000.00	0.00	104,000.00	100.00
002-000-490000	CHERRY STREET	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
R1 Sub Totals:		529,610.00	0.00	0.00	529,610.00	0.00	529,610.00	100.00
Revenue Sub Totals:		529,610.00	0.00	0.00	529,610.00	0.00	529,610.00	100.00
Dept 000 Sub Totals:		-529,610.00	0.00	0.00	-529,610.00	0.00		
01	REQUIREMENTS							
002-001-503000	PERSONAL SERVICES	13,000.00	1,083.27	1,083.27	11,916.73	0.00	11,916.73	91.67
002-001-508100	STREET MAINT PERSONNEL	5,200.00	442.46	442.46	4,757.54	0.00	4,757.54	91.49
002-001-508200	PERS	1,500.00	113.60	113.60	1,386.40	0.00	1,386.40	92.43
002-001-508400	FICA/MEDICARE	5,300.00	429.00	429.00	4,871.00	0.00	4,871.00	91.91
002-001-508500	HEALTH, LIFE & DISABILITY INS.	5,100.00	1.11	1.11	5,098.89	0.00	5,098.89	99.98
002-001-508600	WORKERS COMP.	250.00	35.55	35.55	214.45	0.00	214.45	85.78
002-001-509500	UNEMPLOYMENT INSURANCE	7,000.00	462.00	462.00	6,538.00	0.00	6,538.00	93.40
01 Sub Totals:	PART TIME MAINTENANCE	37,350.00	2,566.99	2,566.99	34,783.01	0.00	34,783.01	93.13
02	MATERIALS & SERVICES							
002-001-510000	MATERIALS & SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
002-001-520000	EQUIPMENT REPAIR & MAINT	4,000.00	18.27	18.27	3,981.73	0.00	3,981.73	99.54
002-001-520100	EQUIPMENT RENTAL	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
002-001-525200	SIGNS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
002-001-525300	STREET REPAIR & MAINT	250,720.00	0.00	0.00	250,720.00	0.00	250,720.00	100.00
002-001-540000	STREET LIGHTING	29,000.00	1,617.98	1,617.98	27,382.02	0.00	27,382.02	94.42
002-001-580000	GAS & OIL	4,500.00	208.16	208.16	4,291.84	0.00	4,291.84	95.37
002-001-595000	BICYCLE/FOOTPATHS	4,540.00	0.00	0.00	4,540.00	0.00	4,540.00	100.00
002-001-596500	NE HICKORY GRANT	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
02 Sub Totals:		399,260.00	1,844.41	1,844.41	397,415.59	0.00	397,415.59	99.54
03	CAPITAL OUTLAY							
002-001-597000	EQUIPMENT REPLACEMENT	90,000.00	0.00	0.00	90,000.00	0.00	90,000.00	100.00
03 Sub Totals:		90,000.00	0.00	0.00	90,000.00	0.00	90,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
07	CONTINGENCY							
002-001-900500	CONTINGENCY	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	07 Sub Totals:	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	Expense Sub Totals:	529,610.00	4,411.40	4,411.40	525,198.60	0.00	525,198.60	99.17
	Dept 001 Sub Totals:	529,610.00	4,411.40	4,411.40	525,198.60	0.00		
	Fund Revenue Sub Totals:	529,610.00	0.00	0.00	529,610.00	0.00	529,610.00	100.00
	Fund Expense Sub Totals:	529,610.00	4,411.40	4,411.40	525,198.60	0.00	525,198.60	99.17
	Fund 002 Sub Totals:	0.00	4,411.40	4,411.40	-4,411.40	0.00		
Fund 003	SEWER OPERATIONS FUND							
Dept 003-000								
R1	REVENUES							
003-000-400000	BEGINNING FUND BALANCE	23,550.00	0.00	0.00	23,550.00	0.00	23,550.00	100.00
003-000-419100	INTEREST INCOME	300.00	0.00	0.00	300.00	0.00	300.00	100.00
003-000-419200	MISCELLANEOUS INCOME	100.00	0.00	0.00	100.00	0.00	100.00	100.00
003-000-431000	SEWER SERVICE CHARGES	175,000.00	0.00	0.00	175,000.00	0.00	175,000.00	100.00
003-000-432000	SEWER HOOK-ON	500.00	0.00	0.00	500.00	0.00	500.00	100.00
003-000-433000	SEWER SYSTEM UPGRADE FEE	163,000.00	0.00	0.00	163,000.00	0.00	163,000.00	100.00
	R1 Sub Totals:	362,450.00	0.00	0.00	362,450.00	0.00	362,450.00	100.00
	Revenue Sub Totals:	362,450.00	0.00	0.00	362,450.00	0.00	362,450.00	100.00
	Dept 000 Sub Totals:	-362,450.00	0.00	0.00	-362,450.00	0.00		
Dept 003-001	REQUIREMENTS							
01	PERSONAL SERVICES							
003-001-503500	MAINTENANCE WAGES	27,000.00	2,516.49	2,516.49	24,483.51	0.00	24,483.51	90.68
003-001-504000	ADMINISTRATIVE WAGES	11,200.00	948.81	948.81	10,251.19	0.00	10,251.19	91.53
003-001-508100	PERS	15,000.00	1,332.10	1,332.10	13,667.90	0.00	13,667.90	91.12
003-001-508200	FICA/MEDICARE	5,100.00	373.25	373.25	4,726.75	0.00	4,726.75	92.68
003-001-508400	HEALTH, LIFE & DISBILITY INS.	20,000.00	1,291.19	1,291.19	18,708.81	0.00	18,708.81	93.54
003-001-508500	WORKERS COMP.	2,700.00	3.45	3.45	2,696.55	0.00	2,696.55	99.87
003-001-508600	UNEMPLOYMENT INSURANCE	1,400.00	115.31	115.31	1,284.69	0.00	1,284.69	91.76
003-001-509200	CLERICAL	9,000.00	663.00	663.00	8,337.00	0.00	8,337.00	92.63
003-001-509300	PART TIME CLERICAL	1,600.00	145.60	145.60	1,454.40	0.00	1,454.40	90.90
003-001-509500	PART TIME MAINTENANCE	10,000.00	739.20	739.20	9,260.80	0.00	9,260.80	92.61

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
02	01 Sub Totals:	103,000.00	8,128.40	8,128.40	94,871.60		94,871.60	92.11
	MATERIALS & SERVICES							
003-001-510000	MATERIALS & SUPPLIES	4,000.00	1,539.40	1,539.40	2,460.60		2,460.60	61.52
003-001-510001	MATERIALS & SUPPLIES/SHOP	1,500.00	0.00	0.00	1,500.00		1,500.00	100.00
003-001-510100	POSTAGE	1,200.00	223.64	223.64	976.36		976.36	81.36
003-001-510200	PUBLISHING	500.00	0.00	0.00	500.00		500.00	100.00
003-001-510500	BANK FEES	1,400.00	0.00	0.00	1,400.00		1,400.00	100.00
003-001-520000	EQUIPMENT REPAIR & MAINT	5,000.00	18.27	18.27	4,981.73		4,981.73	99.63
003-001-520100	EQUIPMENT HIRE	1,000.00	0.00	0.00	1,000.00		1,000.00	100.00
003-001-520200	DEQ SEWER INSPECTION	2,100.00	0.00	0.00	2,100.00		2,100.00	100.00
003-001-530000	TELEPHONE	3,000.00	620.73	620.73	2,379.27		2,379.27	79.31
003-001-540000	POWER/HEAT & LIGHTS	9,250.00	477.56	477.56	8,772.44		8,772.44	94.84
003-001-550000	BUILDING REPAIR & MAINT	1,000.00	56.51	56.51	943.49		943.49	94.35
003-001-550100	INSURANCE	2,000.00	2,000.00	2,000.00	0.00		0.00	0.00
003-001-560000	AUDIT	400.00	0.00	0.00	400.00		400.00	100.00
003-001-560100	EDUCATION, TRAVEL & TRAIN	1,500.00	0.00	0.00	1,500.00		1,500.00	100.00
003-001-560400	DUES, SUBSCRIP. & PUBLICA.	700.00	0.00	0.00	700.00		700.00	100.00
003-001-570400	DEQ COMPLIANCE TESTING	12,000.00	2,612.50	2,612.50	9,387.50		9,387.50	78.23
003-001-580000	GAS & OIL	3,700.00	208.16	208.16	3,491.84		3,491.84	94.37
003-001-580401	COMPUTER SUPPORT	3,500.00	122.78	122.78	3,377.22		3,377.22	96.49
02	02 Sub Totals:	53,750.00	7,879.55	7,879.55	45,870.45		45,870.45	85.34
03	CAPITAL OUTLAY							
003-001-597000	EQUIPMENT REPLACEMENT	39,700.00	0.00	0.00	39,700.00		39,700.00	100.00
03	03 Sub Totals:	39,700.00	0.00	0.00	39,700.00		39,700.00	100.00
05	INTER FUND TRANSFERS OUT							
003-001-900201	LAGOON UPGRADE FEE	163,000.00	0.00	0.00	163,000.00		163,000.00	100.00
05	05 Sub Totals:	163,000.00	0.00	0.00	163,000.00		163,000.00	100.00
07	CONTINGENCY							
003-001-900500	CONTINGENCY	3,000.00	0.00	0.00	3,000.00		3,000.00	100.00
07	07 Sub Totals:	3,000.00	0.00	0.00	3,000.00		3,000.00	100.00
	Expense Sub Totals:	362,450.00	16,007.95	16,007.95	346,442.05		346,442.05	95.58
	Dept 001 Sub Totals:	362,450.00	16,007.95	16,007.95	346,442.05			
	Fund Revenue Sub Totals:	362,450.00	0.00	0.00	362,450.00		362,450.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 004								
Dept 004-000								
R1								
004-000-400000	Fund Expense Sub Totals:	362,450.00	16,007.95	16,007.95	346,442.05		346,442.05	95.58
004-000-416000								
004-000-417000	Fund 003 Sub Totals:	0.00	16,007.95	16,007.95	-16,007.95	0.00		
004-000-418100	WATER OPERATIONS FUND							
004-000-419100	REVENUES							
004-000-419200	BEGINNING FUND BALANCE	54,692.00	0.00	0.00	54,692.00	0.00	54,692.00	100.00
004-000-419300	WATER SERVICE CHARGES	227,800.00	0.00	0.00	227,800.00	0.00	227,800.00	100.00
	WATER PROJECTS CHARGES	23,000.00	0.00	0.00	23,000.00	0.00	23,000.00	100.00
	WATER HOOK-ON CHARGES	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
	INTEREST INCOME	250.00	0.00	0.00	250.00	0.00	250.00	100.00
	MISCELLANEOUS INCOME	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	MISC.INCOME/TURN-ON-FEES	110.00	0.00	0.00	110.00	0.00	110.00	100.00
	R1 Sub Totals:	310,052.00	0.00	0.00	310,052.00	0.00	310,052.00	100.00
	Revenue Sub Totals:	310,052.00	0.00	0.00	310,052.00	0.00	310,052.00	100.00
Dept 004-001	Dept 000 Sub Totals:	-310,052.00	0.00	0.00	-310,052.00	0.00		
01	REQUIREMENTS							
004-001-504000	PERSONAL SERVICES	15,000.00	948.81	948.81	14,051.19	0.00	14,051.19	93.67
004-001-504200	ADMINISTRATIVE WAGES	23,000.00	1,863.75	1,863.75	21,136.25	0.00	21,136.25	91.90
004-001-504400	WATER SUPERINTENDENT	26,000.00	1,824.24	1,824.24	24,175.76	0.00	24,175.76	92.98
004-001-508100	MAINT. WORKER	22,000.00	1,736.56	1,736.56	20,263.44	0.00	20,263.44	92.11
004-001-508200	PERS	6,800.00	472.46	472.46	6,327.54	0.00	6,327.54	93.05
004-001-508400	FICA/MEDICARE	24,000.00	1,725.83	1,725.83	22,274.17	0.00	22,274.17	92.81
004-001-508500	HEALTH, LIFE & DISABILITY INS.	3,500.00	4.23	4.23	3,495.77	0.00	3,495.77	99.88
004-001-508600	WORKERS COMP.	1,600.00	146.57	146.57	1,453.43	0.00	1,453.43	90.84
004-001-509200	UNEMPLOYMENT INSURANCE	11,000.00	828.75	828.75	10,171.25	0.00	10,171.25	92.47
004-001-509300	CLERICAL	2,000.00	145.60	145.60	1,854.40	0.00	1,854.40	92.72
004-001-509500	PART TIME CLERICAL	10,000.00	762.30	762.30	9,237.70	0.00	9,237.70	92.38
	PART TIME MAINTENANCE							
	01 Sub Totals:	144,900.00	10,459.10	10,459.10	134,440.90	0.00	134,440.90	92.78
02	MATERIALS & SERVICES							
004-001-510000	MATERIALS & SUPPLIES	5,000.00	678.52	678.52	4,321.48	0.00	4,321.48	86.43
004-001-510001	MATERIALS & SUPPLIES/SHOP	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
004-001-510100	POSTAGE	1,200.00	154.32	154.32	1,045.68	0.00	1,045.68	87.14
004-001-510200	PUBLISHING	500.00	0.00	0.00	500.00	0.00	500.00	100.00
004-001-510400	WATER METERS	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
004-001-510500	BANK FEES	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
004-001-520000	EQUIPMENT REPAIR & MAINT	5,000.00	18.27	18.27	4,981.73	0.00	4,981.73	99.63

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
004-001-520100	EQUIPMENT HIRE	500.00	0.00	0.00	500.00	0.00	500.00	100.00
004-001-530000	TELEPHONE	3,000.00	527.87	527.87	2,472.13	0.00	2,472.13	82.40
004-001-540000	POWER/HEAT & LIGHTS	35,000.00	4,063.92	4,063.92	30,936.08	0.00	30,936.08	88.39
004-001-550000	BUILDING REPAIR & MAINT	1,000.00	27.37	27.37	972.63	0.00	972.63	97.26
004-001-550100	INSURANCE	2,700.00	2,000.00	2,000.00	700.00	0.00	700.00	25.93
004-001-560000	AUDIT	400.00	0.00	0.00	400.00	0.00	400.00	100.00
004-001-560100	EDUCATION, TRAVEL & TRAIN	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
004-001-560400	DUES, SUBSCRIP. & PUBLICA	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
004-001-570400	SDWA COMPLIANCE	4,000.00	128.00	128.00	3,872.00	0.00	3,872.00	96.80
004-001-580000	GAS & OIL	3,700.00	208.22	208.22	3,491.78	0.00	3,491.78	94.37
004-001-580401	COMPUTER SUPPORT	3,500.00	122.79	122.79	3,377.21	0.00	3,377.21	96.49
	02 Sub Totals:	73,900.00	7,929.28	7,929.28	65,970.72	0.00	65,970.72	89.27
03	CAPITAL OUTLAY							
004-001-597000	EQUIPMENT REPLACEMENT	69,734.00	0.00	0.00	69,734.00	0.00	69,734.00	100.00
	03 Sub Totals:	69,734.00	0.00	0.00	69,734.00	0.00	69,734.00	100.00
05	INTER FUND TRANSFERS OUT							
004-001-590400	WATER PROJECT LOAN PYMT T	18,518.00	0.00	0.00	18,518.00	0.00	18,518.00	100.00
	05 Sub Totals:	18,518.00	0.00	0.00	18,518.00	0.00	18,518.00	100.00
07	CONTINGENCY							
004-001-900500	CONTINGENCY	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	07 Sub Totals:	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
	Expense Sub Totals:							
		310,052.00	18,388.38	18,388.38	291,663.62	0.00	291,663.62	94.07
	Dept 001 Sub Totals:	310,052.00	18,388.38	18,388.38	291,663.62	0.00		
Dept 004-002	TRANSFERS IN & OUT							
05	INTER FUND TRANSFERS OUT							
004-002-910000	FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	05 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 002 Sub Totals:							
		310,052.00	0.00	0.00	310,052.00	0.00	310,052.00	100.00
	Fund Revenue Sub Totals:							
		310,052.00	18,388.38	18,388.38	291,663.62	0.00	291,663.62	94.07
	Fund Expense Sub Totals:							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 005	Fund 004 Sub Totals:	0.00	18,388.38	18,388.38	-18,388.38			
Dept 005-000	ECONOMIC DEVELOP FUND							
R1	REVENUES							
005-000-400000	BEGINNING FUND BALANCE	641,661.00	0.00	0.00	641,661.00	0.00	641,661.00	100.00
005-000-419100	INTEREST	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
005-000-419110	DILIGENCE RENT	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00
005-000-432000	INDUSTRIAL PARK LEASES	39,550.00	0.00	0.00	39,550.00	0.00	39,550.00	100.00
005-000-432001	PASTURE PLANT LEASE	1,882.00	0.00	0.00	1,882.00	0.00	1,882.00	100.00
005-000-432002	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005-000-499100	GRANT FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R1 Sub Totals:		691,593.00	0.00	0.00	691,593.00	0.00	691,593.00	100.00
Revenue Sub Totals:		691,593.00	0.00	0.00	691,593.00	0.00	691,593.00	100.00
Dept 000 Sub Totals:		-691,593.00	0.00	0.00	-691,593.00	0.00		
01	REQUIREMENTS							
005-001-500000	PERSONAL SERVICES							
005-001-508100	WAGES	40,000.00	1,824.04	1,824.04	38,175.96	0.00	38,175.96	95.44
005-001-508200	PERS	10,000.00	507.57	507.57	9,492.43	0.00	9,492.43	94.92
005-001-508400	FICA/MEDICARE	3,000.00	135.22	135.22	2,864.78	0.00	2,864.78	95.49
005-001-508500	HEALTH, LIFE, & DISABILITY IN	8,000.00	327.31	327.31	7,672.69	0.00	7,672.69	95.91
005-001-508600	WORKERS COMP	1,500.00	0.87	0.87	1,499.13	0.00	1,499.13	99.94
	UNEMPLOY INS	500.00	41.96	41.96	458.04	0.00	458.04	91.61
01 Sub Totals:		63,000.00	2,836.97	2,836.97	60,163.03	0.00	60,163.03	95.50
02	MATERIALS & SERVICES							
005-001-510000	MATERIALS & SUPPLIES	6,000.00	575.91	575.91	5,424.09	0.00	5,424.09	90.40
005-001-560000	LEGAL & AUDIT	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00
005-001-560201	PROFESSIONAL SERVICES	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
005-001-580000	ECON DEV/GRANT FUNDS	40,900.00	0.00	0.00	40,900.00	0.00	40,900.00	100.00
005-001-580301	PROPERTY TAXES	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	100.00
02 Sub Totals:		80,500.00	575.91	575.91	79,924.09	0.00	79,924.09	99.28
03	CAPITAL OUTLAY							
005-001-598000	CAPITAL IMPROVEMENTS	140,593.00	0.00	0.00	140,593.00	0.00	140,593.00	100.00
03 Sub Totals:		140,593.00	0.00	0.00	140,593.00	0.00	140,593.00	100.00
07	CONTINGENCY							
005-001-900500	CONTINGENCY	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 007 Dept 007-000 R1 007-000-400000 007-000-450000	07 Sub Totals:	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00
	Expense Sub Totals:	291,593.00	3,412.88	3,412.88	288,180.12	0.00	288,180.12	98.83
	Dept 001 Sub Totals:	291,593.00	3,412.88	3,412.88	288,180.12	0.00		
	Fund Revenue Sub Totals:	691,593.00	0.00	0.00	691,593.00	0.00	691,593.00	100.00
	Fund Expense Sub Totals:	291,593.00	3,412.88	3,412.88	288,180.12	0.00	288,180.12	98.83
	Fund 005 Sub Totals:	-400,000.00	3,412.88	3,412.88	-403,412.88	0.00		
	HOUSING/CDBG FUND							
	REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	BEGINNING FUND BALANCE	223,585.00	30,790.00	30,790.00	192,795.00	0.00	192,795.00	86.23
	GRANT FUNDS							
Fund 007 Dept 007-001 R1 007-001-560200	R1 Sub Totals:	223,585.00	30,790.00	30,790.00	192,795.00	0.00	192,795.00	86.23
	Revenue Sub Totals:	223,585.00	30,790.00	30,790.00	192,795.00	0.00	192,795.00	86.23
	Dept 000 Sub Totals:	-223,585.00	-30,790.00	-30,790.00	-192,795.00	0.00		
	REQUIREMENTS							
	PERSONAL SERVICES	223,585.00	30,790.00	30,790.00	192,795.00	0.00	192,795.00	86.23
	PROFESSIONAL SERVICES							
	01 Sub Totals:	223,585.00	30,790.00	30,790.00	192,795.00	0.00	192,795.00	86.23
	Expense Sub Totals:	223,585.00	30,790.00	30,790.00	192,795.00	0.00	192,795.00	86.23
	Dept 001 Sub Totals:	223,585.00	30,790.00	30,790.00	192,795.00	0.00		
	Fund Revenue Sub Totals:	223,585.00	30,790.00	30,790.00	192,795.00	0.00	192,795.00	86.23
Fund 008 Dept 008-000 R1 008-000-400000	Fund Expense Sub Totals:	223,585.00	30,790.00	30,790.00	192,795.00	0.00	192,795.00	86.23
	Fund 007 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	LIBRARY DISTRICT FUND							
	REVENUES							
	BEGINNING FUND BALANCE	42,333.00	0.00	0.00	42,333.00	0.00	42,333.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
008-000-410100	LIBRARY DISTRICT FUNDS	62,000.00	0.00	0.00	62,000.00	0.00	62,000.00	100.00
008-000-419100	INTEREST INCOME	900.00	0.00	0.00	900.00	0.00	900.00	100.00
008-000-419200	MISCELLANEOUS INCOME	150.00	0.00	0.00	150.00	0.00	150.00	100.00
008-000-490100	READY TO READ GRANT	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	R1 Sub Totals:	106,383.00	0.00	0.00	106,383.00	0.00	106,383.00	100.00
	Revenue Sub Totals:	106,383.00	0.00	0.00	106,383.00	0.00	106,383.00	100.00
	Dept 000 Sub Totals:	-106,383.00	0.00	0.00	-106,383.00	0.00		
01	REQUIREMENTS							
	PERSONAL SERVICES							
008-001-502000	LIBRARIANS	31,000.00	2,573.20	2,573.20	28,426.80	0.00	28,426.80	91.70
008-001-508100	PERS	6,900.00	586.68	586.68	6,313.32	0.00	6,313.32	91.50
008-001-508200	FICA/MEDICARE	2,500.00	196.86	196.86	2,303.14	0.00	2,303.14	92.13
008-001-508500	WORKERS COMP.	500.00	2.47	2.47	497.53	0.00	497.53	99.51
008-001-508600	UNEMPLOYMENT INSURANCE	800.00	59.17	59.17	740.83	0.00	740.83	92.60
	01 Sub Totals:	41,700.00	3,418.38	3,418.38	38,281.62	0.00	38,281.62	91.80
02	MATERIALS & SERVICES							
	MATERIALS & SUPPLIES							
008-001-510000	BOOKS	2,500.00	29.18	29.18	2,470.82	0.00	2,470.82	98.83
008-001-510100	BOOK LEASING	7,500.00	48.72	48.72	7,451.28	0.00	7,451.28	99.35
008-001-510101	MAGAZINES	6,000.00	644.00	644.00	5,356.00	0.00	5,356.00	89.27
008-001-510110	PUBLISHING	1,300.00	0.00	0.00	1,300.00	0.00	1,300.00	100.00
008-001-510200	POSTAGE	200.00	0.00	0.00	200.00	0.00	200.00	100.00
008-001-510300	BANK FEES	200.00	0.00	0.00	200.00	0.00	200.00	100.00
008-001-510500	EQUIPMENT REPAIR & MAINT	500.00	0.00	0.00	500.00	0.00	500.00	100.00
008-001-520000	TELEPHONE	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
008-001-530000	POWER/HEAT & LIGHTS	1,500.00	284.32	284.32	1,215.68	0.00	1,215.68	81.05
008-001-540000	INSURANCE	1,300.00	70.02	70.02	1,229.98	0.00	1,229.98	94.61
008-001-550100	AUDIT	3,000.00	1,908.30	1,908.30	1,091.70	0.00	1,091.70	36.39
008-001-560000	ED., TRAVEL, TRAIN, EXP.	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.00
008-001-560100	CLEANING	500.00	0.00	0.00	500.00	0.00	500.00	100.00
008-001-560500	AUDIO BOOKS	1,100.00	140.00	140.00	960.00	0.00	960.00	87.27
008-001-560800	DVD'S	1,700.00	0.00	0.00	1,700.00	0.00	1,700.00	100.00
008-001-560801	READY TO READ GRANT	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
008-001-570700	MAINTENANCE AGREEMENTS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
008-001-580100	COMPUTER SUPPORT	500.00	0.00	0.00	500.00	0.00	500.00	100.00
008-001-580401		5,500.00	103.29	103.29	5,396.71	0.00	5,396.71	98.12
	02 Sub Totals:	39,000.00	3,227.83	3,227.83	35,772.17	0.00	35,772.17	91.72
03	CAPITAL OUTLAY							
	SHELVING/FURNISHINGS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
008-001-597000	EQUIPMENT REPLACEMENT	13,683.00	0.00	0.00	13,683.00	0.00	13,683.00	100.00
07	03 Sub Totals:	15,683.00	0.00	0.00	15,683.00	0.00	15,683.00	100.00
008-001-900500	CONTINGENCY	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
	CONTINGENCY	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
	07 Sub Totals:	106,383.00	6,646.21	6,646.21	99,736.79	0.00	99,736.79	93.75
	Expense Sub Totals:	106,383.00	6,646.21	6,646.21	99,736.79	0.00		
	Dept 001 Sub Totals:	106,383.00	0.00	0.00	106,383.00	0.00	106,383.00	100.00
	Fund Revenue Sub Totals:	106,383.00	6,646.21	6,646.21	99,736.79	0.00	99,736.79	93.75
	Fund Expense Sub Totals:	0.00	6,646.21	6,646.21	-6,646.21	0.00		
Fund 012	Fund 008 Sub Totals:	18,518.00	0.00	0.00	18,518.00	0.00	18,518.00	100.00
Dept 012-000	SEWER UTILITY RESERVE	129,555.00	0.00	0.00	129,555.00	0.00	129,555.00	100.00
06	INTER-FUND TRANSFER IN	400.00	0.00	0.00	400.00	0.00	400.00	100.00
012-000-491400	WATER PROJECT PYMT	4,900.00	0.00	0.00	4,900.00	0.00	4,900.00	100.00
R1	06 Sub Totals:	134,855.00	0.00	0.00	134,855.00	0.00	134,855.00	100.00
	REVENUES	153,373.00	0.00	0.00	153,373.00	0.00	153,373.00	100.00
012-000-400000	BEGINNING FUND BALANCE	-153,373.00	0.00	0.00	-153,373.00	0.00		
012-000-419100	INTEREST INCOME	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00
012-000-431000	RESERVE CHARGES	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00
	R1 Sub Totals:	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00
	Revenue Sub Totals:	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00
Dept 012-001	Dept 000 Sub Totals:	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00
03	CAPITAL OUTLAY	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00
012-001-597000	EQUIPMENT REPLACEMENT	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00
	03 Sub Totals:	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00
	Expense Sub Totals:	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00
	Dept 001 Sub Totals:	103,373.00	0.00	0.00	103,373.00	0.00	103,373.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 012-006 03 012-006-800100	UTILITY RESERVE EXPENSES CAPITAL OUTLAY SEWER FUND CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
	03 Sub Totals:	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
	Expense Sub Totals:	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
	Dept 006 Sub Totals:	50,000.00	0.00	0.00	50,000.00	0.00		
	Fund Revenue Sub Totals:	153,373.00	0.00	0.00	153,373.00	0.00	153,373.00	100.00
	Fund Expense Sub Totals:	153,373.00	0.00	0.00	153,373.00	0.00	153,373.00	100.00
	Fund 012 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Fund 013 Dept 013-000 R1	WATER UTILITY RESERVE FUNI REVENUES							
013-000-400000	BEGINNING FUND BALANCE	23,833.00	0.00	0.00	23,833.00	0.00	23,833.00	100.00
013-000-419100	INTEREST INCOME	50.00	0.00	0.00	50.00	0.00	50.00	100.00
013-000-431000	RESERVE CHARGES	5,010.00	0.00	0.00	5,010.00	0.00	5,010.00	100.00
	R1 Sub Totals:	28,893.00	0.00	0.00	28,893.00	0.00	28,893.00	100.00
	Revenue Sub Totals:	28,893.00	0.00	0.00	28,893.00	0.00	28,893.00	100.00
	Dept 000 Sub Totals:	-28,893.00	0.00	0.00	-28,893.00	0.00		
Dept 013-001 03 013-001-597000	CAPITAL OUTLAY EQUIPMENT REPLACEMENT	26,000.00	0.00	0.00	26,000.00	0.00	26,000.00	100.00
	03 Sub Totals:	26,000.00	0.00	0.00	26,000.00	0.00	26,000.00	100.00
	Expense Sub Totals:	26,000.00	0.00	0.00	26,000.00	0.00	26,000.00	100.00
	Dept 001 Sub Totals:	26,000.00	0.00	0.00	26,000.00	0.00		
Dept 013-006 03 013-006-800000	UTILITY RESERVE EXPENSES CAPITAL OUTLAY WATER FUND CAPITAL OUTLAY	2,893.00	0.00	0.00	2,893.00	0.00	2,893.00	100.00
	03 Sub Totals:	2,893.00	0.00	0.00	2,893.00	0.00	2,893.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	2,893.00	0.00	0.00	2,893.00	0.00	2,893.00	100.00
	Dept 006 Sub Totals:	2,893.00	0.00	0.00	2,893.00	0.00		
	Fund Revenue Sub Totals:	28,893.00	0.00	0.00	28,893.00	0.00	28,893.00	100.00
	Fund Expense Sub Totals:	28,893.00	0.00	0.00	28,893.00	0.00	28,893.00	100.00
	Fund 013 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Fund 014	LAGOON UPGRADE							
Dept 014-000								
06	INTER-FUND TRANSFER IN							
014-000-900301	LAGOON UPGRADE FROM SEW	163,000.00	0.00	0.00	163,000.00	0.00	163,000.00	100.00
	06 Sub Totals:	163,000.00	0.00	0.00	163,000.00	0.00	163,000.00	100.00
R1	REVENUES							
014-000-400000	BEGINNING FUND BALANCE	731,992.00	0.00	0.00	731,992.00	0.00	731,992.00	100.00
014-000-413500	DEQU/USDA LOAN	117,540.00	28,823.86	28,823.86	88,716.14	0.00	88,716.14	75.48
014-000-419100	INTEREST INCOME	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	R1 Sub Totals:	851,532.00	28,823.86	28,823.86	822,708.14	0.00	822,708.14	96.62
	Revenue Sub Totals:	1,014,532.00	28,823.86	28,823.86	985,708.14	0.00	985,708.14	97.16
	Dept 000 Sub Totals:	-1,014,532.00	-28,823.86	-28,823.86	-985,708.14	0.00		
Dept 014-001	REQUIREMENTS							
01	PERSONAL SERVICES							
014-001-503500	WAGES	15,000.00	1,877.26	1,877.26	13,122.74	0.00	13,122.74	87.48
014-001-508100	PERS	2,500.00	523.93	523.93	1,976.07	0.00	1,976.07	79.04
014-001-508200	FICA/MEDICARE	950.00	139.03	139.03	810.97	0.00	810.97	85.37
014-001-508400	HEALTH, LIFE & DISABILITY IN	2,500.00	343.53	343.53	2,156.47	0.00	2,156.47	86.26
014-001-508500	WORKERS COMP	900.00	0.95	0.95	899.05	0.00	899.05	99.89
014-001-508600	UNEMPLOYMENT INS	400.00	43.17	43.17	356.83	0.00	356.83	89.21
	01 Sub Totals:	22,250.00	2,927.87	2,927.87	19,322.13	0.00	19,322.13	86.84
02	MATERIALS & SERVICES							
014-001-510000	MATERIALS & SUPPLIES	725,590.00	0.00	0.00	725,590.00	0.00	725,590.00	100.00
014-001-560000	LEGAL & AUDIT	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
014-001-580000	REIMBURSIBLE EXPENSE	117,540.00	28,823.86	28,823.86	88,716.14	0.00	88,716.14	75.48
	02 Sub Totals:	853,130.00	28,823.86	28,823.86	824,306.14	0.00	824,306.14	96.62

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
04	DEBT SERVICE							
014-001-590400	USDA LOAN PAYMENT	139,152.00	0.00	0.00	139,152.00	0.00	139,152.00	100.00
	04 Sub Totals:	139,152.00	0.00	0.00	139,152.00	0.00	139,152.00	100.00
	Expense Sub Totals:	1,014,532.00	31,751.73	31,751.73	982,780.27	0.00	982,780.27	96.87
	Dept 001 Sub Totals:	1,014,532.00	31,751.73	31,751.73	982,780.27	0.00		
	Fund Revenue Sub Totals:	1,014,532.00	28,823.86	28,823.86	985,708.14	0.00	985,708.14	97.16
	Fund Expense Sub Totals:	1,014,532.00	31,751.73	31,751.73	982,780.27	0.00	982,780.27	96.87
	Fund 014 Sub Totals:	0.00	2,927.87	2,927.87	-2,927.87	0.00		
	Revenue Totals:	4,249,423.00	64,678.77	64,678.77	4,184,744.23	0.00	4,184,744.23	98.48
	Expense Totals:	3,848,423.00	176,808.36	176,808.36	3,671,614.64	0.00	3,671,614.64	95.41
	Report Totals:	-401,000.00	112,129.59	112,129.59	-513,129.59	0.00		

General Ledger

Summary Trial Balance

User: Teri Bacus
 Printed: 08/12/2021 - 1:02PM
 Period: 01, 2022

City of Pilot Rock
 P.O. Box 130
 Pilot Rock, OR 97868
 541-443-2811



Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Section 1 001	GENERAL FUND					
ASSETS						
001-000-112000	CASH IN BANK	0.00	-220,096.72	37,510.24	94,224.69	-276,811.17
001-000-113000	CHANGE FUND/PETTY CASH	0.00	180.00	0.00	0.00	180.00
001-000-115000	CASH OVER & SHORT	0.00	0.00	0.00	0.00	0.00
001-000-116000	LOCAL GOVERNMENT POOL	0.00	493,597.13	0.00	0.00	493,597.13
	ASSETS Totals:	0.00	273,680.41	37,510.24	94,224.69	216,965.96
Section 1 002	Section 1 001 Totals:	0.00	273,680.41	37,510.24	94,224.69	216,965.96
ASSETS	STATE TAX STREET FUND					
002-000-112000	CASH IN BANK	0.00	-35,453.87	0.00	4,411.40	-39,865.27
002-000-116000	LOCAL GOVERNMENT POOL	0.00	258,408.22	0.00	0.00	258,408.22
	ASSETS Totals:	0.00	222,954.35	0.00	4,411.40	218,542.95
Section 1 003	Section 1 002 Totals:	0.00	222,954.35	0.00	4,411.40	218,542.95
ASSETS	SEWER OPERATIONS FUND					
003-000-112000	CASH IN BANK	0.00	-39,411.85	28,725.99	16,007.95	-26,693.81
003-000-115000	CASH OVER & SHORT	0.00	0.00	0.00	0.00	0.00
003-000-116000	LOCAL GOVERNMENT POOL	0.00	57,954.89	0.00	0.00	57,954.89
	ASSETS Totals:	0.00	18,543.04	28,725.99	16,007.95	31,261.08
Section 1 004	Section 1 003 Totals:	0.00	18,543.04	28,725.99	16,007.95	31,261.08
	WATER OPERATIONS FUND					

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
ASSETS						
004-000-112000	CASH IN BANK	0.00	40,063.47	27,230.79	20,577.84	46,716.42
004-000-115000	CASH OVER & SHORT	0.00	0.00	0.00	0.00	0.00
004-000-116000	LOCAL GOVERNMENT POOL	0.00	32,273.53	0.00	0.00	32,273.53
	ASSETS Totals:	0.00	72,337.00	27,230.79	20,577.84	78,989.95
Section 1 004 Totals:		0.00	72,337.00	27,230.79	20,577.84	78,989.95
ECONOMIC DEVELOP FUND						
ASSETS						
005-000-112000	CASH IN BANK	0.00	44,847.52	0.00	3,412.88	41,434.64
005-000-116000	LOCAL GOVERNMENT POOL	0.00	190,066.36	0.00	0.00	190,066.36
	ASSETS Totals:	0.00	234,913.88	0.00	3,412.88	231,501.00
Section 1 005 Totals:		0.00	234,913.88	0.00	3,412.88	231,501.00
UTILITY RESERVE FUND						
ASSETS						
006-000-112000	CASH IN BANK	0.00	0.00	0.00	0.00	0.00
	ASSETS Totals:	0.00	0.00	0.00	0.00	0.00
Section 1 006 Totals:		0.00	0.00	0.00	0.00	0.00
HOUSING/CDBG FUND						
ASSETS						
007-000-112000	CASH IN BANK	0.00	0.00	30,790.00	30,790.00	0.00
007-000-116000	LOCAL GOVERNMENT POOL	0.00	0.00	30,790.00	30,790.00	0.00
	ASSETS Totals:	0.00	0.00	61,580.00	61,580.00	0.00
Section 1 007 Totals:		0.00	0.00	61,580.00	61,580.00	0.00
LIBRARY DISTRICT FUND						
ASSETS						
008-000-112000	CASH IN BANK	0.00	-2,958.48	0.00	6,646.21	-9,604.69
008-000-116000	LOCAL GOVERNMENT POOL	0.00	47,858.63	0.00	0.00	47,858.63

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	ASSETS Totals:	0.00	44,900.15	0.00	6,646.21	38,253.94
Section 1 009 ASSETS	Section 1 008 Totals: DLCD FUND	0.00	44,900.15	0.00	6,646.21	38,253.94
009-000-112000	CASH IN BANK	0.00	0.00	0.00	0.00	0.00
	ASSETS Totals:	0.00	0.00	0.00	0.00	0.00
Section 1 011 ASSETS	Section 1 009 Totals: WATER PROJECT IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
011-000-112000	CASH IN THE BANK	0.00	0.00	0.00	0.00	0.00
	ASSETS Totals:	0.00	0.00	0.00	0.00	0.00
Section 1 012 ASSETS	Section 1 011 Totals: SEWER UTILITY RESERVE	0.00	0.00	0.00	0.00	0.00
012-000-112000	CASH IN BANK	0.00	70,537.34	446.80	0.00	70,984.14
012-000-116000	LOCAL GOVERNMENT POOL	0.00	63,894.29	0.00	0.00	63,894.29
	ASSETS Totals:	0.00	134,431.63	446.80	0.00	134,878.43
Section 1 013 ASSETS	Section 1 012 Totals: WATER UTILITY RESERVE FUND	0.00	134,431.63	446.80	0.00	134,878.43
013-000-112000	CASH IN BANK	0.00	15,941.84	450.92	0.00	16,392.76
013-000-116000	LOCAL GOVERNMENT POOL	0.00	8,071.53	0.00	0.00	8,071.53
	ASSETS Totals:	0.00	24,013.37	450.92	0.00	24,464.29
Section 1 014 ASSETS	Section 1 013 Totals: LAGOON UPGRADE	0.00	24,013.37	450.92	0.00	24,464.29
014-000-112000	CASH IN BANK	0.00	341,091.89	28,823.86	31,751.73	338,164.02

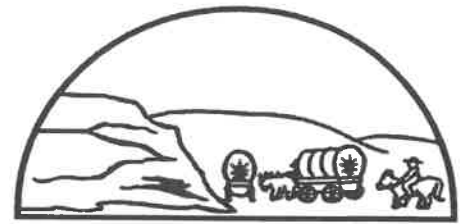
Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
014-000-114000	CONSTRUCTION ACCT	0.00	-15.00	0.00	0.00	-15.00
014-000-116000	LOCAL GOVERNMENT POOL	0.00	390,841.78	0.00	0.00	390,841.78
	ASSETS Totals:	0.00	731,918.67	28,823.86	31,751.73	728,990.80
	Section 1 014 Totals:	0.00	731,918.67	28,823.86	31,751.73	728,990.80
	Report Totals:	0.00	1,757,692.50	184,768.60	238,612.70	1,703,848.40

Payroll

Accrual Register

User: Teri Bacus
 Printed: 08/12/2021 - 1:07PM
 Date Range: 7/1/2021 12:00:00 AM - 7/31/2021 12:00:00 AM
 Batch:

City of Pilot Rock
 P.O. Box 130
 Pilot Rock, OR 97868
 541-443-2811



Accrual Type	Code	Date	Beg Balance	Accrued Hrs	Add'l Hrs	Hrs Taken	End Balance	Value	Notes
Department: Admin Employee: Bacus Teri Bacus Anniversary Date: 03/01/2018									
Comp Time	Comp Time								
		07/31/2021	42.75	0.00	0.75	0.00	43.50	1,190.56	
PL	PL								
		07/31/2021	8.00	0.00	0.00	0.00	8.00	218.95	
S	S								
		07/31/2021	173.00	8.00	0.00	13.00	168.00	4,598.03	
V	V								
		07/31/2021	219.74	6.66	0.00	20.00	206.40	5,649.01	
Total for Bacus			443.49	14.66	0.75	33.00	425.90	11,656.56	
Employee: Smith Krista Smith Anniversary Date: 07/10/2018									
S	SPT								
		07/31/2021	0.69	0.03	0.00	0.00	0.72	10.08	
V	VP								
		07/31/2021	56.29	0.00	1.69	8.00	49.98	699.72	
Total for Smith			56.98	0.03	1.69	8.00	50.70	709.80	
Employee: Young Wanda Young Anniversary Date: 09/03/2013									
Comp Time	Comp Time								
		07/31/2021	56.17	0.00	0.00	0.00	56.17	1,074.25	
PL	Personal								
		07/31/2021	29.50	0.00	0.00	0.00	29.50	564.19	
S	S								
		07/31/2021	573.70	8.00	0.00	0.00	581.70	11,125.01	
V	V								
		07/31/2021	320.00	10.00	-10.00	0.00	320.00	6,120.00	2,3
Total for Young			979.37	18.00	-10.00	0.00	987.37	18,883.45	
Total for Admin			1,479.84	32.69	-7.56	41.00	1,463.97	31,249.80	

Department: Lib
 Employee: PRICE Susan Price Anniversary Date: 03/04/2013

Notes: 1. Accrual has been capped. 2. Within two periods of reaching maximum allowed.
 3. Accrual has met or exceeded the hours allowed to roll-over after the date specified on the accrual master.

Accrual Type	Code	Date	Beg Balance	Accrued Hrs	Add'l Hrs	Hrs Taken	End Balance	Value	Notes
Comp Time	Comp Time								
		07/31/2021	0.00	0.00	0.00	0.00	0.00	0.00	
PL	Personal								
		07/31/2021	0.00	0.00	0.00	0.00	0.00	0.00	
S	Sick								
		07/31/2021	0.00	0.00	0.00	0.00	0.00	0.00	
	SPT								
		07/31/2021	49.73	0.03	0.00	4.00	45.76	732.24	
V	V								
		07/31/2021	199.69	10.00	-1.74	7.00	200.95	3,215.20	
	Vacation								
		07/31/2021	0.00	0.00	0.00	0.00	0.00	0.00	
Total for PRICE			249.42	10.03	-1.74	11.00	246.71	3,947.44	
Total for Lib			249.42	10.03	-1.74	11.00	246.71	3,947.44	
Department:	Park								
Employee:	Callaway		Chris Callaway				Anniversary Date: 04/20/2021		
S	SPT								
		07/31/2021	0.10	0.03	0.00	0.00	0.13	1.60	
Total for Callaway			0.10	0.03	0.00	0.00	0.13	1.60	
Total for Park			0.10	0.03	0.00	0.00	0.13	1.60	
Department:	PD								
Employee:	BADAL		Daniel Badal				Anniversary Date: 08/01/2015		
Comp Time	Comp Time								
		07/31/2021	39.75	0.00	-10.00	0.00	29.75	766.69	
		07/31/2021	39.75	0.00	0.00	0.00	39.75		
PL	PL								
		07/31/2021	8.00	0.00	0.00	0.00	8.00	206.17	
S	S								
		07/31/2021	102.00	0.00	-60.00	0.00	42.00	1,082.39	
		07/31/2021	94.00	8.00	0.00	0.00	102.00		
V	V								
		07/31/2021	118.14	10.00	0.00	0.00	128.14	3,302.32	
Total for BADAL			259.89	18.00	-70.00	0.00	207.89	5,357.56	
Employee:	Caldera		William Caldera				Anniversary Date: 04/01/2017		
AD	AD								
		07/31/2021	30.00	0.00	0.00	0.00	30.00	1,192.67	
PL									
Notes:	1. Accrual has been capped. 2. Within two periods of reaching maximum allowed. 3. Accrual has met or exceeded the hours allowed to roll-over after the date specified on the accrual master.								

Accrual Type	Code	Date	Beg Balance	Accrued Hrs	Add'l Hrs	Hrs Taken	End Balance	Value	Notes
S V	Personal								
		07/31/2021	8.00	0.00	0.00	0.00	8.00	318.05	
	S								
		07/31/2021	375.00	8.00	0.00	0.00	383.00	15,226.46	
	V								
	V	07/31/2021	0.00	0.00	0.00	0.00	0.00	0.00	
	V2	07/31/2021	440.00	0.00	-40.00	0.00	400.00	15,902.31	2,3
Total for Caldera			838.00	23.00	-40.00	0.00	821.00	32,639.49	
Total for PD			1,097.89	41.00	-110.00	0.00	1,028.89	37,997.05	

Department: Utility

Employee: BRITAIN

Timothy Britain

Anniversary Date: 08/01/2000

Comp Time

Comp Time

PL S V		07/31/2021	60.46	0.00	5.25	0.00	65.71	1,571.73	
		07/31/2021	60.46	0.00	0.00	0.00	60.46		
	PL								
		07/31/2021	0.00	0.00	0.00	0.00	0.00	0.00	
	S								
	S	07/31/2021	896.50	8.00	0.00	0.00	904.50	21,634.94	
	V								
	V	07/31/2021	269.50	14.00	0.00	0.00	283.50	6,781.10	
Total for BRITAIN			1,226.46	22.00	5.25	0.00	1,253.71	29,987.78	

Employee: DRAPER S

Steve Draper

Anniversary Date: 03/01/1989

Comp Time

Comp Time

PL S V		07/31/2021	55.00	0.00	15.75	0.00	70.75	2,173.52	
	PL								
		07/31/2021	0.00	0.00	0.00	0.00	0.00	0.00	
	S								
	S	07/31/2021	2,700.00	8.00	0.00	0.00	2,708.00	83,192.87	
	V								
	V	07/31/2021	320.00	20.66	-20.66	0.00	320.00	9,830.77	2,3
Total for DRAPER S			3,075.00	28.66	-4.91	0.00	3,098.75	95,197.16	

Employee: RUIZ

Adam Ruiz

Anniversary Date: 08/01/2002

Comp Time

Comp Time

S	18179	07/31/2021	0.00	0.00	0.00	0.00	0.00	0.00	
	SPT								

Notes: 1. Accrual has been capped. 2. Within two periods of reaching maximum allowed.
3. Accrual has met or exceeded the hours allowed to roll-over after the date specified on the accrual master.

Accrual Type	Code	Date	Beg Balance	Accrued Hrs	Add'l Hrs	Hrs Taken	End Balance	Value	Notes
V	18179	07/31/2021	65.02	0.03	0.00	0.00	65.05	975.75	
	VP								
	18179	07/31/2021	22.62	0.00	11.31	7.00	26.93	403.95	
Total for RUIZ			87.64	0.03	11.31	7.00	91.98	1,379.70	
Total for Utility			4,389.10	50.69	11.65	7.00	4,444.44	126,564.64	
Report Totals:			7,216.34	134.45	-107.65	59.00	7,184.15	199,760.53	

Notes:

1. Accrual has been capped.
2. Within two periods of reaching maximum allowed.
3. Accrual has met or exceeded the hours allowed to roll-over after the date specified on the accrual master.

CITY OF PILOT ROCK

Council Meeting
August 3, 2021 6:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Virginia Carnes** at 6:00 PM. Council members present were **Councilor Raymond Doherty, Councilor Paula Evoniuk, and Councilor Kody Johnson.** Department Heads present were **Police Officer Daniel Badal representing the Police Department, Public Works Director Steve Draper and City Recorder Teri Bacus.** Citizens present were **Mary Lu Slabik, Janelle Hampton, Neil Hampton, Tiffany Schademan, Harland Bacus, Jackie Carey, Robbie Young, Chuck and Beverly Donando, Derek and Katie Turner, Linda Hill, John Beloit Rena Walsborn, Shelby Torgeson, Jimmy Doherty, Trevor Riedman, and Tegan Kaneaster.**

B. INVOCATION

Officer Daniel Badal gave the invocation

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS.

E. PRESENTATIONS

F. ACTION ITEMS

F-1 Appoint Councilors – City Recorder recited Pilot Rock Municipal Code Section 32 Filling Vacancies which states that a Mayor or Council vacancy will be filled by appointment by a majority of the remaining council members. The appointees' term of office runs from appointment until expiration of the term of office of the last person elected to that office. City Recorder confirmed 8 applicants were present and explained the duties of City Council. Random cards with numbers were placed on a table and each applicant picked a card to determine the order of presentation. Each applicant was asked to provide a 3–5-minute speech starting with their name and why they would like to be a City Councilor. Applicants that spoke in the following order were: Derek Turner, Randy Gawith, Tegan Kaneaster, John Beloit, Tiffany Schademan, Linda Hill, Shelby Torgeson and Trevor Riedmann. **Councilor Doherty made a motion to appoint Tegan Kaneaster and Councilor Evoniuk seconded. Councilor Johnson voted yes. Motion carried: 3 Yes – 0 No**

Tegan Kaneaster will complete remaining term to 2022.

Councilor Evoniuk made a motion to appoint Derek Turner and Councilor Johnson seconded. Councilor Doherty voted yes. Motion carried: 3 Yes – 0 No

Derek Turner will complete remaining term to 2024.

Councilor Johnson made a motion to appoint Randy Gawith and Councilor Evoniuk seconded. Councilor Doherty voted yes. Motion carried: 3 Yes – 0 No

Randy Gawith will complete remaining term to 2022.

CITY OF PILOT ROCK

F-2 Swearing in New Councilors – City Recorder administered the oath of office to Tegan Kaneaster, Derek Turner and Randy Gawith.

F-3 Appoint Council President – City Recorder explains the duties of Council President. The president presides in the absence of the mayor and acts as mayor when the mayor is unable to perform duties. The president will also serve as an additional check signer. **Councilor Johnson made a motion to appoint Councilor Raymond Doherty as Council President and Councilor Evoniuk seconded. Councilor Kaneaster voted yes, Councilor Turner voted yes, and Councilor Gawith voted yes. Motion carried: 5 Yes – 0 No.**

F-4 Natural Hazard Mitigation Plan (NHMP) – Council is asked to approve resolution #673 which adopts the newly revised NHMP. The county and city are required to have an approved Federal Emergency Management Agency (FEMA) NHMP. An adopted NHMP is required as a condition of future funding for mitigation projects under multiple FEMA pre and post disaster mitigation grant programs. Over the past year, Umatilla County has collaborated with the Oregon Department of Land Conservation and Development to update the county NHMP. The updated NHMP is a multi-jurisdictional document that includes the county's 12 incorporated cities and four special districts. Oregon Military Department's Office of Emergency Management with FEMA has reviewed the Umatilla County NHMP and pre-approved it on June 7, 2021, contingent upon this official adoption. **Councilor Doherty made a motion to approve resolution #673, Adopting the Revised Umatilla County Natural Hazards Mitigation Plan and Councilor Turner seconded. Councilor Johnson voted yes, councilor Kaneaster voted yes, Councilor Gawith voted yes and Councilor Evoniuk voted yes. Motion carried: 6 Yes – 0 No**

F-5 Irrevocable Consent Agreement – Council was asked to approve an Irrevocable Consent Agreement for property owner Neil Hampton who requested a residential partition at the May 18, 2021, City Council meeting. The partition was approved with a condition to extend the main sewer line using an 8-inch pipe with the installation of a manhole for any future partitions. Councilor Turner asked who would pay for the extension and City Recorder explained that it is the property owners' responsibility if they request further partitioning. **Councilor Doherty made a motion to approve the irrevocable consent agreement and Councilor Johnson seconded. Councilor Kaneaster voted yes, Councilor Turner voted yes, Councilor Gawith voted yes and Councilor Evoniuk voted yes. Motion carried: 6 Yes – 0 No**

F-6 Umatilla County Dispatch Agreement - City Recorder presented the Umatilla County Dispatch Agreement and explained that the topic was discussed at the budget meeting when the increased fees were discussed. Currently the city only has two police officers and has an open position for one. The dispatch services that Umatilla County provides is extremely valuable. If there is not an officer available, they will provide emergency services. They also provide back-up to our Police Department, and they are a 24 hour dispatch center. Mayor Carnes states that they also provide services to the Fire Department. Councilor Evoniuk asked if the fee included the Fire Department and Mayor Carnes replied "no, they have their own agreement and pay for their own fees". Police Officer Daniel Badal explained the process of the dispatch services and emphasized how valuable it is. He further explained that the dispatch center is located in Pendleton and also services Hermiston, Stanfield, Pendleton, City of Umatilla and Ukiah. **Councilor Turner**

CITY OF PILOT ROCK

made a motion to approve the dispatch agreement and Councilor Doherty seconded. Councilor Johnson voted yes, Councilor Kaneaster voted yes, and Councilor Gawith voted yes.

Motion carried: 6 Yes – 0 No

F-7 Request for Permit Funds – Public Works (PW) Director explained the need to complete the cleaning of Birch Creek to allow water to flow. Currently there is debris from flooding in May 2020 and he is requesting \$20,000 for permits to complete the cleaning. He gave details on the requirements of the Department of State Lands which includes permits. Councilor Doherty asks, “what are you doing in the creek”? PW Director answers that the park is in disrepair especially the walk path that fell into the creek. He also clarified the locations that had trees and branches that are blocking the creek. Councilor Turner asks, “so you will be dredging out the creek”? PW Director explained the process and would like to dredge approximately 3 feet. Councilor Doherty asks if anything is going to be done underneath the bridge and PW Director replies yes and explains the process of removal of debris. Installing barriers was also discussed. Councilor Doherty asks how the funds that will be taken out of economic development relate to economic development and if it is legal. PW Director asks City Recorder if she contacted the accountant to confirm if allowed and City Recorder replies “no”. **Councilor Doherty made a motion to table this until we have a chance to check this out. Councilor Turner seconded. Councilor Johnson voted yes, Councilor Kaneaster voted yes, Councilor Evoniuk voted yes, and Councilor Gawith voted yes. Motion carried: 6 Yes – 0 No**

G-1 Department Head Report – City Recorder reported that an email was received from the State treasury. The email requested a response from cities as soon as possible if they were interested in receiving a grant through the Coronavirus State and Local Fiscal Recovery Funds program. City Recorder stated that the City of Pilot Rock did response and will provide information as it is received. PW Director had to leave the meeting due to a sewer emergency.

City Hall:

1. Met with insurance agent for annual review
2. Drafted Irrevocable Consent Agreement for residential partition
3. Forwarded Irrevocable Consent Agreement to surveyor for review. Updated changes, then forwarded to City Attorney
4. Adopted budget data entry into Springbrook financial software
5. Advertised Economic Development Meeting on June 30
6. Weekly website update
7. Processed disbursement #26 for Lagoon project
8. Obtained quotes for electrical repair on Senior Center
9. Completed land use compatibility statement (LUCS) for Family Dollar
10. Processed documents for lagoon disbursement #24
11. Drafted Natural Hazard Mitigation Plan Resolution
12. Processed disbursement #12 documents for Housing Rehabilitation Program
13. Provided figures to CityCounty Insurance Services for Medical/Dental annual renewal
14. Completed two days of pre-work with auditors for upcoming annual audit in August
15. Continued research on State law regarding living in recreational vehicles
16. Requested electrical quotes to fix electrical system at Senior Center (received two)

CITY OF PILOT ROCK

17. Completed confirmation letters for annual audit
18. Processed floodplain development permit for Dollar General
19. Provided alcohol license information to Family Dollar
20. Contacted two City Attorneys for information on living in RVs

Police Department: July 6

1. A records check was done for CTUIR on a prospective employee.
2. Assisted Morrow County Sheriff's Department with a possible sex abuse of a nine-year old girl.
3. Report of a passenger car driving recklessly that almost hit a log truck head-on. The registered owner was contacted, who reported being very tired.
4. Assisted Pendleton PD with a hit and run report.
5. Officer contacted a juvenile driver of a Suburban who was allowing juveniles to ride on top of his vehicle.
6. Investigated a possible overdose.
7. Assisted Pendleton PD with delivering an emergency message to a local resident.
8. Received numerous bottles of medication for destruction.
9. Assisted a domestic violence victim with an incident that occurred in February of 2019.
10. Received a report of an intoxicated individual walking down the street packing a rifle and pistol. Subject was located but he had put the weapons away prior to contact.
11. While at the scene of a domestic violence an individual was arrested on a warrant.
12. Report of a male sexually harassing a 17-year-old female
13. Searched a neighborhood where a suspicious vehicle was found. Vehicle was found, but nobody was around it.
14. Assisted a female who was experiencing mental health issues.
15. Responded to verbal dispute between a husband and a wife.
16. Assisted UCSO with a 911 call involving threats being made.
17. Investigated a subject trying to sell a 17-year-old some marijuana.
18. Performed numerous house checks for people who were away on vacation.

Police Department July 20

1. Officer assisted with two motor vehicle crashes.
2. Investigated a sexual harassment case between an adult male and a 17-year-old female.
3. Report of scratches being made on the side of a vehicle, which turned out to be unfounded.
4. Report of a vehicle being operated in a careless manner. The driver was contacted and advised to clean up his driving.
5. A subject suffering from mental health issues was contacted in front of city hall.
6. Report of another mental subject supposedly picking up cigarettes from a World War II Memorial.
7. Report of a nine-year old being assaulted on the swim bus. The parents of the girl were contacted, and they did not wish to have law enforcement involved in the incident.
8. Report of a verbal dispute between parents and their children.
9. Handled a civil matter involving two people who were having an argument over making payments on a travel trailer.
10. Report of someone entering a shed, however nothing was taken or damaged.
11. Received two DHS cross-reports on child matters.
12. Report of a suspicious vehicle driving around in a neighborhood causing dogs to bark.

CITY OF PILOT ROCK

13. Report of two juveniles riding dirt bikes speeding in a residential area. The juveniles were contacted and talked to about their driving habits.
14. Handled six firework complaints.
15. Stood-by while a wife moved out from her house to get away from her husband.
16. Report of a young child screaming at an adult male. It turned out to be a disciplinary issue because the child had bit his grandfather.
17. Handled four found property calls where items were returned to their owners.
18. Assisted a homeless female who needed food and gas.
19. Assisted the fire department with a records check on a perspective volunteer firefighter.
20. Assisted on five medical calls.
21. Report of two persons looking through windows behind the high school, but they left prior to police arrival. The individuals were later located on Main St.
22. An open door was found at the high school. The building was searched for any one inside. After finding no one the door was secured. The high school principal was notified.
23. Chief attended the monthly fire board meeting.
24. A runaway report was taken on a 17-year-old juvenile who ran away from his home and is possibly in Pendleton seeing friends and/or family.

Police Department August 3

1. A local resident was cited on a Pendleton Municipal Court warrant.
2. A 17-year-old juvenile was cited for consuming alcohol.
3. Investigated a disturbance between two family members.
4. Report of a male being bit by a dog.
5. Assisted Pendleton PD in looking for a drive-by shooting suspect.
6. Received information from DHS – Child Welfare of children living in unsanitary conditions.
7. Assisted the police department in Rupert, ID with a hit and run case where the suspect vehicle owner lives in Pilot Rock.
8. Report of juveniles shooting bb's at cars and houses three weeks ago. Received no complaints of such activity.
9. Report of a 16-year-old boy missing from his residence overnight. The juvenile was located at a friend's house across town.
10. A dog owner was cited for dog at large and dog as a public nuisance after it had chased both children and adults.
11. Received a report of a 17-year-old male who ran away from home two times in less than a week. He was found in Pendleton.
12. Assisted a homeowner in contacting subjects over an eviction notice.
13. Investigated a civil matter over the ownership of some shelving material.
14. Looked into a report of a local woman being the victim of a scam from Portugal.
15. Did a welfare check on a male who hadn't been seen in five-days. The person was found to be ok.
16. Received a report of at least one gunshot on the south end of town. The area was checked, but nothing was located.
17. Assisted UCSO on a report of a three-year-old child found walking in a lane of travel on Highway 395 about two miles south of town. The child was picked up and taken home by a passing motorist.
18. Investigated a theft of about \$30 of gasoline from a vehicle.
19. Ofc. Badal is off duty for the next two to three weeks because of illness.

CITY OF PILOT ROCK

20. Investigated a sex abuse of a six-year.
21. Report of a verbal domestic between a couple.
22. Completed 24 house checks for people who were out of town.

Public Works

1. Continued monitoring of sewer project
2. Continued mowing
3. Minor maintenance
4. Ordered material for replacement of 8-inch sewer main across the creek at 6th Street
5. Paint was ordered for the water reservoir due to graffiti
6. Monthly water samples completed
7. Minor equipment repair
8. Sewer project is completed
9. Old lagoons are starting to dry and water level dropped one foot.

H. CONSENT CALENDAR

Councilor Evoniuk made a motion to approve the consent calendar and Councilor Gawith seconded. Councilor Doherty voted yes, Councilor Johnson voted yes, Councilor Kaneaster voted yes, and Councilor Turner voted yes. Motion carried: 5 Yes – 0 No

Bills \$67,591.29

I. COUNCIL COMMENTS

Councilor Doherty inquired about the commercial use of the burn pile. He explained that it is the same tree people that were told not to use it. City Recorder replied that she will pass on PW Director.

K. EXECUTIVE SESSION – NONE

L. ADJOURNMENT

Councilor Johnson made a motion to adjourn, and Councilor Gawith seconded. Councilor Doherty voted yes, Councilor Kaneaster voted yes, Councilor Turner voted yes and Councilor Evoniuk voted yes. Motion carried: 6 Yes – 0 No

Mayor Carnes adjourned the meeting at 7:55 pm.

APPROVED _____
Virginia Carnes, Mayor

ATTEST _____
Teri Bacus, City Recorder

August 3, 2021

Page 6 | 6